<h1 style="text-align:center">The Annual Quality Assurance Report (AQAR) of the IQAC</h1>

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

<p style="text-align:center">Part – A</p>

AQAR FOR THE YEAR   2014 – 2015

(for example 2013-14)

1. Details of the Institution

1.1 Name of the Institution	DWARAKA DOSS GOVERDHAN DOSS VAISHNAV COLLEGE
1.2 Address Line 1	No. 833, EVR Periyar Salai, Arumbakkam
City/Town	Chennai
State	Tamil Nadu
Pin Code	600106
Institution e-mail address	principal@dgvaishnavcollege.com
Contact Nos.	9087710117/9884724999
Name of the Head of the Institution	Maj.Dr.M.Venkatramanan
Tel. No. with STD Code	044-23635101/102
Mobile	9087710117/9884724999
Name of the IQAC Co-ordinator	Dr.M.R.Vasudevan
Mobile	9884724999

IQAC e-mail address   dgvciqac@gmail.com

1.3 **NAAC Track ID** *(For ex.*   EC/62/RAR/085 dated Jan 05, 2013
MHCOGN 18879

1.5 Website address   www.dgvaishnavcollege.edu.in

Web-link of the AQAR: www.dgvaishanvcollege.com/AQAR/AQAR14-15.pdf

1.6 Accreditation Details:

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A	3.02	2004-05	5 years
2	2nd Cycle	A	3.57	2012-13	5 years
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC DD/MM/YYYY	15.7.2005
1.8 AQAR for the year *(for example 2010-11*	2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

AQAR –

AQAR –

1.10 Institutional Status						
University	State	- Central	- Deemed	-	Private	
Affiliated College	Yes	✓	No	-		
Constituent College	Yes	✓	No	-		
Autonomous college of UGC	Yes		No	-		

Regulatory Agency approved Institution   Yes   No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education   ✓   Men   ☐   Women   ☐

                       Urban   ✓   Rural   ☐   Tribal   ☐

Financial Status   Grant-in-aid   ☐   UGC 2(f)   ✓   UGC 12B   ✓

                    Grant-in-aid + Self Financing   ✓   Totally Self-financing   ☐

1.11 Type of Faculty/Programme

Arts ✓ Science ✓ Commerce ✓ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ✓

     Others   (Specify)   [ ]

1.12 Name of the Affiliating University *(for the Colleges)* : University of Madras

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University
University with Potential for Excellence   ☐   UGC-CPE   ☐

DBT Star Scheme   ✓   UGC-CE   ☐

UGC-Special Assistance Programme [ ] DST-FIST [ ]

UGC-Innovative PG programmes [ ] Any other (*Specify*)

UGC-COP Programmes [ ] [ ]

2. IQAC Composition and Activities

2.1 No. of Teachers : 9

2.2 No. of Administrative/Technical staff : 1

2.3 No. of students : 10

2.4 No. of Management representatives : 1+1 (Chairman)

2.5 No. of Alumni : 2

2. 6 No. of any other stakeholder and community representatives : One University Nominee

2.7 No. of Employers/ Industrialists : 2

2.8 No. of other External Experts : 2

2.9 Total No. of members : 29

2.10 No. of IQAC meetings held : 18

2.11 No. of meetings with various stakeholders: 2 Faculty 4

Non-Teaching Staff 4 Students 4 Alumni 2 Others 2

2.12 Has IQAC received any funding from UGC during the year? Yes ✓ No [ ]

If yes, mention the amount Rs 3, 00,000 (2013-2018)

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No's: 03 International National 02 State Institution Level 01

(ii) Themes:

> - "Moving Beyond Barriers: Transforming education Through Inclusive Growth"
> - Refresher Course for Administrative Staff
> - "Interdisciplinary and Transdisciplinary Approach in Research".

2.14 Significant Activities and contributions made by IQAC :

- To commemorate Golden Jubilee Celebrations of the college, IQAC conducted various activities to enhance quality in higher education within the institution. Several initiatives were taken by the Cell throughout the academic year 2014-15.
- The proposal for renewal of Autonomous status was sent to UGC.
- A Two Day National Seminar was organized on "Quality in Higher Education" to identify issues and evolve a model of Quality Management in Higher Education institutions in the current environment.
- One Day Refresher Course was organized for the Administrative Staff of the college to understand the nuances of Administration to improve the standard to ISO level.
- Data Centre for the college was set up, a user friendly portal for introducing intranet facility.
- Community College was inaugurated.
- A Two Day National Seminar was organized on "Interdisciplinary and Transdisciplinary Approach in Research"

2.15 Plan of Action by IQAC/Outcome: **Annexure I**

2.15 Whether the AQAR was placed in statutory body: Yes ☑   No ☐

Provide the details of the action taken:

Based on the representation received by the student the Data Centre, an Intranet facility was established to enable the student to view the attendance on line.

PART B

Criterion-1
1. Curricular Aspects
1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added/Career Oriented programmes
Ph.D	4	-	-	-
M.Phil	4	-	3	-
PG	17	-	11	-
UG	22		15	-
PG Diploma				
Advanced Diploma				
Diploma				1
Certificate	2	-	-	-
Others				
Total	49	-	29	1

Interdisciplinary   Study on computing skills and communication skills were offered to students of UG & PG students under the study of soft skills. One credit course offered by Department of Physics, Chemistry, Botany, Bio-Chemistry and Microbiology to students of different disciplines under DBT Star College programme scheme.

1.2 (i) Flexibility of the Curriculum: Choice Based Credit System (CBCS)
   (ii) Pattern of Programmes:

	Pattern	Number of Programmes
	Semester	39
	Trimester	-
	Annual	-

1.3 Feedback from stakeholders: **Annexure II**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.
   • Syllabus for B.B.M, B.B.A, B.Com, B.A (Eco), B.Sc (Maths), B.Sc (Physics), M.A (Business Economics), M.Com were modified and implemented after having approved by the Academic Council.
   • Multiple choice Questions were introduced by the post graduate department of Chemistry

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- Data Centre for the college was set up- a user friendly portal for introducing intranet facility.
- Community College was started which provides PG Diploma in Hardware

Criterion-II
2.1 Teaching, Learning and Evaluation

Total Number of Permanent Faculty		Total	Asst. Professors	Associate Professors	Professors	Others
	Aided	48	23	25	NA	1 Librarian
	Un-Aided		288			

2.1   No. of permanent faculty with Ph.D   :   32

2.2 No of Faculty Positions Recruited Recruited (R) and Vacant (V) during the year

	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
Aided	-	44	-	-	-	-	-	1-PD	-	45

2.4 No. of Guest and Visiting faculty   2   Temporary faculty: 25   on Probation   -

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	31	8
Presented	-	50	11
Resource Persons	-	15	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:
- Smart class rooms for PG
- Case studies
- Simulations
- Discussions based on the text based documentaries
- Role play
- Virtual classrooms
- Peer Teaching

2.7 Total No. of actual teaching days : 181
during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination,

- Double Valuation, Photocopy, Online Multiple Choice Questions
- Double Valuation System followed for all UG & PG streams.
- PG & Research Department of Chemistry introduced multiple choice questions.

2.9 No. of faculty members involved in curriculum
Restructuring/revision/syllabus development
as member of Board of Study/Faculty/ : 19
Curriculum Development workshop:

2.10 Average percentage of attendance of students : 85%

2.11 Course/Programme wise distribution of pass percentage:

<div style="text-align:center">Month & year of Passing: April 2015</div>

S.No	Dept.Name	No of Students Appeared	No of Students Passed	Pass percentage
1	B.A ECONOMICS	19	19	100.00
2	B.A ECONOMICS (EVE)	16	14	87.50
3	B.B.A BUSINESS ADMINISTRATION	20	20	100.00
4	B.COM BANK MANAGEMENT	25	24	96.00
5	B.COM COMMERCE	192	180	93.75
6	B.COM CORPORATE SECRETARYSHIP	60	60	100.00
7	B.C.A COMPUTER APPLICATIONS	25	25	100.00
8	B.SC MATHEMATICS	25	23	92.00
9	B.SC PHYSICS	14	13	92.86
10	B.SC CHEMISTRY	10	9	90.00
11	B.SC BIOCHEMISTRY	14	14	100.00
12	B.SC BIOTECHNOLOGY	8	6	75.00
13	B.SC PLANT BIOLOGY AND PLANT BIOTECHNOLOGY	6	6	100.00
14	B.SC VISUAL COMMUNICATION	26	24	92.31
15	B.SC COMPUTER SCIENCE	38	36	94.74
16	B.COM HONOURS	18	18	100.00
17	B.SC MATHEMATICS WITH COMPUTER APPLICATIONS	8	7	87.50

S.No	Dept.Name	No of Students Appeared	No of Students Passed	Pass percentage
18	B.SC PHYSICS WITH COMPUTER APPLICATIONS	4	4	100.00
	GRAND TOTAL	**528**	**502**	**95.08**

<p style="text-align:center">Month & year of Passing: April 2015</p>

S.No	Dept.Name	No of Students Appeared	No of Students Passed	Pass percentage
1	M.COM COMMERCE	32	31	96.88
2	M.SC MATHEMATICS	30	29	96.67
3	M.SC PHYSICS	17	14	82.35
4	M.SC CHEMISTRY	12	12	100.00
5	M.SC BIOCHEMISTRY	1	1	100.00
6	M.SC BIOTECHNOLOGY	3	3	100.00
7	M.SC APPLIED MICROBIOLOGY	13	12	92.31
8	M.SC COMPUTER SCIENCE	17	17	100.00
9	M.SC INFORMATION TECHNOLOGY	18	18	100.00
10	M.B.A BUSINESS ADMINISTRATION	36	36	100.00
11	M.A ECONOMICS	5	5	100.00
12	M.A BUSINESS ECONOMICS	2	1	50.00
13	M.A SOCIAL WORK	26	26	100.00
14	M.A HUMAN RESOURCE MANAGEMENT	28	28	100.00
	GRAND TOTAL	**240**	**233**	**96.69**

<p style="text-align:center">Month & year of Passing: April 2015</p>

S.No	Dept.Name	No of Students Appeared	No of Students Passed	Pass percentage
1	MCA COMPUTER APLICATIONS	34	34	100.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The IQAC periodically conducts meetings and sessions to look at the various avenues to enhance the quality in higher education.

- Academic Audit is conducted through subject experts and Industrial representatives to evaluate the Teaching/Learning processes.

2.13 Initiatives undertaken towards faculty development   :

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	4
UGC – Faculty Improvement Programme	-
HRD programmes	2
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	4
Summer / Winter schools, Workshops, etc.	1
Others	

2.14 Details of Administrative and Technical staff :

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	24	29	-	-
Technical Staff	-	-	-	-

Criterion – III
3. Research, Consultancy and Extension
3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution:
- In the current year 2014-15, 14 Ph.D's were produced by the Post Graduate & Research Department of Commerce, Computer Science and Economics.
- Guest Lectures were organised to the students of PG, M.Phil and Research Scholars to enhance and support their interest in Research
- Encouraging and motivating students and faculty to publish Research article in reputed and referred journals.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
	1. Dr.S.Selvaraju Head, Department of Plant Biology and Bio-Technology	-	-	-
Outlay in Rs. Lakhs	900000	-	Rs.1000000	
	2.Capt.S. Santhosh Baboo			
Outlay in Rs. Lakhs	574300		863300	

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
	1. Dr.Haridayal Sharma, Assistant Professor, Post Graduate & Research Department of Commerce			
Outlay in Rs. Lakhs	70000			
	2.Dr.T.Santhanam, Head, Post Graduate Department of Computer Science			
Outlay in Rs. Lakhs	109766			
	3. Dr.D.Uthra, Head, Department of Physics			
Outlay in Rs. Lakhs	57240			
		1.Dr.Augustine Asst. Professor, Post Graduate Department of		

		Chemistry		
Outlay in Rs. Lakhs		132500	205000	
		2.Dr.Ranganayagi Asst Professor, Department of Physics		
Outlay in Rs. Lakhs		125000	185000	

3.4   Details on research publications:

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals		62	
e-Journals		10	
Conference proceedings			

3.5 Details on Impact factor of publications:

Details on Impact factor of publications:

Name	**h-index**
1. Dr.Bangaru Sudarsan Alwar	1
2. Dr.K.Premalatha	1
3. Dr.R.Kumaran	3
4. Dr.L.Sowbhagya Lakshmi Prabha	1
5. Dr.T.Augustine Arul Prasad	3
6. Dr.M.Vajinathan	4
7. Dr.R.Vasanthi	5
8. Dr.A.Vijayaraj	6
9. Dr.R.Mythili	4
10. Dr.T.Velmurugan	5
11. Dr.S. Santhosh Baboo	8

Name	**i-10 index**
12. Dr.T.Velmurugan	4
13. Dr.S. Santhosh Baboo	6

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations:

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects		UGC	1863300	
Minor Projects		UGC	390000	
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College		Management	10 lakhs	10 lakhs
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total			3253300	

3.7 No. of books published   i) With ISBN No   : 02   Chapters in Edited Books   :

ii) Without ISBN No: With ISSN No   : 02

3.8 No. of University Departments receiving funds from:

UGC-SAP [   ]   CAS [   ]   DST-FIST [   ]

DPE [   ]   DBT Scheme/funds [   ]

3.9 For colleges   Autonomy [✓]   CPE [   ]   DBT Star Scheme [✓]

INSPIRE [   ]   CE [   ]   (DST-FIST/Sports) [   ]

Any other (specify):

3.10 Revenue generated through consultancy

Sankara Nethralaya
Rs.50000

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	5	3	-	-	24
Sponsoring agencies	Management	Management			Management
Number		2			
Sponsoring agencies		UGC			

3.12 No. of faculty served as experts, chairpersons or resource persons: | 10 |

3.13 No. of collaborations International   NIL   National : 02   Any other : 08
                                                                              (MOU)

3.14 No. of linkages created during this year - NIL

3.15 Total budget for research for current year in lakhs:
From Funding Agency | - | From Management of University/College : 10 Lakhs
Total

3.16 No. of patents received this year: NA

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
     Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides : | 15 |

    Students registered under them   : | 105 |

3.19 No. of Ph.D. awarded by faculty from the Institution   : | 10 |
     (Current year 14-15)

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF :   SRF :   Project Fellows : 01   Any other : 03

(Government Scholarships)

3.21 No. of students Participated in NSS events:

University level : 19   State level: 15

National level : 01   International: -

3.22 No. of students participated in NCC events:

University level: 31   State level: 11

National level : 11   International level: 09

3.23 No. of Awards won in NSS:

University level: -   State level : -

National level : 01   International level: -

3.24 No. of Awards won in NCC:

University level : -   State level : -

National level : 01   International level: -

3.25 No. of Extension activities organized

University forum: -   College forum: 80

NCC : 107   NSS : 19   Any other 20

(RRC, CCC, YRC)

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

- 39th Blood Donation camp was organised and a maximum of 1610 units were collected.
- TB Awareness program was organised through Motor Cycle Expedition.
- Road Safety Awareness Program was organised
- AIDS Awareness campaign was organised by visiting foreign students
- Voters Awareness campaign was conducted
- Polio Awareness campaign was organised
- UN International Day of women was celebrated in collaboration with UPF of India.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	20 acre	-	Management	20 acre
Class rooms	70	30	Management	100
Laboratories	19	4		23
Seminar Halls	9	5		14
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	3.5crores	266.31 lakhs	Management	
Others				

4.2 Computerization of administration and library :

- Fully Automated Library with AUTOLIB Software
- Online payment of Exam fees
- Online sale of application

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (Rs)	No.	Value (Rs)	No.	Value
Text Books	70332		1371		71703	
Reference Books	5000	22599600	35	161362	5035	2276096 2
e-Books						
Journals	147					257101
e-Journals	EBSCO					243413
Digital Database	NLIST					5000
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computer	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing		6	10 mbps 2-BSNL Airtel- 5 Lines 4mbps	Browsing in Library	Data Centre	10		5
Added		3	-	-	-	4	9	2
Total		9	-	-	-	-	-	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- One day computer training program was conducted for all HODs & Staff Members for entering the attendance & Internal Assessment online

- Basic computer knowledge course for staff

4.6 Amount spent on maintenance in lakhs:
  i) ICT   : 55.37 Lakhs / P.A

  ii) Campus Infrastructure and facilities :   -

  iii) Equipments   : 266.31 Lakhs / P.A

  iv) Others   :   -

                    Total   :   321.68 Lakhs / P.A

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Each class has class teacher apart from their course teachers, who has one-to-one interaction regularly and support the students in case of need.
- The Continuous Internal Assessments Tests are conducted every month in each semester and remedial support is given for those students who need academic support.

- The class teacher keeps track of attendance record and ensures that the students possess above 75% of attendance
- Career guidance and placement opportunities are provided to the students.
- Vaishnav Professional Academy has been established to conduct classes for CPT, CS, CWA and IAS/IPS aspirants.
- Soft Skill Training Program is provided to I and II year students
- Vaishnav Institute for Excellence identifies the talents of students and encourage them to excel in Academic and Non-Academic activities.

5.2 Efforts made by the institution for tracking the progression

- The class teacher motivates the students to excel both in academic and extracurricular activities.
- Special remedial classes are held for those average and below average students thereby ensuring consistent academic performance
- Username and password is given to each students, which enables their parents to track the progress and attendance of their wards

5.3 (a) Total Number of students

	UG		PG		Ph. D.	Others
	Male	Female	Male	Female		
Aided	1337	806	148	226		
Unaided	2758	573	225	468		

(b) No. of students outside the state : | 40 |

(c) No. of international students : | 05 | Men 60% Women 40%

Last Year (2013-14) Male/Female					This Year (2014-15) Male/Female				
OC	SC	ST	OBC	Total	OC	SC	ST	OBC	Total
466/82	241/98	2/2	544/481	1253/663	478/93	259/193	5/0	594/520	1336/806
1325/178	282/124	6/3	1080/398	2693/703	1263/177	287/163		1448/472	2998/812

Demand ratio: 8:1   Dropout %: 0.1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Vaishnav Professional Academy was set up which trained the students for CA/CWA/CS and IAS entrance exams

No. of students beneficiaries   : 42

5.5 No. of students qualified in these examinations

NET   : | 02 | SET/SLET : | 02 | GATE   : -   CAT: | 04 |

IAS/IPS etc : | 04 | State PSC : | 05 | UPSC : -   Others: | 15 |
(Bank, Insurance, etc)

5.6 Details of student counseling and career guidance
- Seminars and presentations about higher studies opportunity for UG & PG students are organised by engaging experts from the education/Industry/Professional Bodies.
- Internships for UG and PG students are facilitated with companies/Banks/financial institutions
- 25 under privileged students were trained under a special scheme launched by Mahendra Namaste as part of their CSR
- Training program was conducted to SC/ST students in collaboration with RGYD

No. of students benefitted: | 1000 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
16	2033	550	350

5.8 Details of gender sensitization programmes

- GSP is conducted during the orientation program for all I year UG students by professionals and experts

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level : | 22 | National level: | 02 | International: | 02 |

No. of students participated in cultural events

State/ University level | 54 | National level: | - | International level: | - |

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level : | 12 | National level: | 02 | International level: | 01 |

Cultural: State/ University level: | 104 | National level: International level:

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	87	242000
Financial support from government	1080	4336110
Financial support from other sources	25	4200000
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs   : State/ University level : 01   National level :   International level :

Exhibition: State/ University level :   National level :   International level :

5.12 No. of social initiatives undertaken by the students   : | 20 |

5.13 Major grievances of students (if any) redressed: ___NIL_____

Criterion – VI
6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To impart value based quality academia; to empower students with wisdom and to instill rich Indian traditions and culture; to nurture self confidence, ensure holistic development and to broaden their vision towards nation building, communal harmony and universal brotherhood.

Mission: To ensure progress, development and strive towards perfection and achievement in all spheres; emerge as an institution with Potential for Excellence.

6.2 Does the Institution has a Management Information System

A monthly report is submitted to the management on the last day of every month

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development
Constant review and up-gradation of syllabi with the help of experts from the Industry and from the professional/Research Institutes and the same being approved by Board of Studies and Academic Council

6.3.2 Teaching and Learning
- Smart class rooms were provided for all PG students. Language labs are created for the benefit of UG students.
- Sophisticated computer labs were provided for the students of B.Sc., B.B.A, B.Com and also to the students of B.A (Economics)

6.3.3 Examination and Evaluation

- At the end of each semester the term end examinations were conducted and the answer scripts of students were evaluated by the Internal and External examiners. Double valuation is introduced even to UG level students.
- Instant exams are conducted for the students who failed in one paper of final semester

6.3.4 Research and Development

- About 150 PG and Research students of commerce, Economics, Mathematics & Chemistry have enrolled for their PhD.
- The PG students are given motivation on pursuing research program like M.Phil & Ph.D after completion of Post Graduate.
- Coaching classes are conducted for PG students to enable them to appear SLET/UGC

6.3.5   Library, ICT and physical infrastructure / instrumentation

- The college has proposed to purchase instruments worth Rs.11 Lakhs by creating a common instrumentation room. This facility can be utilized by various basic science departments

6.3.6   Human Resource Management

- Recruitment & Selection Procedures-Qualified, experienced Faculty members are recruited as per UGC norms
- Quality of Work Life-Balanced workload based on the effective Job analysis, effective work life balance
- Training-Orientation & Refresher Program enables the staff to work effectively
- Managing Stress & Counselling- A Professional counsellor is being appointed who would render assistance to staff & students for reducing the stress level.
- Organisational Development- Effective OD which enables the organization to face challenges

6.3.7   Faculty and Staff recruitment

- Advertisements in the leading newspaper have been given for various departments. Our college is in the process of short listing the application and calling the eligible candidate for interview. Once the process is completed about 44 candidates are to be appointed as assistance professor under Aided category.
- The same practice is followed for filling up the vacancies in self-supportive stream also.

6.3.8   Industry Interaction / Collaboration

MOU with Pondicherry University, IGNOU, Sankara Nethralaya, Voltas Limited, Muthukumar Associates, SBI Life Insurance, Fly JAC Logistics Private Limited, Cholumangala Management Consultants P Ltd, Hariharan Associates .

6.3.9   Admission of Students

- An Advertisement will be given in the leading newspaper for issue of applications for both manual and online. Admission committee comprising of senior professors will scrutiny the applications and admissions are made based on the Government Reservation policy by merit.

6.4 Welfare schemes for:

Teaching	EPF Management contribution Baby Care Centre for women teachers Women common room Group medical insurance Loan facilities Free annual medical check-up Fee concession to faculty's children Stress Buster Room Hot & Cold water for all Departments
Non teaching	EPF Management contribution Baby Care Centre for women employees Women common room Group medical insurance Loan facilities Free annual medical check-up Free education for Staff's Children Stress Buster Room
Students	Group Accident Insurance Counseling Centre Women common Room for Girls Students Free education for Sports Students with Hostel accommodation Hygiene canteen facilities RO water facility Scholarship for the students Free Medical Check-ups Free Two Wheeler parking facility

6.5 Total corpus fund generated   : Rs 10 Lakhs Appx.

6.6 Whether annual financial audit has been done   ☑ Yes   ☐ No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/	Agency	Yes/No	Authority
Academic	✓		✓	
Administrative	✓		✓	

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes ☑   No ☐

For PG Programmes   Yes ☑   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?
- Online publication of end semester exam results
- Seating arrangement for the term end exam through SMS
- Online payment of exam fees
- Online attendance
- Online consolidated mark statement

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NOT APPLICABLE

6.11 Activities and support from the Alumni Association

- Alumni meet is conducted informally and they actively participate and involve in the development of the college.

- Alumni are inducted in the Academic Council, the highest Body in an autonomous institution to express their various ideas and suggestions for the improvement.

6.12 Activities and support from the Parent – Teacher Association

- Though Parent Teachers Association is not in existence, every department head and teachers meet the parents one-to-one and interact about the performance and progress of the students regularly.

6.13 Development programmes for support staff

- Orientation and Refresher Program is conducted regularly to enhance their quality
- Stress Buster Room enables the staff to let out their grievances.
- Recreational activities are conducted
- Annual Sports event are conducted

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Library, canteen, hostel and the main buildings and the roads are equipped with solar power.
- The campus is green campus
- Landscaping projects are in process
- Kitchen garden for the hostel
- Modernised Kitchen in the hostel and canteen
- Our college has been made plastic free campus

Criterion – VII
7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- View of on-line attendance, mark sheets.
- Parent's access to student's performance and attendance through online
- Special provision for the sports students as regards attendance & CIA exams.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

OVERALL ACTIVITIES -   102
CURRICULAR   -   70
CO-CURRICULAR   -   29
SPORTS   -   03

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*
Annexure III
7.4 Contribution to environmental awareness / protection

- Various Awareness Programs are conducted by NSS & NCC and other various clubs, forums and departments at national, state and institutional level

7.5 Whether environmental audit was conducted?   Yes ☐   No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- **Strength** - Management, Infrastructure, Teachers, Students, Parents attitude, Placements,   Green Environment.
- **Weakness**- Less Foreign Students, Women staff ratio is more than men.
- **Opportunity**- To attain College for Excellence & College for Potential Excellence
- **Threat**- Emergence of B-schools , foreign university

8. Plans of institution for next year

- Environmental Audit
- To attain College for Potential Excellence and College for Excellence
- To construct women hostel
- To construct Gymnasium
- To excel in sports

Name Dr.M.R.Vasudevan

Signature of the Coordinator, IQAC

Name Maj. Dr.M.Venkatramanan

Signature of the Chairperson, IQAC

PRINCIPAL
D.G. VAISHNAV COLLEGE
ARUMBAKKAM
CHENNAI-600 106

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Annexure I

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
Golden jubilee Projects-Infrastructure	Constructed new Admin Block, MCA Block, Library & Viscom Block & International standard Sports Complex. Four Generators are installed in the college campus to provide uninterrupted power supply out of which one generator is installed under UGC funding. UGC has sanctioned Rs.1 crore for construction of Gymnasium and Rs.75 lakhs for Boys Sports Hostel and Rs.10 crore for Sports Equipments. A common room has been provided for women staff and students which facilitates young mother with child care and light reading. Stress Buster Room is provided to the staff and students so as to counsel and solve their grievances.
Technology & Networking	Establishment of Data Centre, a user friendly intranet facility which enables the students to view their attendance online. The original licensed Microsoft Software was installed in all the systems in the college.
Enhancing Research Activities	Post Graduate and Research Department of Economics, Commerce, Chemistry, Mathematics and Computer Science identifies and motivates research thrust among students and an average of 12 Ph.D's are produced every year. Post Graduate Department of Micro Biology and Bio-Chemistry has been approved to conduct M.Phil Courses. Department of Plant Biology and Bio-Technology has been approved for Research National Seminar on Interdisciplinary and Transdisciplinary in Research was organized

Sustenance & enhancement of quality	National Seminar on Quality in Higher Education was organized
	Refresher course for Administrative staff was conducted to sustain and improve their quality
	Participation in National & International seminar and conferences by faculty members to update knowledge and sustain quality
	Networking with IQAC of other colleges and appropriating the suggestions wherever required
Public relations	The print and visual media gave a wide coverage to various seminars, events conducted by the college during the year

Annexure II

The average rating of the feedback is as follows (on 10 point scale)				
	Admission Procedure	Discipline	Curriculum	Technology
Parent	8.9	9.4	9.1	9
	Course content	Infra-structure	skill devt/sports	placement
Students	9	9.4	9.2	9.1
	Infra-structure devt	Modern Teaching/Learning process		
Alumni	9.5	9.6		

Annexure III

- Vaishnav Professional Academy encourages the students to get admitted in professional bodies and make them competitive in the employment market.
- Online Digital Library
- Language Labs
- Vaishnav Initiative for Excellence, Vaishnav Skill Development are established