



ACTION TAKEN REPORT

2019-2020

The action taken report by the Internal Quality Assurance Cell (IQAC) as suggested by the IQAC Coordinator and other Administrators (Principal, COE, Heads of the Departments) and suggestions were implemented and appropriate action were taken as recommended in the meetings held on June 17th 2019, 6th November, 9th January 2020 and 3rd June 2020.

Plan of Action	Achievements/ Outcomes
Student Induction Programme (SIP)	Three days Induction programme was conducted in a phased manner for 5 days.(17.06.19-21.06.19) Beneficiaries - 2409 students
To organize preparatory workshop on NAAC & AQAR	i)AQAR Preparatory workshop conducted on 20.07.20 ii) NAAC preparatory workshop conducted on 15.12.2019
To Orient faculty towards various parameters of NAAC for the forthcoming 3rd Cycle of Assessment Accreditation	Each Criterion Coordinators of NAAC & IQAC met on various days and collected data requisite for AQAR
Workshop on evaluation reforms – Blooms taxonomy for HODs of DGVC	Workshop on evaluation reforms and Bloom's taxonomy was conducted in collaboration with COE's office on 06.09.2019




Orientation on OBE and Blooms Taxonomy to faculty members.	Capacity Building Program on Outcome based education & Blooms taxonomy was conducted on 24.09.2019
Examination reforms	Generic Skill was included as third component in the Internal Assessment along with two CIA.
Submission of AQAR for the years 2016-17, 2017-18, 2018-19	AQAR data for the years 2016-17, 2017-18, 2018-19 was collated, verified and online submission was done in the NAAC Portal during Feb-2020 and the same was uploaded in the College website.
Library audit	Library audit was conducted with two external members on 21.12.2019 and under the supervision of IQAC Core team Members
IPR Workshop	IPR workshop was conducted for all the PG and research scholars of the college on 16.12.2019 in an exemplary manner with 2 resource persons.
To Conduct Academic Administrative Audit (AAA) for the year 2019-20	As per the norms prescribed by IQAC - AAA was conducted successfully by all the departments during Jan /Feb 2020
Student Satisfaction Survey (SSS)	To sensitize the students about SSS- IQAC conducted Mock SSS during the month of Feb 2019



Lock Down Activity	Faculties were motivated to spend their lockdown period, productively by attending conference, workshop, FDP, Etc.
Preparation of AQAR for the year 2019-20	Revised AQAR formats were sent to all the departments during the month of March- 2019 and the respective departments were instructed to start preparing the AQAR report.
SSR /NAAC accreditation process	Several rounds of meeting was conducted with NAAC team along with IQAC & NAAC Coordinators in order to start the preparation of SSR after validation of the Collected data for all the five years (2015-2020)


COORDINATOR - IQAC


PRINCIPAL


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