



DWARAKA DOSS GOVERDHAN DOSS VAISHNAV COLLEGE
(Autonomous)

MEETING NOTICE

Respected Team,

I would like to inform that our IQAC meeting will be held on 01-07-2016 between 11:00 am and 12:30 noon at our IQAC room (First floor, Main Building). The agenda is as under

1. Proposal to conduct workshop on Research Methodology.
2. Conduct of Academic Audit.
3. Conduct of Faculty Orientation program.
4. Proposal to UGC for CPE.
5. Initiative to start new UG and PG programmes.

The members are requested to attend the meeting without fail.

To,

All the IQAC members


COORDINATOR - IQAC



PRINCIPAL
Dwaraka Doss Goverdhan Doss
Vaishnav College
Arumbakkam, Chennai - 600106.



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Minutes of the Meeting

Below are the minutes for the IQAC meeting held on 01-07-2016 between 11:00 am and 12:30 noon at the IQAC room.

Members Present:

Dr. A. B. Sundaravadivelu – Convenor, IQAC Coordinator

Capt. Dr. S. Santhosh Baboo – Member

Dr. D. Uthra – Member

Dr. G. Geetha – Member

Dr. T. Augustine Arul Prasad – Member

Dr. N. Bhuma – Member

Dr. R. Muthazhilan – Member

Mr. N. Jagadeesan - Member

The first meeting of IQAC was held on 1st July 2016 and the following agenda was deliberated:

AGENDA 1

- ✓ It was proposed to conduct workshop on “Social Science Research Methodology” for the faculty members on 09-07-2016.



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AGENDA 2

- ✓ It was proposed to conduct Academic Audit department wise with a panel of experts from specified disciplines, who can scrutinise and assess the strengths and weaknesses of each department and offer suggestions to resolve the same.

AGENDA 3

- ✓ It was proposed to conduct Faculty Orientation programme to motivate faculty members.

AGENDA 4

- ✓ The significant initiative taken by the IQAC was to submit a proposal to UGC to opt for and to attain the status of college with Potential for Excellence.

AGENDA 5

- ✓ A proposal to University of Madras was submitted to introduce new UG and PG programs as a part of the institutional goal to expand and excel.


COORDINATOR - IQAC



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MEETING NOTICE

Respected Team,


I would like to inform that our IQAC meeting will be held on 05-12-2016 between 1:30 noon and 3:00 pm at our IQAC room (First floor, Main Building). The agenda is as under


1. Analysis of feedback of the Research Methodology workshop.
2. Preparation of the AQAR report.
3. Conduct of Academic Audit.

The members are requested to attend the meeting without fail.

To,

All the IQAC members


COORDINATOR - IQAC


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Minutes of the Meeting

Below are the minutes for the IQAC meeting held on 05-12-2016 between 1:30 noon and 3:00 pm at the IQAC room.

Members Present:

Dr. A. B. Sundaravadivelu – Convenor, IQAC Coordinator

Capt. Dr. S. Santhosh Baboo – Member

Dr. D. Uthra – Member

Dr. G. Geetha – Member

Dr. T. Augustine Arul Prasad – Member

Dr. N. Bhuma – Member

Dr. R. Mutezhilan – Member

Mr. N. Jagadeesan - Member

The second meeting of IQAC was held on 5th December 2016 and the following agenda was deliberated:

AGENDA 1

- ✓ The workshop on “Social Science Research Methodology” for faculty members held on 09-07-2016 was reviewed and the report of the feedback analysis was presented.

AGENDA 2

- ✓ The members were assigned the task of the preparation of AQAR report for the academic year 2016-2017. This required collection, reviewing and consolidation of the data given by the various departments in order to post the report in the college website.




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AGENDA 3

- ✓ The Academic Audit was proposed to be conducted before 31st March 2017 for the entire college.


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MEETING NOTICE

Respected Team,

I would like to inform that our IQAC meeting will be held on 03-02-2017 between 12 and 1:30 noon at our IQAC room (First floor, Main Building). The agenda is as under

1. Conduct of Academic Audit.
2. Analysis of Management Information System.
3. Implementation of Feedback mechanism.
4. Improvisation of the college campus.
5. Proposal to celebrate Women's day for gender sensitization.

The members are requested to attend the meeting without fail.

To,

All the IQAC members

COORDINATOR - IQAC

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Minutes of the Meeting

Below are the minutes for the IQAC meeting held on 03-02-2017 between 12:00 and 1:30 noon at the IQAC room.

Members Present:

Dr. A. B. Sundaravadivelu – Convenor, IQAC Coordinator

Capt. Dr. S. Santhosh Baboo – Member

Dr. D. Uthra – Member

Dr. G. Geetha – Member

Dr. T. Augustine Arul Prasad – Member

Dr. N. Bhuma – Member

Dr. R. Muthazhilan – Member

Mr. N. Jagadeesan - Member

The third meeting of IQAC was held on 3rd February 2017 and the following agenda was deliberated:

AGENDA 1

- ✓ The preparatory work for Academic Audit was discussed and guidelines were proposed for the same.

AGENDA 2

- ✓ The existing Management Information System was analysed, and the required upgradation was discussed.



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AGENDA 3

- ✓ The method of Feedback Mechanism was discussed and implementation of the same was proposed.

AGENDA 4

- ✓ Discussion on the prospects of improving the eco-friendly elements of the college campus was discussed.

AGENDA 5

- ✓ Women's day was proposed to be celebrated on 21st March 2017 with a focus on Gender Sensitisation.

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MEETING NOTICE

Respected Team,

I would like to inform that our IQAC meeting will be held on 06-04-2017 between 12 and 1:30 noon at our IQAC room (First floor, Main Building). The agenda is as under


1. Review of Academic Audit reports.
2. Analysis of Academic Feedback report.
3. Preparation of AQAR report.
4. Proposal for classroom upgradation.
5. Proposal for online admission.

The members are requested to attend the meeting without fail.

To,

All the IQAC members


COORDINATOR - IQAC


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Minutes of the Meeting


Below are the minutes for the IQAC meeting held on 06-04-2017 between 12:00 and 1:30 noon at the IQAC room.

Members Present:


Dr. A. B. Sundaravadivelu – Convenor, IQAC Coordinator


Capt. Dr. S. Santhosh Baboo – Member 

Dr. D. Uthra – Member 

Dr. G. Geetha – Member 

Dr. T. Augustine Arul Prasad – Member 

Dr. N. Bhuma – Member 

Dr. R. Muthazhilan – Member 

Mr. N. Jagadeesan - Member 

The fourth meeting of IQAC was held on 6th April 2017 and the following agenda was deliberated:

AGENDA 1

- ✓ The Academic Audit Reports of the Departments were reviewed.

AGENDA 2

- ✓ The Academic Feedback Report was analysed, and areas of improvement were identified.



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AGENDA 3

- ✓ The data to be collected from the Departments for the preparation of the AQAR for the 2016-17 was discussed and various modalities were proposed.

AGENDA 4

- ✓ Planned to facilitate all the departments with LED projector and wall straddling LED projector in final year classrooms.

AGENDA 5

- ✓ Process of online admission for both Day and Evening College was suggested for the next academic year.


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