



DWARAKA DOSS GOVERDHAN DOSS VAISHNAV COLLEGE
(Autonomous)

MEETING NOTICE

Respected Team,

I would like to inform that our IQAC meeting will be held on 20-07-2017 between 11:00am and 12:30 noon at our IQAC room (First floor, Main Building). The agenda is as under

1. Proposal of Plan of Action for the year 2017-2018.
2. Review of Student Induction Program.
3. Proposal to restructure syllabus and curriculum.
4. Decentralisation of conduct of CIA.
5. Discussion on Industry – Institution interaction.

The members are requested to attend the meeting without fail.

To,

All the IQAC members


COORDINATOR - IQAC



PRINCIPAL
Dwaraka Doss Goverdhan Doss
Vaishnav College
Arumbakkam, Chennai - 600106.



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Minutes of the Meeting

Below are the minutes for the IQAC meeting held on 20-07-2017 between 11:00 am and 12:30 noon at the IQAC room.

Members Present:

Dr. T. S. Prema, Convenor – IQAC Coordinator

Ms. M. Jayalakshmi – Member

Dr. Prabha Rajagopalan – Member

Dr. T. Augustine Arul Prasad – Member

Dr. P. T. Srinivasan – Member

Dr. K. Angayarkanni – Member

Dr. S. Radhakrishnan – Member

Dr. S. V. Nandini – Member

Dr. S. Thirunavukarasu – Member

T. S. Prema
M. Jayalakshmi
Prabha Rajagopalan

T. Augustine Arul Prasad

P. T. Srinivasan

K. Angayarkanni

S. Radhakrishnan

Nandini Sivaraman

AB

The first meeting of IQAC was held on 20th July 2017 and the following agenda was deliberated:

AGENDA 1

- ✓ The Plan of Action of IQAC for the academic year 2017 – 2018 was proposed and approved by the members.

AGENDA 2

- ✓ The Student Induction Programme conducted for the I UG students was reviewed.

AGENDA 3

- ✓ The Syllabus and Curriculum Restructuring exercise was proposed, and it was decided to be presented to the Heads of the Departments.



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AGENDA 4

- ✓ The decentralisation of conduct of CIA was discussed and the responsibility was decided to be entrusted to the respective Departments.

AGENDA 5

- ✓ Discussion was made on enhancing the Industry-Institution interaction to improve campus placements.



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MEETING NOTICE

Respected Team,

I would like to inform that our IQAC meeting will be held on 06-12-2017 between 1:15 noon and 2:15 noon at our IQAC room (First floor, Main Building). The agenda is as under

1. Uploading of the AQAR reports.
2. Appointment of Department level IQAC coordinators.
3. Role of department IQAC coordinators.
4. Conduct of workshops.

The members are requested to attend the meeting without fail.

To,

All the IQAC members


COORDINATOR - IQAC



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Minutes of the Meeting

Below are the minutes for the IQAC meeting held on 06-12-2017 between 1:15 noon and 2:15 noon at the IQAC room.

Members Present:

Dr. T. S. Prema, Convenor – IQAC Coordinator *T. S. Prema*
Ms. M. Jayalakshmi – Member *M. Jayalakshmi*
Dr. Prabha Rajagopalan – Member *Prabha*
Dr. T. Augustine Arul Prasad – Member *T. Augustine Arul Prasad*
Dr. P. T. Srinivasan – Member *P. T. Srinivasan*
Dr. K. Angayarkanni – Member *K. Angayarkanni*
Dr. S. Radhakrishnan – Member *S. Radhakrishnan*
Dr. S. V. Nandini – Member *Nandini Sivasamas*
Dr. S. Thirunavukarasu – Member *ABSENT*

The second meeting of IQAC was held on 6th December 2017 and the following agenda was deliberated:

AGENDA 1

- ✓ The uploading of the AQAR reports of the academic years 2015 – 2016, 2016 – 2017 on the college website was discussed and responsibilities were distributed among the members for the same.

AGENDA 2

- ✓ It was decided that the Heads of the various Departments shall nominate a representative to be the Department level IQAC Coordinator who shall be the point of contact for IQAC.




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AGENDA 3

- ✓ Submission of Monthly reports of the activities of the Departments – Staff & Students – academic & non-academic was decided to be the major role of the department level IQAC coordinators.

AGENDA 4

- ✓ Utilisation of IQAC funds for conducting workshops was proposed and approved.


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MEETING NOTICE

Respected Team,

I would like to inform that our IQAC meeting will be held on 22-01-2018 between 12:15 and 2:15 noon at our IQAC room (First floor, Main Building). The agenda is as under

1. Conduct of Academic Audit.
2. Proposal for Research initiatives.
3. Proposal to introduce new programs and courses.
4. Events / programmes to inculcate human values to students.
5. Review of department's monthly reports.

The members are requested to attend the meeting without fail.

To,

All the IQAC members


COORDINATOR - IQAC



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Minutes of the Meeting

Below are the minutes for the IQAC meeting held on 22-01-2018 between 12:15 and 2:15 noon at the IQAC room.

Members Present:

Dr. T. S. Prema, Convenor – IQAC Coordinator

Ms. M. Jayalakshmi – Member

Dr. Prabha Rajagopalan – Member

Dr. T. Augustine Arul Prasad – Member

Dr. P. T. Srinivasan – Member

Dr. K. Angayarkanni – Member

Dr. S. Radhakrishnan – Member

Dr. S. V. Nandini – Member

Dr. S. Thirunavukarasu – Member

T. S. Prema

M. Jayalakshmi

Prabha Rajagopalan

T. Augustine Arul Prasad

P. T. Srinivasan

K. Angayarkanni

S. Radhakrishnan

Nandini Sivasaman

AB

The third meeting of IQAC was held on 22nd January 2017 and the following agenda was deliberated:

AGENDA 1

- ✓ The Academic Audit exercise was decided to be carried out across all the departments to assess and understand the specific needs and requirements of the individual departments and to identify the lacunae and the recommend suitable course corrections.

AGENDA 2

- ✓ The need for greater focus on Research by faculty and students was expressed by the members and therefore institutional support through incentives in the form of funding for research initiatives was proposed.



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AGENDA 3

- ✓ Introduction of new Programmes and Courses designed to enhance the employability of the students was proposed.

AGENDA 4

- ✓ It was recommended that the programmes/ events organised by the Departments/ Clubs should espouse humanistic and universal human values so that the same may be inculcated among students.

AGENDA 5

- ✓ The monthly reports submitted by the departments on their activities were reviewed by the members.

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MEETING NOTICE

Respected Team,

I would like to inform that our IQAC meeting will be held on 10-04-2018 between 12:00 and 1:30 noon at our IQAC room (First floor, Main Building). The agenda is as under

1. Proposal for infrastructure upgradation.
2. Proposal to introduce new programs and courses.
3. Review of Academic Audit reports.
4. Analysis of Students Feedback survey.
5. Analysis of November 2017 End Semester Examinations.
6. Data collection for the AQAR 2017-2018.

The members are requested to attend the meeting without fail.

To,

All the IQAC members


COORDINATOR - IQAC



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Minutes of the Meeting

Below are the minutes for the IQAC meeting held on 10-04-2018 between 12 and 1:30 noon at the IQAC room.

Members Present:

Dr. T. S. Prema, Convenor – IQAC Coordinator *T.S. Prema*
Ms. M. Jayalakshmi – Member *M. Jayalakshmi*
Dr. Prabha Rajagopalan – Member *Prabha*
Dr. T. Augustine Arul Prasad – Member *T. Augustine Arul Prasad*
Dr. P. T. Srinivasan – Member *P. T. Srinivasan*
Dr. K. Angayarkanni – Member *K. Angayarkanni*
Dr. S. Radhakrishnan – Member *S. Radhakrishnan*
Dr. S. V. Nandini – Member *Nandini Sivaraman*
Dr. S. Thirunavukarasu – Member *AB*

The fourth meeting of IQAC was held on 10th April 2018 and the following agenda was deliberated:

AGENDA 1

- ✓ The feasibility and scope of Upgradation of Infrastructure was taken up for discussion and a proposal was decided to be submitted to the College Management.

AGENDA 2

- ✓ It was decided to notify the various Departments about the starting of New Programmes and Courses for the forthcoming academic year 2018 – 2019.



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AGENDA 3

- ✓ A review of Academic Audit Reports submitted by the various Departments was done.

AGENDA 4


- ✓ The analysis of the Student Feedback Survey was done and a methodology to identify the areas of improvement was deliberated.

AGENDA 5

- ✓ An analysis of the End Semester Results of November 2017 Examinations was carried out.

AGENDA 6

- ✓ The data required for AQAR preparation for the academic year 2017 – 2018 from various Departments was decided to be collected.


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