INSTRUCTIONS TO FILL UG APPLICATIONS (Aided Courses)

1. Before applying online, candidates are advised to **carefully read the instructions**.
2. For Aided stream Courses, Candidates have to apply for **separate applications for more the one course.**
3. Candidates are asked to fill in the following Details carefully
   - 10th Std. Registration Number as in Mark Sheet
   - Date of Birth.
   - Enter the verification code.

Then Click the 'I Agree Button'.

Dwaraka Doss Goverdhan Doss Vaishnav College
(Autonomous-Affiliated to the University of Madras)
Re-accredited with **"A++"** by NAAC
Linguistic Minority Institution
GokulBagh, 833 Periyar E.V.R. High Road, Arumbakkam, Chennai-600 106
Phone: 044-2363 5101, 2363 5102|Website: www.dgvaishnavcollege.edu.in

UG APPLICATION INSTRUCTIONS 2025-2026

1. Enter the applicant name as follows.[First Name and Last Name followed by Initial (eg: Karthik Raja.K)].

2. Check the eligibility criteria before applying for the courses.

3. Enter the marks correctly in the order given in the 10th,+1,+2 mark sheet.

4. Enter the Community Carefully if wrongly entered that form will not be valid.

5. Kindly make sure that all the entries are filled correctly.

6. Wrongly filled in / incomplete application will be summarily rejected.

7. Linguistic minority students should fill in the Linguistic minority column compulsorily **(Gujarathi-Vaishnav,Maheshwari,Agarwal)**.

8. Last date for submission of application will be 10 days from the date of publication of +2 Mark Sheet.

9. Enter your EMIS id clearly(for EMIS id contact your school).

10. Selected merit list will be displayed in the college website.

11. If applying for more than one course separate applications have to be submitted.

12. In Aided Stream, SC/ST candidates can apply for any number of courses at free of cost.

13. **Further communication regarding admission will be communicated to you by registered email id or SMS (Please check your spam folder also).**

14. **Kindly provide the contact no/email id of the applicant only.**

15. **Apply with 12th registration number, marks has to be updated within 5 days from the date of publication of the results with the link** https://dgvc.in/downloadapplication

16. **10th and 11th marks are mandatory without 10th and 11th marks you cannot submit the application. If you don't have 11th marks get it from your school**

SC/ST Students should provide digital community certificate at the time of admission

Eligibility Criteria : Any Stream

12th Std Registration Number : *	
Date of Birth : *	dd ⌄ mm ⌄ yyyy ⌄

90660
Enter the code above here :

Can't read the image? click here to refresh

[I Agree]

4. After the submission of the Registration Details Form, the **Application Details** Form will be opened. **In the 'Application Form'** Page, **Form'** Page, there are four steps to fill out.

5. First Step: Fill in the personal Details

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1 ——— 2 ——— 3 ——— 4

SC,ST free of cost for Day Aided Shift I

UG APPLICATION FORM 2025-2026

| Shift * | Day Aided Shift I | XII Group Code * | --select-- | Applied Course * | B.A. (Economics) |

PERSONAL INFORMATION

Student Name : *   FULL NAME
(Name as in 10th Marksheet)

Date of Birth : *   01   02   2008

Gender : *   --select--
Religion : *   --select--

Community : *   --select--
Caste : *

Nationality : *   Indian
Blood Group : *   --select--

Mode of Transport : *   --select--
Marital Status : *   Single

Mother Tongue : *   --select--
Student Mobile Number : *

Sports : *   --select--

Active participation in any club :   --select--
Student Email ID : *

Student Aadhar Card No : *
EMIS ID : *
(As per 12th Marksheet)

Student Whatsapp Number : *
Community Certificate Number :   Community certificate No

Next

6. Second Step: Fill in the Basic Information and Address.

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1	2	3	4

Hostel Accommodation Required (Only Boys) : * --Select--

Select the second language you preferred to choose in College : *
(You cannot change after selecting) --select--

Have you applied for any other course in this college : --Select--

Proficiency in other fields(Arts,Music,Dance,etc.,) : --Select--

Are you from Tamil Nadu Origin Currently Living in Andaman and Nicobar Islands : * --Select--

Are you from North East region : * --Select--

Government scholarship Received at school level : * --Select--

Did you lost your parents due to Covid-19? : * --Select--

Are you Studied +2 from another State : *
(If so produce eligibility certificate regarding the opted course) --Select--

Are you from Other Country : * No

Do you belong to linguistic minority
(Gujarathi-Vaishnav,Maheshwari,Agarwal) : * --Select--

Do you belong to Minority Community : --Select--

Whether father / mother is a Non Resident India : * No

Whether Father or Mother working/worked in Defence Sector : * No

Student Differently Abled (PWD) : * No

ADDRESS DETAILS

☐ Same as Temporary Address

TEMPORARY ADDRESS :*

PERMANENT ADDRESS :

Previous   Next

7. Third Step: Fill in the Parent or Guardian Details and Education Details

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PARENT INFORMATION

Are you an orphan ? ● No ○ Yes

Parent / Guardian Name * (As per T.C.)	Relation *	Occupation *	Education *	Mobile Number *	Email Id *	Annual Income *
Mr. ⌄ Enter name	Father ⌄					
Mrs ⌄ Enter name	Mother ⌄					
--S ⌄ Enter name	--Select-- ⌄					

6th,7th,8th,9th EDUCATIONAL DETAILS

Class *	Institution Name *	Medium *	Govt/Aided/Private/Matric *	Board *	Stream *
VI		--Select ⌄	--Select-- ⌄	State Board ⌄	Regular ⌄
VII		--Select ⌄	--Select-- ⌄	State Board ⌄	Regular ⌄
VIII		--Select ⌄	--Select-- ⌄	State Board ⌄	Regular ⌄
IX		--Select ⌄	--Select-- ⌄	State Board ⌄	Regular ⌄

10th,+1,+2 EDUCATIONAL DETAILS

Class *	Institution Name *	Register Number *	Medium *	Govt/Aided/Private *	Board *	Stream *	Passed Year *
X			Tamil ⌄	--Select-- ⌄	State Board ⌄	Regular ⌄	2023 ⌄
XI			Tamil ⌄	--Select-- ⌄	State Board ⌄	Regular ⌄	2024 ⌄
XII		741021	Tamil ⌄	--Select-- ⌄	State Board ⌄	Regular ⌄	2025 ⌄

Previous   Next

8. Fourth Step: Fill in the Subjects and Mark Details

9. Upload your passport-size photograph in PNG/JPG/JPEG format with the following dimensions. 3.5cm - 4.5cm (File Size 10kb - 50kb)
(Selfie photos are not permitted, and the background of the photo must be white.)

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①————————②————————③————————④

Only Passport Size Photo(png,jpg,jpeg) (10kb - 50kb , 3.5cm - 4.5cm)*
(Selfie photos are not eligible for the application
and Photo background must be white color) :

[ ] ⬆ Select Image...

X SUBJECT DETAILS

Subject	Marks	Total Marks	No.of Attempts
English		100	
Language		100	
Maths		100	
Science		100	
Social		100	

X Subtotal(without language & English) :   X Subtotal Percentage(%):   X Total(with language & English) :   X Percentage(%):

XI & XII SUBJECT DETAILS

Subject	XI Marks	XI Total Marks	XI No.of Attempts	XII Marks	XII Total Marks	XII No.of Attempts
English		100			100	
Language		100			100	
Physics		100			100	
Chemistry		100			100	
Statistics		100			100	
Mathematics		100			100	

XI Subtotal(without language & English) :   XI Subtotal Percentage(%):   XI Total(with language & English) :   XI Percentage(%):
XII Subtotal(without language & English) :   XII Subtotal Percentage(%):   XII Total(with language & English) :   XII Percentage(%):

[ ] **Terms & Conditions :**
1. I declare that all the particulars furnished above are true and correct **(In case the furnished information is found to be incorrect later, the application/admission will be rejected)**.

2. I hereby agree that I will abide by the rules and regulations of the college that are in force from time to time.

Disclaimer Policy:
1. Dwaraka Doss Govardhan Doss Vaishnav College will not store any of your Bank credentials / Card details, the system will redirect you to concerned Bank pages only to complete your transaction.
2. There is No refund(s) / No Cancellations / No charge backs are allowed for the transactions done through this channel.
3. In case of any dispute regarding the payments, you are requested to contact College administrator.
4. Transaction fees charged would be borne by cardholder for any payment .
5. Transaction fees charged would not be refunded/ reversed for any refund or reversal and chargeback of any transaction.

65805
Enter the code above here :

[ ]

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[Previous]   [SUBMIT]

10. After submitting your application form successfully, you will be redirected to the payment page.

11. After the successful payment, the Application Number will be sent to your registered mobile number and Mail-id. The filled-in Application form will be displayed on the Systems Screen. Candidates are advised to download their filled-in application form for their reference.

Note:

Don't send hard copy of filled in applications to the institution.