



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>	DWARAKA DOSS GOVERDHAN DOSS VAISHNAV COLLEGE
• Name of the Head of the institution	Dr. S. SANTHOSH BABOO
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04423635101
• Alternate phone No.	04423635102
• Mobile No. (Principal)	9884992888
• Registered e-mail ID (Principal)	principal@dgvaishnavcollege.edu.in
• Address	#833, Gokul Bagh, EVR Periyar Salai, Arumbakkam
• City/Town	Chennai
• State/UT	Tamilnadu
• Pin Code	600106
<b>2.Institutional status</b>	
• Autonomous Status (Provide the date of conferment of Autonomy)	10/10/2022
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the IQAC Co-ordinator/Director	Dr. T.S. Prema				
• Phone No.	04423635101				
• Mobile No:	9884101739				
• IQAC e-mail ID	iqac@dgvaishnavcollege.edu.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="https://www.dgvaishnavcollege.edu.in/dgvaishnav-c/uploads/2022/07/AQAR-2020-2021.pdf">https://www.dgvaishnavcollege.edu.in/dgvaishnav-c/uploads/2022/07/AQAR-2020-2021.pdf</a>				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.dgvaishnavcollege.edu.in/academic-calendar/">https://www.dgvaishnavcollege.edu.in/academic-calendar/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	A++	3.54	2022	19/07/2022	18/07/2029
6.Date of Establishment of IQAC			15/07/2005		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Nil	Nil	Nil	01/01/2023	Nil	
8.Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI			View File		
9.No. of IQAC meetings held during the year			2		

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	Yes	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
10. Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
1. Submission of SSR for Reaccreditation 2. Faculty Orientation Programme 3. Autonomy review 4. Conduct of Audits 5. Seed money		
12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		
Plan of Action	Achievements/Outcomes	
SSR Submission	Data collection, compilation and verification process has been explained by IQAC coordinators to all the faculty members.	
Preparation of NAAC Peer Team Visit & Autonomy review	Coordinating series of activities for the review of Autonomy extension by the UGC Peer team & NAAC Peer Team visit	
Seed Money	Scrutinising and grant of Seed money for the eligible faculty	
Student Induction Program	Conduct of Student Induction Programme	
Faculty Orientation programme	Faculty orientation programme for the new recruits	
Cyber Jaagrooktha Diwas	Conduct of Awareness on Cyber security as per the UGC guidelines	

<b>13. Was the AQAR placed before the statutory body?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <tr> <td>Name of the statutory body</td> <td>Date of meeting(s)</td> </tr> <tr> <td>Principal &amp; Heads of the department</td> <td>19/07/2023</td> </tr> </table>	Name of the statutory body	Date of meeting(s)	Principal & Heads of the department	19/07/2023	
Name of the statutory body	Date of meeting(s)				
Principal & Heads of the department	19/07/2023				
<b>14. Was the institutional data submitted to AISHE ?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Year</li> </ul>					
<table border="1"> <tr> <td>Year</td> <td>Date of Submission</td> </tr> <tr> <td>2021-2022</td> <td>27/01/2023</td> </tr> </table>	Year	Date of Submission	2021-2022	27/01/2023	
Year	Date of Submission				
2021-2022	27/01/2023				
<b>15. Multidisciplinary / interdisciplinary</b>					
<p>DDGD Vaishnav College has developed itself as a holistic multidisciplinary institution. The institution has integrated into Learning Outcome-based curriculum framework (LOCF) as per the guidance of UGC. The institution instigated the promotion of multi-disciplinary / interdisciplinary approaches to the Arts, Commerce, Science and Management courses. All the UG and PG Programmes offer open elective system in order to ensure multi-disciplinary approach that integrates the humanities and science with STEM. The curricula of physics offer Non-major elective course 'Everyday Physics in Life' which can be opted by the students Arts and Commerce programmes. Life Science Departments offer inter disciplinary courses that could be opted by students between them. This enhances the students to explore other disciplines and enriches their learning.</p> <p>The institution follows the choice-based credit system in all the programmes since 2009-2010 and provides the flexible and innovative curricula in order to ensure the familiarity over the contemporary matters. Most of the UG and PG programmes are designed to handle the community engagement in projects. Especially MSW and MHRM programmes engage the students for the societal benefits through community engagement. Environmental education and value education are the integral part of the UG programmes. The institution encourages</p>					



students to explore projects on environment studies. Further, field visit is a mandatory practice in the curricula of all the UG programmes.

The institution started to promote the multidisciplinary research among the researchers. The Department of Economics encouraged an inter-disciplinary Ph.D., Programme in Human Resource Management which was successfully completed and awarded a degree in the last academic year. The institution also motivates all the students and faculties of all the disciplines to focus on Interdisciplinary research.

For the open elective courses, the students have the liberty to opt the courses of their choice. Science programme offers elective courses to Arts and Commerce programmes and vice versa. The Institution motivates the start-up projects from all disciplines under multi-disciplinary approach where Arts discipline can do project on website design or app development.

#### **16.Academic bank of credits (ABC):**

Being an affiliated college, the credit based system is implemented in all the programmes. As the choice based credit system is successful in the institution, the proposal of academic bank of credits has been initiated in the academic council which will be useful for the transfer and accumulation of credits. The institution encourages students to enroll for Swayam/NPTEL courses where the credits can be transferred through the academic bank of credit. It also helps the students to incorporate the credits and complete their programme successfully.

#### **17.Skill development:**

The institution offers opportunities to develop their skills in tandem with the changing needs. The institution also enhances the career opportunities by imparting the value added courses such as, 3D Animation, Computer Programming Skills, English for Competitive Exams, Digital Media Publishing Tools, GST Filing, Live News Show, R-Programming, Tally, Personality development, Web Designing, Food Safety & Hygiene Standards, etc. The institution has initiated the skills training programme for the entrepreneurship aspirants. The Finance and Taxation Department has collaboration with ISDC for the professional skill training.

The MBA Department offers professional programmes in which students are sent to get trained at Synergy University and University of Nottingham in order to enhance their real time

experience.

The institution also has collaboration with Indian Institute of Technology, Bombay and National Centre for Vocational and Technical Education to train the students on various skills. The institution's vibrant Placement Cell provides the students with various placement training programmes and prepares the students to appear for placement interviews confidently. The institution also liberalised the Departments to frame the syllabus and curricula of value added courses in order to meet the expectations of the contemporary industry standards for employment.

The Departments also organise hands-on training sessions to enhance the skill of the students through workshops, skill training programme, invited lectures, special talks, etc. Institution's Innovation Council has MOUs to conduct the skill training programmes for the aspiring entrepreneurs. The institution also encourages the SWAYAM / MOOC courses for students to enrich their knowledge and skills.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Being, the linguistic minority institution, the institution focuses on the various Indian languages. The institution has the Language Departments such as Tamil, Telugu, Hindi, Sanskrit and English. In order to promote the languages, the language Departments conduct competitions, workshops, conference, etc. The English Department has language lab for the all the UG programmes which helps students to get access to various applications and videos to develop their skills vocabulary, grammar, sentence construction, fluency, British and American pronunciation and accents, words stress, sentence stress, voice modulation and soft skills. The Tamil Department conducts a specialised programme, 'Saiva Siddhant' for the past two years to promote Tamil literature.

The institution has high values with regard to moulding the students into our orthodox tradition and rich culture. The institution celebrates festivals and commemorative days to inculcate the moral values among students. The Festival programme, "Pongal Celebration" brings conventional values and culture among students. The value education offered to final year students of all UG programmes inculcates the morals, customs, ethics and values. The institution also organises the Inter-collegiate event to support cultural integrity.



The clubs of the institution also bring more vibe on the celebrations. Srinath Fine Arts club organizes 'Marghzi Utsav' and 'Dandiya' every year to augment the cultural vibe in the institution. Focus on cultural moral values and literature can be obtained by integrating technology with learning.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Learning Outcome Curriculum Framework is designed by the institution to attain the expectancy of the students at the end of the programme. All the Departments of the institution have structured the curriculum with OBE framework. The institution has well defined Programme Outcomes (PO), Programme Specific Outcomes (PSO) and Programme Education Objectives (PEO). All the programmes have defined Course Outcome (CO) for all the courses that are mapped with POs and PSOs. The Articulation Matrix consisting of the mapping from COs to POs is an integral part of the syllabi.

The institution designed a methodology to compute the attainment of the COs and POs. All the programmes conduct the continuous internal assessments and end semester examination. The course exit surveys are conducted to get the feedback from students. Revised Bloom's Taxonomy Level (RBTL) is followed while conducting internal and end semester examinations. The OBE attainment is calculated for all the courses of all the programmes. CO and PO mapping of the courses describe the curriculum gap of the courses.

#### **20.Distance education/online education:**

As per the UGC provisions on blended mode Learning, the institution permits the faculties to conduct the classes through online mode apart from offline teaching. The institution is supported by sufficient computer lab facilities with high speed internet connectivity for online teaching. The institution formed skill development cell to encourage the student to take online courses such as MOOC, NPTEL, Swayam, coursera etc for which the credits are assigned. All the programmes offer certificate courses to students through online and offline. Several value added courses have been conducted in a blended platform to enrich the students knowledge.

In order to enhance the online education, the institution offers the official email address to all the students and faculties to access the G-Classrooms for study materials, assignment, online evaluation, etc. The institution encourages the faculties to develop the e-content for all the courses which have been uploaded in the college website for students to access. All the students were given complete education during the pandemic through online mode.

## Extended Profile

### 1. Programme

1.1 57

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2. Student

2.1 9351

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2 3167

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3 10428

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 3. Academic

3.1 1026

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>



3.2	397
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3	397
Number of sanctioned posts for the year:	
<b>4. Institution</b>	
4.1	4107
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	182
Total number of Classrooms and Seminar halls	
4.3	902
Total number of computers on campus for academic purposes	
4.4	2742.40
Total expenditure, excluding salary, during the year (INR in Lakhs):	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curriculum Design and Development</b>	
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.	
<p>The Higher educational institutions are the creators of tomorrow's scientists, economists, entrepreneurs, mathematicians, managers, psychologists and software professionals. The vision of any Higher Educational Institution is to prepare its youth to face challenges at the local, regional, national and global level. The academic programmes of the institution are society driven, service oriented and fulfilling the national and global objectives spelt out in programmes like, Make in India, Atmanirbhar, Swacch Bharat and</p>	

Digital India. The curriculum is designed and aligned in accordance with existing national and state policies with the purpose of self-sustenance, economic growth and harmony.

The institution lays emphasis on adhering to the norms and specifications laid down by the UGC/NAAC while drafting the desired programme outcomes and the programme specific outcomes. The institution has made optimum utilisation of the status of autonomy awarded with regards to revamping the syllabi to suit the contemporary requirements. Board of Studies is constituted with adequate representation from the University, academic experts along with industry experts so as to impart knowledge and skill sets that would enhance the career prospects and make the students them socially responsible and humane. The research interests of the students are promoted in the field of science and technology.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	<a href="https://www.dgvaishnavcollege.edu.in/outcome-based-education/">https://www.dgvaishnavcollege.edu.in/outcome-based-education/</a>

#### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

17

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

895

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

30

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

57

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The institution has as its core objective, the overall development of individuals, enabling them to become morally and socially



responsible citizens. Every effort is taken to ensure that they imbibe values - personal, professional, social, moral and put them to practice. Value education is a compulsory course for all undergraduate programmes in the fifth semester. The students are trained to uphold these values so that future generations will inherit a world bereft of conflicts and strengthened by peace and sustainability. The institution in its efforts to promote gender parity and gender sensitivity, offers 15 courses related to the gender, apart from organising workshops and lectures on Gender Sensitization.

Environmental Studies is offered as a compulsory course for all the under graduate students in the fourth semester. All the departments are conducting compulsory environmental visits to get more knowledge about the environment and surroundings. The course content includes conservation of natural resources, waste land reclamation, sustainability, and creating awareness on HIV/AIDS. Our institution offers courses on professional ethics for several programmes. CSR, transparency in governance and accountability to stakeholders, is stressed upon across all disciplines.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	No File Uploaded
Any additional information	<a href="#">View File</a>

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

80

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

5765

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.3.4 - Number of students undertaking field work/projects/ internships / student projects**

3907

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://www.dgvaishnavcollege.edu.in/feedback-iqac/">https://www.dgvaishnavcollege.edu.in/feedback-iqac/</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - The feedback system of the Institution comprises the following**

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://www.dgvaishnavcollege.edu.in/feedback-iqac/">https://www.dgvaishnavcollege.edu.in/feedback-iqac/</a>
Any additional information	No File Uploaded



**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile****2.1.1 - Enrolment of Students****2.1.1.1 - Number of students admitted (year-wise) during the year**

3904

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)**

3904

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Student Induction Program is organized with the intend to enable fresher's transition smoothly to the requirements and needs of the higher education system. An effective mentorship programme is in place which helps the students gain an understanding of the challenges and opportunities that would be the part of their campus life. The classroom performance and CIA were the key factors to identify the slow learners, the department conducts the remedial classes and peer coaching by advanced learners for slow learners to bridge the gap between different competency levels. Slow learners were assessed periodically by quiz, question paper discussion, short test. The needs of the advanced learners are met with by adopting appropriate measures that would aim them in demonstrating their skills and competencies. They are encouraged to present papers at intra and intercollegiate levels. They were also encouraged to acquire additional skills through online courses such as SWAYAM. The students are the part of the organizing committee of the clubs of



their respective departments to exhibit their organizing skill, leadership qualities, team spirit and creative capabilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
30/04/2022	9351	397

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The institution has been constantly updating and adapting itself to the ever changing scenario in the field of education. To cater to the specific needs of students from diverse back ground and various competency level, the faculty combined the experiential learning and participative learning along with the conventional methods. Along with regular classes, case studies, minor project review article writing helps in unleashing the critical thinking and creative capabilities of the students. Activities like Panel discussions, Workshop, internship, game based task, role play, Group discussion, survey studies, field visit, debates enable the students to gain hands on experience, acquire leadership qualities and good team player. In addition, the department offers a value added courses specific to their respective disciplines and enhance their career prospects. Above all, in tune with its vision of strengthening the character and developing the student's personality, the institution encourages students to participate in service oriented extension activities to help them evolve as socially responsible citizens.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	Nil

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

ICT has become the integral part of education. Digital whiteboard has come to stay and are complementing the conventional black boards. Wi-Fi enabled campus, post graduate students and Final Year Under graduate student classrooms is equipped with smart classroom. All the departments were provided with Laptop, Desktop for effective ICT learning. The faculty is given training to use ICT and make use of various apps like digital platform like Google Classroom, Zoom, m- Learning, online class, Jam Board, Virtual Laboratory, Render forest, Filmigo, Edmodo, Techmint, Kahoot! Flipgrid, Mentimeter, Padlet, Quizizz etc., Free accessibility and ease of use made these tools popular among teachers and students. The attractive interface of these tools promotes participative learning and makes students understand concepts easier. It also helps teachers evaluate their students' performance and see how far they have understood the lessons taught. Faculty members are encouraged to pursue MOOC and NPTEL COURSE. The college has fully automated library with book keeping and ledger operation of the library being computerized. Vaishnav learning management system has been created to ensure virtual learning and interaction between the students and faculty. A unique and personalized id has been created to facilitate online learning, learning progress and managing communication right from enrolment to assessment.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

397



File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	No File Uploaded
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Planning and Scrutiny form an integral part at each stage of the institution's vision of imparting value based quality academia. The committed team of the heads of the various departments ably assisted by qualified and trained faculty members work in perfect collaboration with the administrative wing and the examinations office. The activities both curricular and co-curricular are planned well ahead before the beginning of the academic year. The academic calendar is prepared by the principal involving the members IQAC, the Heads of the departments, the examination committee and the calendar designing committee. The calendar serves the purpose of a year planner for the activities of the college as a unit, apart from the year planner maintained by individual departments for the various activities designed to be conducted during the academic year. The schedule prepared is strictly adhered to, accommodating exigencies if any. The head of the departments and the faculty actively engage themselves in the process of designing the programmes and the various courses and conceive of a course delivery plan keeping in mind the outcomes specified and desired. The internal exams are conducted as per schedule and the final scores are made available for the students to review their performance and accordingly prepare themselves to qualify in the end semester exams. E-governance has ensured the efficiency and transparency of the entire process.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

#### 2.4 - Teacher Profile and Quality

##### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

397



File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	<a href="#">View File</a>

#### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

194

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

2765.8

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

#### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

15

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

### 2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Since the inception of autonomy in the year 2009, the institution has integrated technology into its day-today governance. Modifications and up gradations have been made periodically. The institution has procured "Microsoft Server OS and MS SQL server for Database" for the automation of the entire process of a student from the registration to the award of degrees includes Registration, Creating ID & Generating Hall tickets, Information Dissemination via SMS, Examination seating, Online payment of fees, Web hosting of marks, Results analysis Online document verification. Online transfer of Provisional Pass Register (PPR) to the University of Madras, for issue of provisional and degree certificate is done. In case of delay in issuance of provisional certificates, course completion certificate is issued with the CGPA/Class/Grade calculated by the software, as an alternative. Adoption of revised Bloom's Taxonomy, Focus on objective-type questions, Number of days of examination reduced, Grievances related to examination process addressed in record time and Security features ensuring transparency and credibility in marksheets are some of the reforms introduced.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are formulated keeping in mind the vision and mission of the college. The PO and CO is carefully drafted for all the UG and PG programmes after elaborate discussions with all the experts and stakeholders and are clearly displayed in the college website. Apart from providing domain knowledge, the programmes also focus on grooming the overall personality of the students as emphasis is laid on training them in analytical and problem-solving skills. Also, keeping in mind the emotional and intellectual development of the students, learning outcomes directly focus on inculcating values, ethics and communication skills. The OBE committee scrutinises the POs, COs and the PSOs and ensures that they are within the framework given by the UGC. Two workshops were conducted on OBE development and faculty are adequately trained in formulating the OBE. PO's and PSO's are well communicated to students at the time of admission counselling and during the SIP (Student Induction Programme), through information brochure and the college website. The curriculum thus designed with proper usage of modern technological tools includes in its purview the societal, legal and cultural concerns and implications and instils a sense of responsibility in the minds of the young.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The institution ensures that Outcomes are delineated keeping in mind



the framework suggested by the UGC. The attainment of POs, COs and PSOs are measured using different methods, grouped as direct and indirect measures. Indirect measures are used to supplement direct measures. For direct measurement, Course Embedded Assessments or using rubric based measures are adopted. Course Embedded Assessment incorporates evaluation of regular classroom activities. It refers to techniques that can be utilized within the context of a classroom to assess students' learning, as individuals and in groups. The Indirect Measures is adopted to assess the students' or graduates' learning levels, knowledge, skills, attitudes and learning experience. It supplements direct measures to assess the learning levels providing information on how it has enhanced the understanding of the students. The student surveys on instruction, student entry and exit surveys reflect this information. Based on direct and indirect assessment data, necessary changes are made in the program architecture and delivery of the course. Findings of the consolidated report and actions required are to be implemented only in the subsequent year. At the end of every academic year, program level assessment report including the proposed action plan has to be presented in the Board of Studies.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

2813

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

<https://www.dgvaishnavcollege.edu.in/feedback-igac/>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Promotion of Research and Facilities**

**3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented**

The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented.

The research facilities in the college are being continuously upgraded by sophisticated instrumentation facilities for research cum teaching purposes. The faculty members of the departments of Biochemistry, Biotechnology and Microbiology have been provided with a seed grant of Rs. 3,83,870/- from the management for carrying out research activities, procurement of instruments, and for supporting research publications. Apart from the support from the management, the instruments were also procured from the funds provided by UGC Major/Minor projects and through college for potential for excellence. The college promotes the entrepreneurship culture among the students to translate new ideas, innovations and technologies emerging out of the research in to viable products and further supported for commercialisation process. The college has proposed innovative methods in promoting research among the faculties and students by providing the seed grant for publications, participation in Workshop / Symposium / Seminar / National Conference / International Conference. Faculty members were encouraged to collaborate research among different departments of the College and as well as to collaborate with national/international institutes / industries. Various Interdisciplinary value-added courses, research-oriented workshops, conferences are periodically organised for inculcating the research values among the students.



File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://www.dgvaishnavcollege.edu.in/research-2/">https://www.dgvaishnavcollege.edu.in/research-2/</a>
Any additional information	No File Uploaded

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

3.83

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

5

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>



**3.2 - Resource Mobilization for Research****3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)**

0.47

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	No File Uploaded
Any additional information	<a href="#">View File</a>

**3.2.2 - Number of teachers having research projects during the year**

7

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil
List of research projects during the year	<a href="#">View File</a>

**3.2.3 - Number of teachers recognised as research guides**

16

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

**3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year**

4

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	Nil
Any additional information	<a href="#">View File</a>

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc. The institution has created an environment that is conducive for research and provides seed money to motivate faculty to pursue research and present papers at national and international forums. There are seven departments offering research programmes at both M.Phil. and Ph. D levels. The departments have organized several programmes on research methodology, skill development and entrepreneurship. In the academic year 2021-2022, 273 programmes on research methodology, skill development, entrepreneurship and Intellectual Property Rights were organized as a whole. The students as part of the curriculum pursue project work specific to their discipline and effectively contribute to creating new ideas and innovating new processes. The Entrepreneurship Development Cell of the college is a vibrant body enthusing the youth to be enterprising and innovative. The Vaishnav Bazaar organised annually bears testimony to the exposure and training given to students to hone their entrepreneurial skills. As part of the community outreach initiative, the departments and clubs of the college have immensely contributed to social welfare, organizing numerous programmes to help the underprivileged become economically independent and self-sufficient.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year



273

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4 - Research Publications and Awards**

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

20

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website**

**during the year**

152

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year**

69

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.dgvaishnavcollege.edu.in/dgvc_new/uploads/iqac/AOAR_2021-2022/3.4.4.pdf">https://www.dgvaishnavcollege.edu.in/dgvc_new/uploads/iqac/AOAR_2021-2022/3.4.4.pdf</a>

**3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed****3.4.5.1 - Total number of Citations in Scopus during the year**

142

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	<a href="#">View File</a>

**3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University****3.4.6.1 - h-index of Scopus during the year**

21



File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	<a href="#">View File</a>

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.66

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	No File Uploaded
Any additional information	<a href="#">View File</a>

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

### 3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The focus and thrust given to community outreach programmes through the various committees and clubs like NCC, NSS, Rotaract, Citizen Consumer Club, Entrepreneurship Development Cell and Vaishnav Initiative for Excellence has ingrained in the minds of the students a commitment to strive towards the betterment of society. The NCC wings (Infantry and Armored) instil in the youth the rigor, vitality and discipline that it stands for and invigorates them to be in the service of those around them. Some of the events conducted by the NCC were Swachh Bharat Abhiyan, Fit India Cyclothon, CM rally, International day for people with disability, Corona awareness Programme. The NSS has organized programmes such as Adopt a Village, Pulse Polio Camp, Blood Donation Camp, Voter awareness Programme, Kalam 2020 National Level Drawing Contest, Pledge Against Untouchability. Likewise, the Citizen Consumer Club, Rotaract Club and Vaishnav Initiative for Excellence regularly organize awareness campaigns, talks, workshops and lectures on social issues, consumer rights and grievance redressal. In this year, around 41 extension activities were conducted by various cells and the departments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded
Any additional information	<a href="#">View File</a>

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)



41

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**

2751

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.7 - Collaboration****3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

718

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**

59

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES**

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college has 7 blocks comprising of 126 rooms with 98 designated class rooms and 15 laboratories for academic purposes. There are 6 Seminar halls of which 2 are housed in the School of Management block named Gyan Darshan and Vidya darshan with AV theatre facility. The institution has 3 Auditoriums-- Dwaraka and Vallabhacharya auditoriums which are air-conditioned and have state of the art audio/ video systems with a seating capacity of 500 and 220 respectively. The SRG auditorium serves as a non-airconditioned space to conduct events and programmes. Apart from the seminar halls in the departments, the conference halls are used by faculty/departments for organizing seminars, lectures, symposia, conferences, workshops, club activities. The student hostel caters to 220 students. The departments have adequate ICT facilities and follow statutory guidelines. Audio-visual systems with LCD projectors are available in 98 classrooms, 6 seminar halls and computer science laboratories apart from smart classrooms. The entire campus is enabled with Wi-Fi connectivity. Each science department has dedicated UG, PG and Research laboratories with sophisticated instruments. Apart from the departments of computer science, a few other departments also have dedicated computer labs. The language lab functions with 41 computers which facilitates language learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The fully air conditioned auditoriums 'Dwaraka' and 'Vallabhacharya' with a seating capacity of 500 and 220 respectively are the centres of all the vibrant activities that enriches the campus experience of the students. The auditorium has the latest technology and the best of audio- visual systems. The auditoriums have well-furnished air-conditioned guest rooms where hospitality is extended to dignitaries and guests. A sports complex named 'Cauvery' that matches international standards has been allocated for both indoor and outdoor games, such as badminton, table tennis, chess and carrom.



board, basketball, kabaddi, kho-kho, volleyball, tennis, handball, football and cricket. Tennis court is the biggest in the college occupying more than 3000 sqft. The open area opposite to the admin block is used as the cricket ground. The basketball court has the facility of flood lit. A well-equipped gymnasium of 800 sq ft. is housed in the first floor of the sports complex and the health centre, Apollo shine in the ground floor, assists the students in their fitness regimen. Yoga is practised in the fourth floor of the sports complex.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

98

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

155.60

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 4.2 - Library as a Learning Resource

**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library is fully automated with AutoLib Integrated Library Management Software (Version 6.5) which is a complete web based LMS. The first automation software (AUTOLIB Version 5.1) was installed in the year 2005 followed by an updation with (AUTOLIB Version 6.5) in the year 2017. The Media Centre of the library is equipped with modern facilities to support online teaching and learning process along with a Digital Learning Centre equipped with 50 computer workspaces and internet connectivity of 100 Mbps leased line to access three online databases including INFLIBNET: N-LIST with remote access, DELNET, EBSCO with in-campus access along with 37 Pearson e-books. The Braille Section is provided with 3 exclusive computers installed with Braille software/books to empower the differently abled community. Reprographic Service is also available at the library. The OPAC-Online Public Access Catalogue can be accessed by the users to check the availability of library collections with average logins of 426 per day. The library has 57634 titles and 97279 Volumes, 12 international journals, 30 national journals and 57 magazines along with 18 newspapers. The books are bar-coded and laser scanners are used in the circulation counter for book transactions.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.dgvaishnavcollege.edu.in/library">https://www.dgvaishnavcollege.edu.in/library</a> -4/

**4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources****A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals**



during the year (INR in lakhs)

23.15

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

1716

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Wi-Fi & Internet DDGDVC has 100 Mbps Internet leased line connections, locally networked and connected through Wi-Fi. All the laboratories of the different departments have Internet facility connected through intelligent switches. The entire campus is covered with 15 Wi-Fi access points to access Internet and Intranet educational resources. The Wi-Fi facility has been extended to all the rooms in the hostel connected through wireless bridges with fibre optic cable. Security: All the access points are password protected. Wireless Intrusion Prevention Systems (WIPS) or Wireless Intrusion Detection Systems (WIDS) are commonly used to enforce wireless security policies MCA filtering for device registration is applied for Wireless devices / Laptops Internet access policy: Group ids are created for departments, heads, faculty, students and members of the management Each user is assigned a username and password for login for accessing the Internet (Client user) The users are bound by Access Policy, Web Policy, QOS Policy, Application policy. The user's access report and operations is

generated. Access Policy: Firewall rules have been applied and configured on each group for accessing the Internet.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
9351	902

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus**      **A. 250 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	<a href="#">View File</a>

**4.3.4 - Institution has facilities for e-content development:**      **A. All four of the above**  
**Facilities available for e-content development**  
 Media Centre  
 Audio-Visual Centre  
 Lecture Capturing System (LCS)  
 Mixing equipments and software for editing

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	<a href="#">View File</a>



#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

18.95

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

a) Routine Maintenance: Undertaken daily by the contractual housekeeping staff and is regularly supervised.

b) Preventive Maintenance: Regular maintenance is carried out in the following areas. Airconditioning CCTV Water & septic tanks AV systems Pest control Classroom and sports facility maintenance

Routine maintenance of the sports premises, sporting items/equipment, and the grounds is ensured. All the classrooms, seminar halls, auditoriums, ICT enabled classrooms are maintained under the supervision of the Administrative Officer.

##### Library:

The library has an efficient librarian and a team of assistants who meticulously keep digital records of books, reference material, borrowed books including logbooks to keep track of visitors to the library.

##### Laboratory Maintenance:

All necessary software like Microsoft Office, browser, lab software, anti-virus software are installed and maintained well. Laboratory record of maintenance account is maintained by lab technicians and supervised by the heads of the concerned departments. The calibration, repairing and maintenance of lab equipment are carried out by the technicians and related owner enterprises.

##### IT maintenance:

Maintenance and upkeep of all computer systems is carried out by a

dedicated team comprising of the system administrator and technicians.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1391

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

102

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities**  
**Soft Skills**  
**Language and Communication Skills**  
**Life Skills (Yoga, Physical fitness, Health and Hygiene)**  
**Awareness of Trends in Technology**

A. All of the above



File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

5137

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	<a href="#">View File</a>

**5.2 - Student Progression****5.2.1 - Number of outgoing students who got placement during the year**

1058

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.2.2 - Number of outgoing students progressing to higher education**

504

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year****5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year**

34

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year**

66



File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The college has an active student council whose members have been contributing constructively to the progress of the institution. The student council comprises of students from final year undergraduate and postgraduate courses who are academic achievers as well as all-rounders. Fair representation is given to both boys and girls and students from varied backgrounds. The student council is also involved in community initiatives through tie ups with social organisations. They also participate in and extend valuable support to the various committees and forums of the college such as IQAC, Class Review Committee, Library Committee, Canteen Committee, Hostel Committee, Women Empowerment Cell, SC/ST Cell, Cultural Committee, Sports Committee, Publications Committee, NSS, AntiRaging Committee, Web Committee, Training & Placement Committee, Grievance Redressal Committee, NCC, Equal Opportunities Centre, ED Cell/Incubation Centre, and Internal Compliance Committee are the committees and forums in which the members of the student council participate and extend valuable support. The rich experience that they acquire as members of the student council, helps the students gain confidence and develop leadership skills. Many of the students go on to become leaders and decision makers, occupying significant positions in various organisations.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

41

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Dwaraka Doss Goverdhan Doss Vaishnav College Alumni Association (DGVCAA) is an august body representing alumni right from the first batch of students graduated from the institution. The main objective of the Alumni Association is to be an interface between the vast number of alumni and the college. The members of the alumni association regularly interact with the management, principal, and teaching faculty to facilitate the overall development of the institution. The Alumni Association Committee is constituted once in three years during the Alumni Meet. An Executive Committee meet is held every year to discuss the future plans. Some of the notable contributions of the alumni to the institutions are: serving as members in boards of studies of various departments, delivering guest lectures, being resource persons, offering internships to students, supporting campus placements, training students in various skills, arranging industrial visits, sharing entrepreneurship opportunities and guiding the students in career and professional choices. The college alumni also extend their support to the various social initiatives of the college. They enthusiastically participate in the annual blood donation camp organised by the college which is known for its singular focus and dedication in serving society.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

C. 5 Lakhs - 10 Lakhs



File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

**Nature of Governance:** Under the leadership of the Secretary and Principal, the institution has made commendable progress in academics, research and infrastructure. The Executive Council of SVV Sabha formulates and administers the strategic policies for realization of the objectives of the college. The Management Committee, Governing Body, Finance Committee, Academic Council and Board of Studies, duly constituted including nominees of UGC, University of Madras and State Government, are the statutory bodies steering the institution with strategic planning and decision making. The Secretary as administrative head and the Principal being the academic head are the primary decision-making authorities. Decentralized participatory governance is evident with the faculty participation in conceptualization, development and implementation of strategic plans and policies, in a collaborative working model. The Principal conducts periodic meetings with the heads of departments and faculty for planning, evaluation, review and up-gradation. The IQAC and faculty coordinate the academic and cocurricular initiatives such as redesigning course content, innovative ventures, student support and remedial measures in consultation with the department heads. The clubs/associations are headed by members of the faculty as coordinators, conveners and advisors who are assisted by a team of efficient students in the conduct of the activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The decision-making process in the institution follows a bottom-up approach ensuring the participation of all stakeholders. The

Management Committee in consultation with the Governing Body formulates strategic plans, devises policies and ensures implementation. The Principal adopts and practices a policy of decentralisation through delegation of duties and responsibilities. Authority is bestowed on Heads of the Departments to manage regular operations. Various committees have been duly constituted with Faculty as Office Bearers, students and other stakeholders as members [as per rules in force from time to time] making it participatory in nature. Faculty representatives of committees take part in decision making. Students' participation in Students' Council/Clubs. Proactive measures based on feedback from stakeholders is a reflection of effective leadership. The principal, heads of the departments and faculty members have been collaborating to launch new initiatives that are aimed at skill development, value addition and employability enhancement through Memorandum of Understanding with national and international institutions/bodies. Members of the faculty of each department design and structure their syllabi in consultation with experts from the industry and place them before the boards of studies for approval. This system is a fine precedent of the bottom-up approach to participative management where decentralization is effectively practised.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

**Strategic Plans: Achieve status of "college of excellence"**

**Feature among the top ten in the NIRF and other rankings.**

**Establish a center for skill development**

**Emergence as a knowledge hub**



File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Management Committee explicates the strategic policies, plans and decisions for the overall development of the institution. The Governing Body is involved in the decision making process pertaining to finance and administration, working towards the developmental goals. The Principal is entrusted with the sole responsibility of academic, examination and administrative operations, ably assisted by the heads of departments, teaching and administration staff. The Principal also functions as the chairperson and the head of the IQAC, Data Centre, Men's Hostel and the Chief Controller of Examinations. Policies, plans and budgets proposed by the Statutory Committees such as the Academic Council are routed through the Finance Committee for the approval of the Governing Body. The recruitment process, appointment and the service rules are in accordance with the rules and regulations of the UGC, Government of Tamilnadu and the University of Madras. Academic Council is authorised to approve courses, regulate and revise syllabi as per the recommendations of the Boards of Studies. Statutory Committees are duly constituted which assess the progression of academics and research in the institution. Non-statutory Bodies facilitate the upkeep of institutional policies and promote student welfare.

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support**

A. All of the above

**Examination**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

**Academic Advancement & Rewards:** Faculty members are encouraged to pursue their part-time Ph.D.s fee concession. granted "ON-DUTY" permission for professional development, offered free in-house training programmes/ courses such as Faculty Orientation / Induction Programmes organised by the IQAC 122 faculty were granted reimbursement of delegate fees, membership fees of professional bodies and seed money for research activities during this academic year. Faculty members delivers guest lectures at other institutions.

**Leave and Vacation Benefits:** Staff are eligible for leave benefits as per the service rules of Tamil Nadu Government apart from maternity and special medical leave.

**Retirement Benefits:** Staff under Grant in Aid Scheme are covered by Provident Fund, Contributory Pension Scheme, Gratuity and Leave Encashment benefits.

**Staff under Management / Self Supporting streams covered by EPF.**

**Financial Support & Ex-gratia:** Need based interest-free loans to staff apart from bonus / festival gift

**Official Welfare Measures:** Group medical insurance policy with HDFC ERGO General Insurance Company & National Health Insurance. Staff provided with e-mail using the institution's domain.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**



122

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

346

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

The college maintains the following accounting entities namely: College, Hostel, Controller of Examinations and UGC Autonomous Account. The College Office and Accounts Officer maintain accounts, receipts and payments, cash books, cheque books, cheques issue

register and vouchers and bills for financial transactions. The Finance Committee deliberates on financial management, resource mobilisation and utilisation. The latest version of Tally is used for all accounting operations. The Internal and External Financial Audit are regularly undertaken by the auditors appointed by the Executive/ Management Committee. Internal Audit Internal Audit is conducted on a half yearly basis. Audited statements are submitted to the Management Statutory Audit Conducted after the close of the financial year by the external auditor appointed by the managing body-Shri Vallabhacharya Vidya Sabha. Balance sheet and the income and expenditure accounts are examined. Government Audit: Government-aided funds are subject to Government Audit. The External Audit is conducted by the auditors appointed by Comptroller and Auditor General of India and the Government of Tamil Nadu. The primary focus of the Government Audit relates to fees collection - Aided Stream, utilization of funds and maintenance of registers/accounts. Any audit objections raised are settled amicably in pursuance of the statutory rules.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The Finance Committee ensures the efficient use of UGC Autonomous funds for the sustained growth of the institution. Sources: The financial resources of the institution are generated through the following sources: Tuition fees, Hostel fees. Government funds -



UGC/DST/Grant-in-aid of the Government of Tamil Nadu Grants from individuals, Philanthropists and the parent body [SVV Sabha] Utilisation: Tuition fees and government grants are primarily utilised for infrastructure development and academic activities. Resources generated by way of hostel fees is used to maintain the boarding and lodging facilities, upkeep of amenities and the welfare of the students. Funds received from the State Government are utilised for payment of salaries of teaching and non-teaching staff of the aided stream. The grant received from the UGC on being awarded the status of College with Potential for Excellence is being used for research, curriculum development, faculty development and library. The management provides financial support to faculty for research Programme-wise budgets for equipment, instruments, consumables and other needs are prepared by the concerned department heads and submitted to the Principal and due approval given by the management. Scholarships and waiver both financial and non-financial are offered to deserving students, as per the discretion of the management.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The Internal Quality Assurance Cell (IQAC) has contributed significantly towards institutionalizing the quality assurance strategies and processes which include 1) Institutionalizing Management Information System (MIS) 2) Promoting progressive research Upon the recommendation of IQAC, the institution has subscribed to G-Suite account and provided mail ids for students, faculty, department and administrator using the college domain. The IQAC has supported the MIS through customization of forms and reports pertaining to students, faculty, department and administration.

Promoting progressive research: Promoting quality research has been one of the key areas of quality initiative by the IQAC post

accreditation. Members of the faculty are provided with seed money to carry out quality research and research supervisors are given special incentives for guiding research scholars. 130+ faculty members are beneficiaries of the seed money assistance amounting to Rs. 3.83 lakhs for research initiatives during this period. Research departments are allocated funds to conduct international conferences, workshops and seminars which provide a platform for quality publications.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The periodic assessments carried out through various review processes enable and ensure quality sustenance in which the IQAC plays a pivotal role. Integrating ICT to Enhance Teaching-Learning Process The IQAC strongly advocates the transition from the traditional chalk and talk method to ICT enabled tools that can be used in effective teaching. Training programs were organized for faculty to maximize the use of ICT. Academic Audit: The IQAC organizes the annual external academic audit for all the departments. The external experts visit the departments and interact with the faculty and students to elicit their feedback based on which a report is submitted highlighting the SWOC of the departments. Sixty Interdisciplinary courses offered under Part IV- Nonmajor Elective Courses Faculty Development Programmes regularly conducted on subjects such as ICT integrated teaching, e-content preparation using LMS platforms. Integration of ICT enabled teaching-learning MoUs and tie-ups for knowledge sharing Language lab established Solar power generation facilitated Annual cultural fests such as V-Fest and Artisticals being organized to provide a platform for students to exhibit their talents.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil



6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	A. Any 4 or all of the above
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File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://www.dgvaishnavcollege.edu.in/reports/">https://www.dgvaishnavcollege.edu.in/reports/</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college gives ample thrust on gender equity and takes every effort to ensure a fair gender balance in terms of admissions, appointments and offering courses with Gender related programmes. Established originally as a college for Men, it is highly commendable that the college offers equal opportunities for women. Various departments conduct awareness programmes on Gender equality. Six programmes at the UG and PG levels have courses focusing on gender equality. The English literature department have dedicated courses on Women's Writing, apart from MSW, M.A. HRM, B.A. Criminology and B.A. Journalism offering courses on women's rights and issues. Action campaigns to uphold UN SDG-16 to stop gender based violence by spreading knowledge, providing exposure through observation visits, conducting Legal awareness sessions etc. are organised regularly.

With a Women's forum in action, various sensitization programmes are offered on POSCH (Prevention of Sexual harassment at the Work place)

right at the entry in the first year of UG and PG programmes as well. Social Work Department organizes field visits to organisations for Women welfare as well as organizes sessions on the rights of transgenders. The placement cell of the college as strives to get equal employment opportunities for women students.

The Counseling centre aims at psychosocial well-being of the students, the teaching faculty and non-teaching members of the college. The counselor regularly takes sessions on healthy relationship building, stress management and gender related issues. Referral services are also available.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

**A. Any 4 or All of the above**

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)**

Adhering to Swachh Bharat Abhiyan, D.G. Vaishnav college actively implements various waste management initiatives and gives awareness to the students on a regular basis. The institution has enforced strict norms such as ban on single-use plastic and no waste dumping.

With a source segregation of solid waste, an efficient waste management system is in place in the college. One time use plastic are recycled by a recycling unit and food waste is used to make vermicomposting. The bio gas plant in the hostel actively contributes to fuel generation. Paper waste is shredded and sold to recycling units. Incinerators take care of the sanitary napkin disposal. The sewage water treatment plants help in treating and



recycling the used water and is reused for maintaining the greenery in the campus. The Biomedical waste are treated by the diagnostic centre as per standards

E waste are efficiently disposed and energy efficient fans and lights are in use. Proper maintenance of the electrical appliances is done by the in house Maintenance team.

Use of cycles and operation of an electric car in the campus for the use of elderly and physically challenged staff and students add testimony to the Institution's adherence to energy conservation and environment protection.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic

A. Any 4 or All of the above

**5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy undertaken by the institution**

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc.**

**A. Any 4 or all of the above**



**Provision for enquiry and information:**  
**Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

File Description	Documents
Geotagged photographs / videos of facilities	No File Uploaded
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Vaishnavism, established on the spirit of tolerance, love and respect for other religions is the guiding principle of the college. The vision of the college also reflects this inclusive spirit extending beyond region, religion, caste, language, gender and ethnicity. The college has a culture of inclusivity, tolerance and peace evident from admissions to employment opportunities.

The institution lays high emphasis on experiential learning with social commitment. Both the UG and PG departments organize extension activities and observation visits to communities and NGO's. In addition to the activities of the NSS and departments like MSW, regular outreach activities are conducted and awareness sessions on substance use are conducted by UG departments as well. Harmony of collective inclusiveness is celebrated through various programmes. The PG departments conduct sessions to students focusing on team building and promotion of inclusivity in the work place. Sensitization to the nearby community on alcohol addiction, road safety etc. are conducted on a regular basis.

Though a linguistic minority institution, the college has always respected and acknowledged the importance of the uniqueness and distinctiveness of all languages especially in a culturally diverse country. The college celebrates Onam, Pongal, Holi, Diwali with equal spirit and upholds the message of universal brotherhood.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Workshops on Constitutional rights and obligations and courses on the same are conducted from the undergraduate level itself. Values, rights and duties of citizens are regularly reminded to the staff and students through various programs. Social issues are discussed in class and students are encouraged to participate in Gender and Development initiatives of the college. Sessions on POSCH help the students to be aware of their rights at the work place. The consumer forum conducts session on consumer rights.

Classrooms are the places where the fundamental rights that are guaranteed in the constitution are discussed at length under the guidance of faculty members. Concern for human rights is considered as the foremost in the college. Various clubs in the college also strive to inculcate value system in the students. Workshops on Life skills are also organized by several departments. The college has conducted voter-registration drives to register first time voters and encourage them to vote and be counted as citizens of the country.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the**

**A. All of the above**



**Code of Conduct are organized**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

Dwaraka Doss Goverdhan Doss Vaishnav College celebrates various festivals / days / events of national / international importance to promote the feeling of national unity, integrity and universal brotherhood. Independence Day, Republic Day and Gandhi Jayanthi is observed in the college. "Martyr's day is observed with respect and dignity. Cultural events and games are conducted during Onam, Christmas, Holi and Diwali. The International Women's Day is one of the important day of celebration to remind about the promotion of gender equality. Parakram Diwas was celebrated to commemorate the birth anniversary of the freedom fighter Netaji Subash Chandra Bose. The students and general public are made aware of their fundamental right to vote and their constitutional duty is further ingrained through the celebration of the National Voters Day. The institution Honours it's faculty members by celebrating 'Acharya Devo Bhava' (Teacher's Day) every year. The college also gives importance to the observance and celebration of significant events like the World Environment Day, International Yoga Day, World AIDS Day and Human Rights Day. The commemoration of these days is marked by competitions, literary events, discussion forums and awareness programmes.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### Best Practice- 1

#### Student Induction Programme

To make the transition from school to college life an immersive experience, the college offers a well-crafted, customized Student Induction Programme for both UG and PG programs. Exemplary speakers from different fields are invited to share their experiences. Program specific sessions are organized to ensure a smooth accommodation to the new environment. Introduction to the administrative and examinations office, various clubs and departments along with a Campus tour, makes the student completely ready for his new learning experience with the college motto 'Grow with DDGDVC'. This week long program socializes the student to enter into college life with ease.

### Best Practice 2

#### Promotion of Entrepreneurship among students

The college has a well-established Entrepreneurship Development Cell which conducts regular sessions to enhance the entrepreneurial acumen among the students. The flagship event "Vaishnav Bazar" adds testimony to the above. These initiatives ensure holistic development of the students and aids in entrepreneurial drive and skill enhancement. It gives them necessary life skills, soft and hard skills to face the world.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

## 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Promoting Social Engagement through active involvement in social issues



The college reaches out to the underprivileged through this distinctive Outreach programs with the involvement of staff and students. Every student is infused with the adage "Grow with DGVC" instilling the confidence to use every opportunity. Community service programmes enable the students to grow with compassion towards mankind. The Institution has been recognized for its exemplary contributions in the social Service arena. The college has won Bhumi Awards 2022 for being the 'Best Volunteer Engagement campus, for its Student Social Responsibility Project called 'NeNe' (Necessity for Needy) .

A well efficient diagnostic centre namely Swami Vivekananda Diagnostic Centre functioning within the campus extends quality facilities for lab testing at affordable costs and is accessible to all. The quick response to calamity and crisis in the form of floods and Covid has been remarkable by the concerted efforts of Management, staff and students likedonation of Rs. 1 Crore to Chief Minister's Covid relief fund, providing Quarantine facilities during Covid, etc.

An inclusive environment is all pervading in the Institution that encourages the students from Underprivileged backgrounds to learn and empower their lives. Several Government and private scholarships, sports scholarships, Scholarships by the Management and Endowment prizes extend testimony for the same. A professional Mental Health Service offers free service to staff and students to ensure their Well-being. 'Apollo Shine', the in house medical facility offers immediate medical assistance to the staff and students.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

Engaging in Quality Academic Research

Establishing Industry Linkages

Establishing holistic and Multidisciplinary education.

**PRINCIPAL**

Dwaraka Doss Goverdhan Doss  
Vaishnav College

Arumbakkam, Chennai - 600106.