



Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	DWARAKA DOSS GOVERDHAN DOSS VAISHNAV COLLEGE
Name of the head of the Institution	Dr. S. Santhosh Baboo
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04423635101
Mobile no.	9884992888
Registered Email	principal@dgvaishnavcollege.edu.in
Alternate Email	igac@dgvaishnavcollege.edu.in
Address	No. 833, Gokul Bagh, E.V.R Periyar Salai, Arumbakkam
City/Town	Chennai
State/UT	Tamil Nadu
Pincode	600106

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2. Institutional Status					
Autonomous Status (Provide date of Conformant of Autonomous Status)		08-Apr-2009			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. T. S. Prema			
Phone no/Alternate Phone no.		04423635101			
Mobile no.		9884101739			
Registered Email		iqac@dgvaishnavcollege.edu.in			
Alternate Email		dgvc iqac@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://www.dgvaishnavcollege.edu.in/dgvc_new/uploads/iqac/AQAR-2018-2019.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		https://www.dgvaishnavcollege.edu.in/dgvaishnav-c/uploads/2020/07/Calendar%20-%202019-2020.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	3.02	2005	28-Feb-2005	27-Feb-2010
2	A	3.57	2013	12-Jan-2013	11-Jan-2018
6. Date of Establishment of IQAC		15-Jul-2005			
7. Internal Quality Assurance System					



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Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Prarambh - 2019 (Student Induction Programme)	14-Jun-2019 6	2409
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8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	CPE	UGC	2016 1827	13500000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Workshop on IPR 2. Institution of student council 3. Curriculum development 4. Conduct of Student satisfaction and program exit survey. 5. Academic and Administrative audit.

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
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Student Induction Programme (SIP)	Three days Induction Programme was conducted in a phased manner for 5 days. (17.06.1921.06.19) Beneficiaries 2409 students
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Principal	01-Apr-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

14-Dec-2019

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

05-Mar-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Management Information Systems (MIS) at DGVC connects information technology, people, and academic processes to record, store and process data to produce information that decision makers can use to make day to day decisions. MIS at DGVC is an organized way of recording, storing data, and retrieving information. MIS at DGVC includes Admin MIS supported by DATA centre and various faculties at department level. The purpose of MIS at DGVC is to collect data from varied sources as monthly reports and derive insights that drive academic growth. MIS ensures that the departments provide reports periodically with geotagged photographs. The MIS also ensures that the reports are saved in Google drive and the link is provided. MIS at DGVC collects periodic data from all the departments, store data at the respective drives for retrieval and provides useful information to the


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academic hierarchy at appropriate times. MIS at DGVC provides templates for data collection which includes mentormentee template, templates for program exit survey, student satisfaction survey, course exit survey etc. With the introduction of MIS at DGVC , the institution was able to prepare and submit AQAR to NAAC for the years 2016 to 2020. With the support and contribution through MIS the institution is able to prepare SSR for the NAAC accreditation in a more defined and constructed manner.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	01	Economics	17/06/2019
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BA	Economics	17/06/2019	Micro Economics - I - 1101	17/06/2019
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Journalism	17/06/2019
BCom	Marketing Management	17/06/2019
BCom	Finance and Taxation	17/06/2019
BSc	Statistics	17/06/2019
MA	English	17/06/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MSW	Social Work	17/06/2019
MSc	Computer Science, Information Technology	17/06/2019



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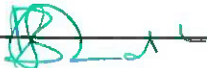
BA	Economics, Business Economics, Tamil Literature, English Literature, Sociology	17/06/2019
BA	Criminology and Police Administration, Tourism and Travel Management, Journalism	17/06/2019
BCom	Commerce, Corporate secretaryship, Honours, Accounting and Finance	17/06/2019
BSc	Physics, Chemistry, Plant Biology & Plant Biotechnology, Mathematics, Mathematics with Computer Applications, Physics with Computer Applications, Psychology, Interior Design & Decor, Statistics,	17/06/2019
BSc	Visual Communication, Biotechnology, Computer Science, Biochemistry	17/06/2019
BBA	Business Administration	17/06/2019
BCA	Computer Applications	17/06/2019
MA	English, Economics, HRM, Business Economics, Journalism and Communication	17/06/2019
MCom	Commerce	17/06/2019
MSc	Physics, Chemistry, Applied Microbiology, Mathematics, Biotechnology, Biochemistry	17/06/2019
MCA	Computer Applications	17/06/2019
MBA	Business Administration	17/06/2019
BCom	Finance and Taxation, Bank Management, Marketing Management	17/06/2019

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
News editing and News media in collaboration with SAMAS	17/06/2019	67
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1.3.2 – Field Projects / Internships under taken during the year


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Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Criminology and Police Administration	67
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The feedback exercise is carried out periodically in the institution involving all stakeholders such as students, parents, employers and alumni. The feedback system, apart from ensuring the efficient functioning of the institution, has also resulted in some very positive and tangible changes. The feedback thus received is analysed and scrutinised thoroughly in order to draw ideas, recommendations and suggestions to better the performances of the departments and the institution. The parents have highlighted the need for Bridge courses and the same has been implemented in various departments. The employers had rightly pointed out the need for career oriented courses and skill development courses which were rightly taken up by the departments and implemented accordingly. Even though students have given positive feedback with regard to their study in the college, they have raised pertinent issues and concerns which the individual departments and the institution have taken seriously and addressed them accordingly. Numerous new courses, value added courses and certificate courses were introduced based on the feedback from the students and other stakeholders which were specifically designed to suit the needs of the present day student community. Special thrust was given to courses that promoted skill development and entrepreneurship among students as the students expressed a desire for such courses to hone their core skills and abilities. Feedback also helps in bringing in positive changes to the teaching methods adopted by the faculty after which the teaching-learning experience has improved to a great extent. Feedback has also helped in adding to the number of e-books in the library which greatly aids the students in reference and study. In some of the degree programmes, industry visits and internships have been included based on the recommendations made in the student feedback exercise. Feedback has also ensured that students who do not perform well academically are given special attention and focus so that they may be brought up to par with the rest of the class. Feedback has been a very positive and transformative experience for the institution and has resulted in many changes for the better.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled



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BA	Economics- Aided	70	1113	80
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	7996	1035	275	64	35

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
374	374	8	27	7	18

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The success of an institution lies on the level of attainment reached by each student when they graduate. The institution in its efforts to realise this goal adopts measures and policies that would groom the students and enhance their career prospects as well as enable them face the challenges in life. The mentor – mentee system is practised as it forges a bond between the teacher and the student. It helps develop a rapport between the two, enables the teacher understand the career preferences and the skill sets possessed by the students. Also they gain an understanding of the challenges and the problems which are unique and different. The mentors collate personal details pertaining to the family, their background and also whether he/she is a hosteller/ day scholar. Also, details pertaining to their interests, their past records and achievements (both curricular and co-curricular), present occupation (part time) if any are collected and maintained. The mentor is able to identify the strengths and capabilities of each student and assist in leveraging those strengths to achieve the cherished goals and aspirations of their mentees. Further, they impress on their mentees the importance of sharing their views, issues both personal and academic and encourage them to discuss. Periodic and personalised (one to one) meetings between the mentor and mentees are arranged based on the needs and requirements. These discussions and interactions help the students realise their potential, channelise their energy, make right decisions and emerge as achievers. The mentors, in addition to maintaining record of the academic performances of their mentees keep track of their social behaviour inside the classroom. They help them with their interpersonal relationship issues, offer counselling as and when they seek support and assistance. The mentors are aware of the different learning styles and competencies of their mentees, take every effort to resolve and address these issues. Team spirit and camaraderie is nurtured through group learning and peer learning. Remedial classes are conducted for those students who have learning difficulties. Students with health issues and sportspersons who miss classes are allowed to take retests. The conventional class teacher–ward system is in vogue in some departments. The class teacher along with his/ her peers tries to identify and understand the learning levels of students from diverse backgrounds and different competency levels and cater to their specific needs. Adequate training is imparted in life skills, social skills and humane values so that they evolve to become individuals with a deep sense of social consciousness. The mentors do involve parents if and when the need arises. Apart from career counselling and promoting skill development, the mentor–mentee programme provides psychological support and motivates the students to explore new avenues and possibilities. This student centric system of mentoring has not just strengthened the bond between the teachers and the students but has helped nurture a sense of belonging, a positive campus culture and an institutional identity.



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Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
9031	374	1:24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
374	294	80	80	156

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. T.S. Prema	Associate Professor	Vaishnav Achiever Award
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Economics	II/2020	28/09/2020	20/10/2020
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
127	2782	4.5

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.dgvaishnavcollege.edu.in/dgvc_new/uploads/igac/OBE%202019-%202020.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
01	BA	Economics Aided	60	47	78.33
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.dgvaishnavcollege.edu.in/dgvc_new/uploads/igac/Student%20Satisfaction_Survey%202019-2020/Student%20Satisfaction%20Survey%202019-2020.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes
Name of the teacher getting seed money
Dr. T. Velmurugan
View File

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	NA	NA	01/01/2019	NA
No file uploaded.				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	NA	0	0
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0


3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Intellectual Property Rights	B.Com Accounting and Finance	24/09/2019
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
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NA	NA	NA	01/01/2020	NA
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	31/12/2020
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Economics	2
Commerce	5
Chemistry	3

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Biotechnology	6	13
View File			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

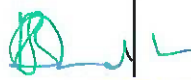
Department	Number of Publication
Criminology and Police Administration	3
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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
Dr. A.Kavitha	Published	37/2020	11/09/2020
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
A Structural Equation Modelling Approach to Development of Social Media Brand Attitude	Ramesh Kumar, P, M	International Journal of Psychosocial Rehabilitation	2020	1	Hampstead Psychological Associates, United Kingdom	1


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Model (SMBAM)					
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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Seven membered chelate Pt (ii) complexes with 2, 3-di (2-pyridyl) quinoxaline ligands	Dr. M.D. Balakumaran	RSC Advances	2019	1	1	Dwaraka Doss Goverdhan Doss Vaishnav College
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	439	2065	646	379
Presented papers	75	78	Nil	Nil
Resource persons	16	109	10	20
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Dr. D. Uthra	NYAS STEM Scholars Programme	New York Academy of Sciences	0
Dr. D. Uthra	Centre of Excellence in Science Mathematics Education	IISER Pune	0
M.A. Journalism Communication	Music competition for Sun Music channel	Embellish Family	5000
Visual Communication	Karolene Kamakshi Web Series	Visual Communication Studio	0
Dr. D. Uthra	Vetting tamil translation of Vigyan Prathiba Science worksheets of Tata Institute	Institute Mathematical Sciences, IMSc., Chennai	11803


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	of Fundamental Research	
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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
NA	NA	NA	0	0
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
44th Annual Mega Blood Donation Camp	NSS unit of Dwaraka Doss Goverdhan Doss Vaishnav College	10	550
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Pre-Conference	Citation	District Rotaract Council	100
Roto Olympics	Overall Winners	District Rotaract Council	30
Blood donation	Rolling Shield	MV Blood Bank	Nil
Community Activities	Good Samaritan Award	NephKids 2019 - Dr. Mehtas Multispeciality Hospital	800
Volunteer	Felicitation Award	Project Puthri of Human Capital Avatar - PRAYAG	500
NCC Officer	Best Associate NCC OFFICER	Tamilnadu, Puducherry and Andaman Nicobar NCC Directorate	Nil
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Assam Flood	Citizen	Rs.5000 and	2	15



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relief fund	Consumer Club unit of Dwaraka Doss Goverdhan Doss Vaishnav College	other materials donated	
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Popularisation of Foldscope - DBT Foldscope	Public, Research scholars & School strudents	DBT Foldscope	1000
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Add on Course	e-ENTREPRE NEURSHIP	National Foundation for Entrepre neurship Development, Coimbatore	12/01/2019	31/03/2020	232
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
National Centre of vocational and Technical Education	03/06/2019	Certificate Course	406
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES


4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
233100000	230769000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Video Centre	Existing


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Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
AUTOLIB	Fully	6.5	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Weeding (hard & soft)	2995	Nill	Nill	Nill	2995	Nill
e-Journals	1	5900	1	504411	2	510311
Text Books	90355	15089559	2223	816856	92578	15906415
Reference Books	879	363804	749	234847	1628	598651
e-Books	Nill	Nill	37	164639	37	164639
Journals	Nill	Nill	134	205767	134	205767
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NAN	NA	NA	31/12/2020
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	645	16	1	1	1	20	23	100	29


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Added	150	0	0	0	0	0	5	0	0
Total	795	16	1	1	1	20	28	100	29

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E-content Development Centre	https://www.youtube.com/channel/UC2nZFIxm6wpPL7OP8Vz0Z8g

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
8842936	8755383	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The college has an impressive infrastructure which includes well-equipped laboratories, an adequately-stocked general library and subject-specific department libraries, state-of-the art sports complexes, updated computers and well-maintained classrooms. These are routinely maintained well with the help of a committed and dedicated team of staff who work solely for the upkeep of these facilities in the college. At the beginning of each academic session, the departments who manage these facilities, make an assessment of the requirement and the same is proposed to the management so that the existing systems can be updated, upgraded, items replenished or replaced. This ensures that all the facilities are maintained in excellent condition and do not lag behind for want of technological/physical upgrades. The college has in-house technical teams who troubleshoot whenever there are issues/repairs/replacements in the workings of the computer systems, both hardware and software. The college also has AMC for maintenance of air conditioners, water coolers and other appliances which ensures their smooth functioning. Laboratories maintain logbooks which helps keep track of the users of the amenities. Records are maintained for procurement and consumption of lab items, non-consumable items and their repairs / maintenance and audited every year as per rules. Every item for lab as well books are bought only through college office and all records are audited. Laboratories function efficiently with the help of lab assistants who take care of stocks and maintenance. The library has an efficient librarian and a team of assistants who meticulously keep digital records books and reference material, borrowed books and logbooks to keep track of visitors to the library. The sports complexes and grounds are maintained well and are always ready for use. Sports equipment are carefully maintained with records of purchase and usage. The overall cleaning and maintenance of the institution is taken care of by specialized facility management services with whom the college has entered into contracts. There are other support staff as well who are employed for cleaning the campus. These facility management staff ensure that the campus including all the facilities and classrooms are swept and mopped regularly and keep in pristine condition at all times. The classrooms are kept well with



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regular cleaning of the physical spaces and the maintenance of the electric and electronic fixtures. The college also has dedicated plumbers and electricians who fix electric and plumbing related issues instantly.

https://www.dgvaishnavcollege.edu.in/dgvc_new/uploads/iqac/Institutional%20Policies.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Endowments and Sports	156	5042510
Financial Support from Other Sources			
a) National	Tamil Nadu Government and Private Scholarship	1031	5839242
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,


Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
3 Days Training on Modern Street play	29/08/2019	40	Prof. Thillip Kumar, Vice - Principal, Hindustan college of Arts and Sciences
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career counselling - Bridal makeup as a Career path	Nil	89	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
9	9	5


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5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Cognizant Technology Solutions - UG	338	72	Infosys	84	23

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	5	B.A.	Economics	DG Vaishnav college	M.A. Economics

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	8
GATE	1
GMAT	1
GRE	1
Civil Services	1
Any Other	32
TOFEL	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year


Activity	Level	Number of Participants
ARTISTICS 2K19 by Vaishnav Initiative for Excellence	Institution	3000

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Gold Medal	International	1	Nil	18E0067	G.Santhosh


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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council of the college is a vibrant body that consists of some of the most able leaders among students as its members. The members of the student council are nominated on the basis of their academic performance, participation in extracurricular activities and their leadership skills. The students who are members of the council are already achievers to begin with and they go onto learn and imbibe many more winning traits and qualities which helps them develop their personalities well. The members of the council don many hats during their tenure—an interface between students and faculty and management, representatives of students raising their issues and grievances, organisers of cultural and academic events and many more. These experiences give them an understanding of different facets of management and administration such as planning, organising, budgeting, managing, coordinating, networking, communicating and delegating. The members of the council function independently at different stages of conducting a programme with the guidance of faculty members, which give them confidence in decision-making, thinking and implementation of ideas. They also get the opportunity to meet and interact with achievers and leaders from different walks of life who visit the college as special guests and invitees to the various programmes. Experiences such as these provide the students great levels of confidence in meeting challenges and overcoming fears and apprehensions. The student council members actively participate in the day to day events of the college, giving their substantial support in all activities, assisting faculty members and principal and contributing constructively to the workings of the institution. The student council members in turn learn lessons, shape their character and develop the conviction to face life as self-assured individuals who are sure to win.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

516

5.4.3 – Alumni contribution during the year (in Rupees) :

15000

5.4.4 – Meetings/activities organized by Alumni Association :

2 meetings were organized by the Alumni association of DG Vaishnav college.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has recorded an expansion both vertically and horizontally. Today the college supports the academic pursuits of a whopping number of around 9000 students. The management in its relentless efforts to ensure smooth and efficient functioning of the institution has adopted a policy of decentralisation in areas where the distribution of functions and powers would definitely enhance quality. 1 The organisational structure includes student



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representatives from each year across all disciplines to represent their requirements, and offer suggestions in the conduct of the activities to the class teacher. The class teacher gives due consideration to the feedback of the students and in turn presents the same to the Head of the Department. The Head then discusses and decides on the course of action for the events, assessments, drafting a budget to upgrade and update the infra-structure facilities, purchase of books and other necessities in the department meeting with the staff. The inputs from the faculty and the students are then placed and approved by the Principal and sanctioned by the management. This kind of delegation of powers and responsibilities ensures that there is no delay in the decision making process. The department meetings are held on a regular basis and the action plan for each department to organise events, conduct internal assessments is taken up for discussions and deliberations at the meeting of the heads of the departments, ratified and approved by the Principal. The Heads are entrusted the responsibility of quality assurance and they in turn prepare an appraisal of the performance and progress of the faculty based on the self-appraisal report submitted by the faculty. In the unaided stream a dean was appointed to coordinate and expedite the process of organising and conducting the various events and programmes. 2 Academic Council: The highest academic decision making body of the institution has subject experts, industry experts, alumni and all HODs' as its members. In addition, Principal can nominate four faculty members to make Academic Council truly participative. Feedback of every stakeholder is seriously considered in making important changes and taking crucial decisions. The process of conducting CIA, continuous internal assessment tests has been decentralised. The heads in consultation with the faculty decide on the portions and assessment pattern and conduct the CIA tests within their respective departments.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum development is one of the most important tasks for the institution to function on the parameters of quality and standards. The board of studies which has alumni, industry experts and current student representatives as members, give the necessary inputs for the curriculum to be restructured and redesigned. To ensure that the curriculum is relevant, current, updated and useful to the students, the members of the faculty and department heads periodically make assessments during the board of studies meetings and bring in positive changes.
Teaching and Learning	Teaching and learning is at the heart of any educational institution. To ensure that quality is upheld in the realm of teaching and learning, the institution takes into account the student feedback as well as their performance in the assessment



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	<p>activities. As these serve as indicators for the effectiveness of teaching and learning in the classrooms, quality improvements are made accordingly in the teaching methodologies, classroom strategies, learning material and inputs and parameters for assessments. These changes effect a positive teaching and learning environment in the classrooms and the effectiveness of the process is enhanced greatly.</p>
Examination and Evaluation	<p>Examination and evaluation are processes which must be done in such a way that the students' ability to apply their minds and their analytical skills are tested. To ensure that the students are not merely tested in their memory skills, it has been made mandatory for most of the courses to have multiple choice questions that test the students' ability to think independently and their generic skills. This challenges rote learning and promotes a better understanding of the subject matter in the minds of the students. The quality of the examination process is constantly upgraded through these kinds of changes.</p>
Research and Development	<p>Research initiatives by the faculty are given utmost importance by the institution. The college provides financial assistance by allocating seed money to faculty who attempt to venture into quality research. This ensures that the researcher has a solid base from which he/she can formulate his/her research and complete it successfully. The college also has in place a process of scrutinising theses through its plagiarism checking software so that the research outputs by the postgraduate students and research scholars rise up to superior quality and standards of original research. Members of faculty who are eligible to become research supervisors are encouraged to become guides so that they can share their expertise with others and also contribute in fashioning their departments as centres of research.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>The institution takes every effort to provide adequate facilities in terms of well-lit and ventilated classrooms. Most of the third year classrooms have</p>


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	<p>LCD projectors installed. Every department has a desktop with printer/ scanner. Wi-fi and intercom facilities ensure quick and effective communication. Adequate training has been given to the faculty to get them digitally literate and make effective use of the ICT tools to disseminate and manage information. The latest advancements in the fields of communication and technology are made readily available. The library, a storehouse of knowledge and information adopts appropriate measures to move towards digitalisation in addition to constantly replenishing its existing collection of books and journals.</p>
<p>Human Resource Management</p>	<p>Effective Human Resource Management is pre-requisite for the smooth functioning of an organisation. The institution provides orientation and imparts training by encouraging faculty to participate in faculty development programmes, orientation and refresher courses to enhance their performance. The management through its welfare measures extends support and motivates the employees to give their best. Efforts are taken to build strong inter personal relations among the staff, both teaching and non-teaching. Going beyond financial assistance, the institution tries to ensure physical and psychological well-being of its employees by training them in Yoga and meditation.</p>
<p>Industry Interaction / Collaboration</p>	<p>It is imperative for an educational institution to collaborate with Industry as it is mutually beneficial. An understanding of the industry requirements helps to redesign curriculum, train and equip students with necessary skillsets that would enhance their career prospects and get them industry ready. This kind of collaboration will lead to research, development and innovation. The college as well as the departments have entered into MoUs with premier institutes of higher learning and reputed corporates so that the students can pursue their research interests and gain hands-on training in their chosen fields. This would enable them to work on real life projects based on local needs and the industry requirements</p>
<p>Admission of Students</p>	<p>With the implementation of an</p>



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effective MIS tool the admission process has been made simple and easy. Online filling up and submission of forms, followed by screening and generating merit lists, analysing the demand ratio, identifying their socio economic profile, are some of the benefits which have resulted in expediting the process ,also making it error free. The credibility and transparency of the entire process is ensured.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The institution is well-equipped in terms of information technology and routinely updates and upgrades technology in order to be efficient and effective. ICT tools are used in all aspects of working of the institution including planning and development. A dedicated data centre works exclusively to gather and disseminate information. Academic calendars, programmes, events, new initiatives and systems are planned and the same intimated to students and faculty through emails, messages and message boards on the college website. The college has an exhaustive database of student and staff information and the requisite software support to reach everyone.</p>
<p>Administration</p>	<p>The institution is fully digitised in all aspects of administration. To achieve paperless information dissemination, important circulars are sent to staff and students through messages and emails. The college registers staff attendance through biometric scanning technology. The institution has installed high resolution CCTV cameras around the campus that can ensure strict vigilance. The ease of communication between principal and heads of the departments, between heads and staff members, and other groups is ensured through email and chat groups, thereby everyone is abreast of all developments in the college.</p>
<p>Finance and Accounts</p>	<p>The entire gamut of finance and accounts in the institution is digitised. With the support of qualified and able staff to handle accounts, digitisation of accounts has helped in minimising human intervention</p>




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	<p>and achieving error free accounting.</p> <p>The institution also constantly upgrades and updates the necessary software and system requirements so that the process of accounting can be done smoothly. ICT enabled accounting also means that there is great level of transparency in the matters of finance and accounting.</p>
Student Admission and Support	<p>The admission process is strictly in compliance with the norms laid down by the government. Students are shortlisted based on their merit and the reservation policy, as stipulated by the government, is strictly adhered to. The admission process is digitalised, excluding verification of documents, the rest of it from registration of application, uploading of merit list to payment of fees is made online. Transparency is maintained at all stages. Software is specially created for student support like issue of id cards, transfer certificate, bonafide certificate, library cards to name a few.</p>
Examination	<p>The institution in its efforts to sustain quality has made substantial changes in the assessment pattern. The CIA and ESE exams are designed to test not just the memory skills of the students but to assess the problem solving and creative thinking capabilities of the students. All communication pertaining to exams have become paperless. The examination schedule is made available online. The class lists, hall tickets, seating arrangement, allocation of seat numbers and publication of results have been digitalised. The process of revaluation has been streamlined and instant examinations are conducted in the interest of the students to assist them to qualify for their degrees.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year


Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr.S. Akileswari	Labour Code: Critical Analysis, Impact	The Employer's Federation of	40000


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		Implications	Southern India (EFESI)	
2020	Dr. G. Geetha	Training of teachers for Student induction programme (TOT)	UGC	6345
2020	Dr. Narayanan	Challenges and changes in the evaluation system	UGC	5000
2020	Dr. T. Augustine Arul Prasad	Challenges and changes in the evaluation system	UGC	5000
2019	Dr. V. Sayee Kumar	National Institute of mental health and neuro science conference	National Institute of mental health and neuro science	5065
2020	Dr. T. Augustine Arul Prasad	2 days workshop on PFMS - Madras Christain college, chennai	MCC, Chennai	1000
2020	Dr. D. Prem Kumar	2 days workshop on PFMS - Madras Christain college, chennai	MCC, Chennai	1000
2020	Dr. B. Sulu Priya	Pre-conference workshop on "Introduction to Clinical Supervision as Best Practice", University of Madras	NHRD	4400
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year


Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Two days	Nil			15	1


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	workshop on data analysis using spss		20/11/2019	21/11/2019		
2019	Workshop on PFMS - EAT module	Workshop on PFMS - EAT module	06/11/2019	06/11/2019	25	25
2020	Dhrona - Online FDP Programme	Nil	04/04/2020	07/04/2020	633	Nil
2020	2 day national webinar on Research structuring Publication strategies	Nil	20/06/2020	21/06/2020	94	Nil
2020	Online workshop on Newsletter production	Nil	19/11/2020	19/11/2020	50	Nil
2020	National level Virtual training on ICT competency for Higher Education Teachers	Nil	13/07/2020	15/07/2020	1270	Nil
2020	National level Virtual training on ICT Tools for Effective Assessment - Formative and Summative	Nil	17/09/2020	18/09/2020	1061	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP on Universal Human Values for	4	21/09/2020	25/09/2020	5


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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
55	Nil	18	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. ICICI Lombard 2. NHIS Insurance 3. Contributory Pension Scheme (Aided)	1. NHIS Insurance 2. GIS Insurance	1. Scholarship 2. Accidental Insurance

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial audits ensure that there is accuracy, transparency and accountability in matters pertaining to accounts and finance. The institution undertakes financial audits at three levels annually. The internal audit which is conducted by the staff of the administrative department. This is done individually for the aided and unaided streams. The second level is the external audit carried out by qualified chartered accountants. The aided stream has one more level of scrutiny of its accounts by the office of the Regional Joint Directorate of Collegiate Education.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Examiners	No	Nil
Administrative	Yes	External Examiners	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Each department has its own Parent-Teacher forum through which the parents are well informed about their wards progress. 2. Regular meetings with the parents are arranged at the department levels during which the performance of their wards are discussed and suggestions from the parents are noted down and

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analyzed. 3. Feedback from the parents are collected, both for curriculum and infrastructure and the same is informed to the highest deciding body of the college.

6.5.3 – Development programmes for support staff (at least three)

1. Yoga and meditation programmes for support staff. 2. Workshop on PFMS for Non-teaching Staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. New Programmes The institution proposed to introduce new programmes as branches of existing popular courses which are structured and designed to cater to the demands of the corporate sector. These new programmes would have as their focus, relevant and updated knowledge, employability and professional appeal. As there is a great demand for such courses, the college decided to initiate them. 2. Increase in sanctioned strength The departments which offer popular programmes are greatly in demand. The college has obtained special permission to increase the sanctioned strength in these programmes so that more deserving students may be given opportunities to study. 3. Promotion of research The staff members are constantly encouraged to pursue research by the college administration. The college provides a conducive atmosphere for research studies like M.Phil, Ph.D and post doctoral studies. Staff are encouraged to attend workshops, seminars and conferences to further their knowledge and to make research a continuous process. The college provides funding to the staff who wish to participate or travel to attend conferences, seminars and workshops

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Prarambh - 2019 (Student Induction Programme)	14/06/2019	14/06/2019	21/06/2019	2409


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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES


7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Feminist Talkies- Film screening and discussion (issue	05/03/2020	05/03/2020	500	Nil


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s faced by women and the need for gender equality)				
Voices-Towards an equitable society(gender stereotypes and gender specific roles)	09/03/2020	09/03/2020	300	Nil
Sustainability in Corporate world	24/07/2019	24/07/2019	59	58
Women of Worth 2.0	06/03/2020	06/03/2020	350	Nil
Seminar on Women and Media	03/02/2020	03/02/2020	20	10
Mass Awareness on Childline 1098 &Swachh Bharat	06/03/2020	06/03/2020	300	165
Women Equality&Gender Inclusivity at workplace	26/08/2019	26/08/2019	59	58
Women safety and empowerment& Journey towards Passion	27/08/2019	27/08/2019	59	58
Celebrate Women in Science - Celebrate Navratri	27/09/2019	27/09/2019	35	20
Role of women in Manufacturing sector	27/09/2019	27/09/2019	20	10
Women Empowerment	08/03/2020	08/03/2020	43	Nil
Talk on Gender Violence	22/08/2019	22/08/2019	13	4
Gender Parity	28/08/2019	28/08/2019	59	58
Gender Neutral Management practices	29/08/2019	29/08/2019	59	58
Women Empowerment	30/08/2019	30/08/2019	59	58


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Workshop on Gender Sensitization	01/02/2020	06/03/2020	2188	642
End Violence against women	25/11/2020	25/11/2020	38	32
Gender Stereotypes : A multidimensional approach	17/12/2020	17/12/2020	50	50
Celebrate Women! Celebrate Navarathri!!!	13/10/2020	24/10/2020	60	65
Webinar on " Abuse in Relationships"	12/08/2020	12/08/2020	20	13
Women Equality Week	24/08/2020	26/08/2020	50	60
Student Enrichment program (Women Empowerment)	08/03/2020	08/03/2020	20	2

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Percentage of power requirement of the College met by the renewable energy sources : 10.3 Total Power consumed During the Academic Year: 9,29,461units Power Generated through Solar Power Plant: 85,531 units Power Generated through Diesel Power Plant: 10,160 units

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	34
Provision for lift	Yes	34
Ramp/Rails	Yes	14
Braille Software/facilities	No	Nil
Rest Rooms	Yes	1
Scribes for examination	Yes	9

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	04/10/2019	1	Winter is Coming	Winter Clothes	4


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- With local community group and blankets were offered to 70 tribal families

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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
College Hand Book (Calendar)	17/06/2019	<p>The Hand Book had been revised to include student Information relating to 1. Entrepreneurship Development Cell- Udyamita To imbue a spirit of entrepreneurship among students is the primary objective of Udayamita. The ED cell conducts workshops and guest lecturers in order to orient students in entrepreneurship. The flagship event of the ED Cell, Vaishnav Bazaar, an initiative aimed at bringing out the entrepreneurial skills of the students is conducted every year. 2. Health Care Centre- Appollo Shine ? The college in collaboration with Appollo Shine would create among students awareness on basic health issues and provide health care. ? The centre is equipped with facilities to provide First Aid in case of any emergency ? The Appollo Shine Insurance Card has been issued to the students to enable them to avail health insurance coverage. 3. Internal Assessment Regulations The CIA evaluation pattern from 2019 batch onwards is as follows : The student will be assessed on three CIA</p>



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components: CIA test 1 -
Written test (60 minutes
MCQ, 30 minutes
descriptive) CIA test 2 -
Written test (30 minutes
MCQ, 60 minutes
descriptive) CIA 3 -
Generic Skills (No
written assignment for
assessment) The Languages
and English will focus on
developing competency in
speaking and writing
skills, as well as
enhance critical thinking
and creative abilities
through an analysis of
the literary texts.
Hence, these subjects
will not have MCQs as
part of the assessment
patterns. The marks
secured in CIA test 1 and
CIA test 2 will be
consolidated for 25
marks. The 3rd component
of the CIA is for 10
marks. A student has to
secure 16/40 (UG) , 20/40
(PG) and 10/25 (New UG
depts. - CIA 1 2 : 10
marks, CIA 3 : 10 marks
and attendance : 5 marks)
in the internals to be
eligible to appear for
the End Semester
Examinations. CIA
Improvement A student is
eligible to appear for
the Improvement CIA in
the current semester to
upgrade his/her CIA score
if and only when he/she
has a minimum of 75
attendance. A student who
fails to obtain the
minimum marks required in
the current semester will
have to appear for the
internal arrears only in
the subsequent odd or
even semester. He /She
will be marked as RA for
his/her internal marks.
The students are
permitted to appear for
Improvement CIA for any
two Major Subjects other



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		<p>than Language and English. Also, he/she will be allowed to appear for the ESE only in the subsequent semester. The mark statement for that particular subject will be published only when the student secures the passing minimum in the Internals. Nevertheless the marks secured in the ESE will be declared. All PART IV components will have 50 - 50 (Int.- Ext.) marks for assessment.</p>
<p>Hand Book on Human Values and Professional Ethics</p>	<p>17/06/2019</p>	<p>D G Vaishnav College is committed to the goals of creating value based citizens for our country. As a part of the curriculum in PART-IV, Value Education is offered as a one credit course. Therefore, it mandates that each and every student entering the college undergoes this value education course to complete the Degree. The value education forum of the college conducts orientations, Guest Lectures and Counselling sessions to students on general human value based attributes such as Honesty, Punctuality, Gratitude, Respecting Elders, Discipline, etc...and specifically this year special emphasis is given to the following Values in Shaping the Personal and Professional Life of students. • Family System - Importance of each member and Expectations from the Family • Cultural System- Understanding the intrinsic Value from the socio cultural Environment • Fostering Effective Interpersonal Relationship- Importance of Nurturing, supporting</p>



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and being an able team player A Hand Book on Human Values and Professional Ethics had been compiled to incorporate all the activities undertaken during the academic year.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Seminar on Ethics and Professionalism at Work place	07/02/2020	07/02/2020	65
DONATION TO ASSAM FLOOD RELIEF- Sensitising the students and Donated Essentials	01/10/2020	01/10/2020	255
CARENIMALS- Goshala- Shelter to unproductive 800 cows	01/10/2020	01/10/2020	50
NeNe 50 (Necessities for Nestless)- homeless people residing under the bridge near OMR Food Street, Ambattur (approximately 50 people - kids, aged men and women) were selected for the project NeNe 50	01/10/2020	01/10/2020	50
Lecture on Workplace harrassment	11/02/2020	12/02/2020	205
Battalion (to Commemorate Armed Force Flag Day)	01/12/2020	07/12/2020	91
Magnum Opus Doodle Competition	18/11/2020	18/11/2020	65
Induction program - Positive Attitude and Value Orientation	07/11/2020	07/11/2020	45
Creating PPTs Youtube videos on Gandhian Values and Ethics	01/08/2020	15/12/2020	48
Kamdhenu" - One day visit to	13/12/2020	13/12/2020	47



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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. **Plastic Free Campus:** The college has banned all forms of plastics within the campus in a bid to promote an eco-friendly atmosphere where only biodegradable materials are used for consumption. The canteen in particular did away with the practice of serving and packing food with plastics and switched to other materials. 2. **Rain Water Harvesting:** The campus has adequate facilities for rain water harvesting in the form of a pond which is an integral part of the landscape of the college. The pond collects rain water with its specialised sink pits. The water thus harvested is used to water the trees, plants and gardens. The rain water harvesting system also ensures that the bore wells are constantly replenished. 3. **Water recycling:** With its dedicated Reverse Osmosis (RO) plant, the campus is well-equipped to manage its own water requirement and be self-sufficient. Water recycling is a process that promotes environmental sustainability and the institution also works towards that goal. The recycled water is used for watering the plants and maintaining the gardens. 4. **Solar Energy:** The campus has installed solar panels to generate electricity to meet some of the power demands of the college. The solar energy thus derived can provide 10 out of the total power consumption of the college. The institution plans to increase the solar energy generation so that more power needs can be met by this alternate source of energy. 5. **Green Campus:** The campus is truly a very green campus with its thick green cover, an array of trees, organic gardens and plants of many varieties. Great care is taken to employ people with a dedicated budget to take care of and maintain the rich flora in the campus which is one of the institution's visual hallmarks. 6. **LED Bulbs:** To ensure minimal power consumption and maximum energy saving, the college utilises only LED bulbs and tube lights for its lighting requirement. 7. **Apiculture -** The chambers for the collection of honey and the bees were set up at a prominent place in the campus during the month of December 2019. The harvest of honey is proposed to be carried out in 8 Months. 8. **Horticulture -** The ED Cell has promoted organic horticulture in the campus and have planted radish, eggplant, green chilies, okra, beans and tomatoes as a green harvest initiative.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. **Professional Coaching and Training** The prime objective of the institution is to empower students from diverse backgrounds, equip them with knowledge and appropriate skill sets and thereby enhancing their job prospects and enabling them to emerge as achievers. In its efforts to realise this objective the departments have been encouraged to collaborate with premier institutions both at the national and international level and provide opportunity for the students for professional development. The department of B.Com Finance and Taxation has signed anMoU with ACCA, UK. The curriculum of the department is integrated with the professional course, offered by ACCA of UK. The students will be partly qualified for the professional ACCA (Association of certified Chartered Accountants) degree on completion of the program. The departments have been encouraged to offer diploma and certificate courses that would impart professional training in diverse fields like media, theatre, management studies and social work to name a few. Faculty and students are encouraged to enrol in professional organisations like MMA, NHRD. Students are given special coaching and training to ace the much sought after CPT and CA through the Vaishnav Centre for Skill Development. The students aspiring to serve in the Indian Administrative Services are given adequate support and training right from joining the first year under graduate programme. 2. **Streaming system in Foundation English Teaching- Shift II** The institution has a firm belief in


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supporting and strengthening the students from socially and economically disadvantaged groups. The ever increasing number of first generation learners and the challenges and difficulties they face in acquiring competency in English was analysed and as a remedial measure streaming has been implemented. In this process due consideration was given to the learning aspirations of those students with higher level of competency. Students were grouped based on their performance into Streams A B. An appropriate curriculum and assessment pattern has been designed to cater to their specific needs and requirements. This is intended to mitigate the existing disparities in their abilities and enable them to emerge as confident users of the English language.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.dgvaishnavcollege.edu.in/dgvc_new/uploads/igac/Best-Practices-Institutional-Distinctiveness-2019-2020.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

One of the areas in which the institution focuses its energies is to work towards the uplift of the students from the underprivileged sections of the society. The institution was established with a vision to impart quality education to students from diverse backgrounds, to empower them to chart their own course in life and to create their own identities. The institution and its administrators believe that every student deserves a fair chance at education and opportunities irrespective of who they are. It is this belief that encourages the members of the faculty, the administration and the management to go that extra mile and make an effort to ensure that students who are not endowed with privilege are given due attention, their academic needs met and supported in achieving their dreams and ambitions. Right from the time they enter the institution, they are guided appropriately. The faculty go out of the way to help underprivileged students in academics by conducting remedial and extra classes to help them to perform on par with others. The faculty also guide them in matters of scholarships and other financial assistance schemes that they are eligible for. The institution has a conducive environment for students to excel in extracurricular activities and many students from underprivileged backgrounds have been given ample opportunities to exhibit their talents. The students also develop a sense of self and confidence and their overall personalities are enhanced when they participate in extracurricular events and excel. The institution is a haven for sports with the right sporting culture and cutting edge sporting infrastructure. Numerous students from economically backward sections have performed exceedingly well in sports and have been benefitted greatly. Participation in sports also gives students an identity and builds their confidence. Equality is par for the course in the institution and discrimination of any kind is not encouraged. The vision of the institution is to create an equitable society and it constantly works towards achieving this goal by providing education and equal opportunities to all students, by ensuring that every decision made is for the welfare of the students and specifically, for those who are not so privileged. This would lead to real empowerment.

Provide the weblink of the institution


https://www.dgvaishnavcollege.edu.in/dgvc_new/uploads/igac/Best-Practices-Institutional-Distinctiveness-2019-2020.pdf

8.Future Plans of Actions for Next Academic Year



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1. Promotion of Research - The institution primarily aims at promoting research and research activities at all levels and across disciplines. The focus would be on encouraging faculty members to apply for guideship. Workshops would be conducted on best practices in research, research methodology, drafting research proposals, writing research papers and the latest trends and innovations in technology that could be applied to enhance the quality of research and research outcomes. Every effort would be taken to explore and seek grants and funding from government and non-governmental agencies. Seed money would be allocated for those faculty members who are pursuing good quality research. A proposal to offer incentives to encourage and motivate faculty and students to pursue research has been placed for consideration. At the under graduate and post graduate levels thrust would be given to prepare project proposals in collaboration with the academia and industry. Trans-disciplinary and interdisciplinary research would be encouraged. This would rouse the intellectual curiosity, act as impetus to innovate and create new ideas and new knowledge. 2. Strengthen Placement - The need of the hour is to create more number of placement opportunities through recruitment drives. This would be effected through an interface between the academia and the corporate world. Every effort would be taken to bridge the gap between theoretical and practical experience. 3. Numerous skill development programmes, workshops and training programmes will be organised. 4. Departments would be encouraged to collaborate with other institutions and leading companies and research centres to ensure internship for their wards as it would help them acquire hands-on training. 5. More number of certificate programmes and diploma courses to be introduced to tap the latent talents among the students—web designing, machine learning, front office management, to name a few. 6. Adequate training would be given to students on the various aspects of soft skills in order to instil confidence and enhance the self- image and self-worth of the students. 7. Inclusivity and Gender Equity - The institution has the distinction of offering value based quality education to all transcending the barriers of caste, creed, community and gender. It has firm faith in propagating humane values grounded on the principle of oneness and camaraderie. Every effort is taken to provide a healthy and conducive atmosphere for learning. 8. A deep sense of social consciousness and moral values is imparted to the students. Along with the NCC and NSS units of the college, the clubs of the departments actively participate in outreach programmes. Also, there is a designated committee entitled Vaishnav Initiative for Excellence which organises gender sensitisation programmes other than cultural activities for its students. The Rotaract and Citizen Consumer Clubs strive to create awareness and educate people in the neighbourhood of their rights and responsibilities. These kind of activities have enabled the students to broaden their outlook, respect their fellow human beings treat them with dignity and honour dissolving economic, social and cultural differences.


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