



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		DWARAKA DOSS GOVERDHAN DOSS VAISHNAV COLLEGE
• Name of the Head of the institution		DR. S. SANTHOSH BABOO
• Designation		PRINCIPAL
• Does the institution function from its own campus?		Yes
• Phone No. of the Principal		9884992888
• Alternate phone No.		04423635101
• Mobile No. (Principal)		9884992888
• Registered e-mail ID (Principal)		principal@dgvaishnavcollege.edu.in
• Address		No. 833, Gokul Bagh, E.V. R. Periyar Salai, Arumbakkam, Chennai - 600 106.
• City/Town		Chennai
• State/UT		Tamilnadu
• Pin Code		600106
2.Institutional status		
• Autonomous Status (Provide the date of conferment of Autonomy)		08/04/2009
• Type of Institution		Co-education

• Location	Urban				
• Financial Status	UGC 2f and 12(B)				
• Name of the IQAC Co-ordinator/Director	Dr. T. S. Prema				
• Phone No.	9884101739				
• Mobile No:	9884101739				
• IQAC e-mail ID	iqac@dgvaishnavcollege.edu.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.dgvaishnavcollege.edu.in/dgvc_new/uploads/iqac/AQAR_2019-2020.pdf				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.dgvaishnavcollege.edu.in/dgvaishnav-c/uploads/2021/09/Academic-Calendar-2020-2021.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.02	2005	28/02/2005	27/02/2010
Cycle 2	A	3.57	2013	12/01/2013	11/01/2018
6.Date of Establishment of IQAC	15/07/2005				
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Institution	CPE	UGC	05/10/2021	12000	
8.Provide details regarding the composition of the IQAC:					

<ul style="list-style-type: none"> • Upload the latest notification regarding the composition of the IQAC by the HEI 	View File
9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
1. Submission of SSR 2. Faculty Development programmes 3. Feedback from the Stakeholders 4. ICT integration 5. Academic & Administrative audits	
12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:	

Plan of Action	Achievements/Outcomes				
SSR Submission	Data collection, compilation and verification process has been explained by IQAC coordinators to all the faculty members.				
Feedback	Regular collection and analysis of Feedback from the students, Faculty, Employer and Alumni				
Academic & Administrative Audits	Audits like Academic audit, Administrative audit, Green audit, Environment audits were conducted				
Faculty Development programmes	Faculty induction programmes for the new recruits, faculty development programmes on ICT were conducted				
Conduct of Student Induction Program	Student Induction Program				
13. Was the AQAR placed before the statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <tr> <th>Name of the statutory body</th><th>Date of meeting(s)</th></tr> <tr> <td>Principal & Heads of the department</td><td>28/06/2022</td></tr> </table>	Name of the statutory body	Date of meeting(s)	Principal & Heads of the department	28/06/2022	
Name of the statutory body	Date of meeting(s)				
Principal & Heads of the department	28/06/2022				
14. Was the institutional data submitted to AISHE ?	Yes				
<ul style="list-style-type: none"> Year 					
<table border="1"> <tr> <th>Year</th><th>Date of Submission</th></tr> <tr> <td>2022</td><td>29/03/2022</td></tr> </table>	Year	Date of Submission	2022	29/03/2022	
Year	Date of Submission				
2022	29/03/2022				
Extended Profile					

1.Programme	
1.1	59
Number of programmes offered during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.Student	
2.1	9486
Total number of students during the year:	
File Description	Documents
Institutional data in Prescribed format	View File
2.2	3213
Number of outgoing / final year students during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.3	9172
Number of students who appeared for the examinations conducted by the institution during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1	1053
Number of courses in all programmes during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.2	374
Number of full-time teachers during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3	374
Number of sanctioned posts for the year:	
4. Institution	
4.1	2423
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	126
Total number of Classrooms and Seminar halls	
4.3	902
Total number of computers on campus for academic purposes	
4.4	690.22
Total expenditure, excluding salary, during the year (INR in Lakhs):	
Part B	
CURRICULAR ASPECTS	
1.1 - Curriculum Design and Development	
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.	
<p>The vision of the college to provide value based quality academia to the youth is reflected in its initiative to be inclusive catering to not just the linguistic minorities but to all segments of the society. The academic programmes of the institution are society driven, service oriented and fulfilling the national objectives spelt out in programmes like, Make in India, Aatmanirbar, Swacch Bharath and Digital India.</p> <p>The institution has the distinction of offering a wide gamut of programmes encompassing the disciplines of arts, commerce, sciences and management studies at the graduate, post-graduate and research</p>	

levels. The curriculum is designed and is aligned to the existing national and state policies with the purpose of realising the objectives of self-sustenance, economic growth and harmony. The CBCS pattern is followed and this gives necessary flexibility to pursue any desired course as electives cutting across disciplines, catering to the specific interests of the students. The research interests of the students are promoted and every effort is taken to ensure their contribution in the field of science and technology to create and innovate.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://www.dgvaishnavcollege.edu.in/outcome-based-education/

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

29

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

905

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

108

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

53

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The institution has as its core objective the overall development of individuals, enabling them to become morally and socially

responsible citizens. Every effort is taken to ensure that they imbibe values - personal, professional, social and moral and put them to practice.

Value education is a compulsory course for all undergraduate programmes in the fifth semester. The course content includes theoretical and practical components contributing to the well being of everyone. The institution in its efforts to promote gender parity and gender sensitivity, offers courses related to the subject, apart from organising workshops and lectures such as Together We Can: A Workshop on Gender Sensitization in collaboration with the NGO, Prajnya Foundation. These initiatives will go a long way in changing attitudes and challenging existing patriarchal structures.

Environmental Studies is offered as a compulsory course for all the under graduate students in the fourth semester. The course content includes conservation of natural resources, waste land reclamation, sustainability, and creating awareness on HIV/AIDS. Our institution offers courses on professional ethics for several programmes. The commerce students study corporate ethics & governance while BBA students study business ethics. CSR, transparency in governance and accountability to stakeholders, is stressed upon across all disciplines.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

35

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above**3393**

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects**4564**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.dgvaishnavcollege.edu.in/feedback-igac/
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.dgvaishnavcollege.edu.in/feedback-igac/
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

3410

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

2147

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Student Induction program: The Student Induction program is organised with the intent to enable freshers' transition smoothly to the requirements and needs of the higher education system. They are familiarised with the ethos, culture of the institution, courses, modalities of the teaching-learning process, system of assessment and the choices before them. An effective mentorship programme is in place which helps the students gain an understanding of the challenges and opportunities that would be part of their campus life.

Bridge Course: Each department conducts a bridge course to bridge the gap between different competency levels. In the process, the varying competency levels of the students are identified and different methods of imparting knowledge is adopted that befits the learning capabilities of the students. Slow learners are provided practice question papers as assignments and extra lab hours to facilitate learning. Adequate efforts are taken to mainstream the slow learners and help them to move to the advanced level.

Advanced Learners: They are encouraged to present papers at intra and intercollegiate levels. The students are a part of the organising committees of the clubs of their respective departments exhibiting their organizational skills, leadership qualities, team spirit and creative capabilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
24/09/2020	25	1

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

In its efforts to cater to the specific needs of students from diverse backgrounds and varied competency levels, the faculty has combined experiential learning and participatory learning with the conventional chalk and talk method to make learning a rich and rewarding experience. Case studies and project work form part of the teaching-learning process which enhance their critical thinking abilities.

Power point presentations, panel discussions, workshops and

internships ensure that students gain hands on experience and training and assist them in developing problem solving and organizational skills. The use of ICT tools has enhanced and enriched the teaching-learning experience. The effective adoption of diverse learning methods namely, interactive method, ICT enabled teaching, case study analysis and discussion, group learning method, project-based learning, task-based learning and online courses have culminated in making the learning experience distinct and enjoyable.

Academic events like seminars, conferences, panel discussions and debates provide a platform for the students to share their views, gain new perspectives and enable them develop analytical and problem solving skills. In addition, the departments offer skill based courses, value added courses and add-on courses specific to the respective discipline and enhance their career prospects.

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The campus is completely Wi-Fi enabled. Each department has at least one classroom equipped with LED projectors, a desktop and laptop to effectively make use of ICT in the teaching learning process, through computer aided instruction and interactive learning activities.

The faculty is given training to use ICT tools and make use of the various apps and digital platforms like Google Class room, Edmodo, Kahoot, Blogs, Zoom, Microsoft Team to name a few. The periodic training given ensures that the faculty emerge to become digitally literate and competent users of ICT. The use of ICT has enabled students have quick access to information and ideas likewise facilitating exchange of views and experiences disseminating knowledge transcending barriers of time and space.

The college has a fully automated library with book keeping and ledger operations of the library being computerized. Vaishnav Learning Management System has been created to ensure virtual learning and interaction between the faculty and students. The ICT tools have been effectively used for the conduct of online classes and online examinations. A unique and personalized id has been

created to facilitate online learning, tracking learning progress and managing communication right from enrolment to assessment

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

371

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The academic calendar is prepared by the principal involving the members IQAC, the Heads of the departments, the examination committee and the calendar designing committee. The calendar serves the purpose of a year planner for the activities of the college as a unit, apart from the year planner maintained by individual departments for the various activities designed to be conducted during the academic year. It includes a handbook of code of conduct entitled 'Appreciate' intended to nurture principles and values among the youth. The details pertaining to rules and regulations to be followed to move from one semester to the other, till the completion of the course is clearly spelt out.

Each department plans and presents a budget for approval and allocation of funds for conducting the various academic and extension activities to the principal and the management.

The question papers are scrutinized by the heads of the departments along with external subject experts. The internal exams are conducted as per schedule and the final scores are made available

for the students to review their performance and accordingly prepare themselves to qualify in the end semester exams.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

374

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

177

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

2750

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

7

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The institution has procured "Microsoft Server OS and MS SQL server for Database" for the automation of the entire process of a student from the registration to the award of degrees.

Registration: On completion of the first semester the students are required to register for the first semester ESE and are allotted an Exam Register number.

Creating ID & Generating Hall tickets: Hall tickets are generated based on the number of courses the student has to appear for.

Information Dissemination via SMS: The COE office communicates periodically with students regarding the exam schedule and room-seating arrangement via SMS.

Examination seating: Data regarding student strength day-wise and session-wise is created and maintained. Subject-wise randomized seat shuffling and arrangement are done session-wise using the software to prevent any kind of malpractice.

Online payment of fees: Examination, Revaluation, Instant Examination & Photocopying fees are collected online.

Web hosting of marks: CGPA, Credits, Grade, Classification and Letter Grade are automatically generated for each candidate along with the consolidated marks (Internal & External).

Online document verification: Companies recruiting students can verify the documents online.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.dgvaishnavcollege.edu.in/automation-in-the-office-of-the-coe/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The PO and CO is carefully drafted for all the UG and PG programmes after elaborate discussions with all the experts and stakeholders and are clearly displayed in the college website. The program outcomes and course outcomes are designed with an aim to impart knowledge and skills required for acquiring competence in the chosen discipline. The OBE committee scrutinises the POs, COs and the PSOs and ensures that they are within the framework given by the UGC.

The Programs offered by the college cater to the wide-ranging interests and talents of the student community, and aim at building the human resources for the development of the society and the nation. COs are perfectly aligned to the PO's and PSO's which are prepared by a team of able faculty members. PO's and PSO's are well communicated to students at the time of admission counselling and during the SIP (Student Induction Programme), through information brochure and the college website.

POs, COs and PSOs are designed in a manner that they rouse the intellectual curiosity, enabling the students to analyse, understand

and research, to identify complex problems as well as design and develop tested and tangible solutions.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	View File
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Direct Measures: For direct measurement, Course Embedded Assessments or using rubric based measures are adopted. Course Embedded Assessment incorporates evaluation of regular classroom activities.

Grading Structure: To maintain confidentiality, faculty members teaching the assessed course are required to submit 2 sets of questions papers. Section C of the question paper is required to have Embedded Questions.

Rubric Based Measures: Under rubric-based measures, student work shall be assessed based on rubrics devised by the course-in-charge. The assignments and presentations done by the students are to be part of both Assessment and Evaluation.

PSO Assessments: The PSO assessments other than Embedded Questions are to follow Rubrics specified by the respective course-in-charge. Rubrics marks and assessment summary in prescribed format to be sent to the IQAC and the Controller of Examinations.

Indirect Measures - This measure is adopted to assess the students' or graduates' learning levels, knowledge, skills, attitudes and learning experience. The student surveys on instruction, student entry and exit surveys reflect this.

Attainment Report: Based on assessment data, necessary changes are made in the program architecture and delivery of the course. Findings of the consolidated report and actions required (if any) are to be implemented only in the subsequent year

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://naac.dgvaishnavcollege.edu.in/myweb/uploads/2021/08/Attainment.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

2787

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://www.dgvaishnavcollege.edu.in/feedback-igac/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The research facilities in the college are being continuously upgraded by sophisticated instrumentation facilities for research cum teaching purposes. The faculty members of the departments of Biochemistry, Biotechnology and Microbiology have been provided with a seed grant of Rs. 20,04,998/- from the management for carrying out research activities, procurement of instruments, and for supporting research publications. Apart from the support from the management, the instruments were also procured from the funds provided by UGC

Major/Minor projects and through college for potential for excellence.

The college promotes the entrepreneurship culture among the students to translate new ideas, innovations and technologies emerging out of the research in to viable products and further supported for commercialisation process. The college has proposed innovative methods in promoting research among the faculties and students by providing the seed grant for publications, participation in Workshop / Symposium / Seminar / National Conference / International Conference. Faculty members were encouraged to collaborate research among different departments of the College and as well as to collaborate with national/international institutes / industries. Various Inter-Disciplinary value-added courses, research-oriented workshops, conferences are periodically organised for inculcating the research values among the students.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	https://www.dgvaishnavcollege.edu.in/research-2/
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

11.29

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

7

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0.5

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

1

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

14

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution has created an environment that is conducive for research and provides seed money to motivate faculty to pursue research and present papers at national and international forums. There are seven departments offering research programmes at both M.Phil. and Ph. D levels.

The various departments have organized several programmes on

research methodology, skill development and entrepreneurship. In the academic year 2019-2020, 45 programmes on research methodology have been organized apart from 110 programmes on skill development, 23 on entrepreneurship and 3 on Intellectual Property Rights. The students as part of the curriculum pursue project work specific to their discipline and effectively contribute to creating new ideas and innovating new processes.

The Entrepreneurship Development Cell of the college is a vibrant body enthusing the youth to be enterprising and innovative. The Vaishnav Bazaar organised annually bears testimony to the exposure and training given to students to hone their entrepreneurial skills. As part of the community outreach initiative, the departments and clubs of the college have immensely contributed to social welfare, organizing numerous programmes to help the underprivileged become economically independent and self-sufficient.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.dgvaishnavcollege.edu.in/research-2/

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

81

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

12

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

90

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

49

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dgvaishnavcollege.edu.in/dgvc_new/uploads/igac/AQAR%202020-2021/3.4.4/3.4.4_Books%20%20Chapters_20202021.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

72

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

5

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The focus and thrust given to community outreach programmes through the various committees and clubs like NCC, NSS, Rotaract, Citizen Consumer Club, Entrepreneurship Development Cell and Vaishnav Initiative for Excellence has ingrained in the minds of the students a commitment to strive towards the betterment of society.

The NCC wings (Infantry and Armoured) instil in the youth the rigour, vitality and discipline that it stands for and invigorates them to be in the service of those around them. Some of the events conducted by the NCC were Swachh Bharat Abhiyan, Fit India Cyclothon, CM rally, International day for people with disability,

Corona awareness programme. The NSS has organized programmes such as Adopt a Village, Pulse Polio Camp, Blood Donation Camp, Voter awareness programme, Kalam 2020 National Level Drawing Contest, Pledge Against Untouchability.

Likewise, the Citizen Consumer Club, Rotaract Club and Vaishnav Initiative for Excellence regularly organize awareness campaigns, talks, workshops and lectures on social issues, consumer rights and grievance redressal. In the past five years, the NCC conducted 163 programmes, the NSS 164, Rotaract 77, CCC 26 and Entrepreneurship Development Cell 13, all of which were aimed at social welfare.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.dgvaishnavcollege.edu.in/extra-curricular-and-co-curricular-activities/

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

53

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

3362

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

214

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

14

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college has 7 blocks with 126 rooms with 98 designated class rooms and 15 laboratories for academic purposes. There are 6 Seminar halls of which 2 are housed in the School of Management block named Gyan Darshan and Vidya darshan with AV theatre facility. The

institution has 3 Auditoriums-- Dwaraka and Vallabhacharya auditoriums which are air-conditioned and have state of the art audio/ video systems with a seating capacity of 500 and 220 respectively. The SRG auditorium serves as a non-air-conditioned space to conduct events and programmes. Apart from the seminar halls in the departments, the conference halls are used by faculty/departments for organizing seminars, lectures, symposia, conferences, workshops, club activities. The student hostel caters to 220 students.

The departments have adequate ICT facilities and follow statutory guidelines. Audio-visual systems with LCD projectors are available in 98 classrooms, 6 seminar halls and computer science laboratories apart from smart classrooms. The entire campus is enabled with Wi-Fi connectivity.

Each science department has dedicated UG , PG and Research laboratories with sophisticated instruments. Apart from the departments of computer science, a few other departments also have dedicated computer labs. The language lab functions with 41 computers which facilitates language learning.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The fully air conditioned auditoriums 'Dwaraka' and 'Vallabhacharya' with a seating capacity of 500 and 220 respectively are the centres of all the vibrant activities that enriches the campus experience of the students. They have the latest technology and the best of audio-visual systems. The auditoriums have well-furnished air- conditioned guest rooms where hospitality is extended to dignitaries and guests.

A sports complex named 'Cauvery' that matches international standards has been allocated for both indoor and outdoor games, such as badminton, table tennis, chess and carrom board, basketball, kabaddi, kho-kho, volleyball, tennis, handball, football and cricket. Tennis court is the biggest in the college occupying more than 3000 sqft. The open area opposite to the admin block is used as the cricket ground. The basketball court is flood lit. A well-

equipped gymnasium of 800 sq ft. is housed in the first floor of the sports complex and the health centre, Apollo shine in the ground floor, assists the students in their fitness regimen. Yoga is practised in the OAT in the fourth floor of the sports complex.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

104

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

123.78

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Media Centre of the library is equipped with modern facilities to support online teaching and learning process along with a Digital Learning Centre equipped with 50 computer workspaces and internet connectivity of 100 Mbps leased line to access three online

databases including INFLIBNET: N-LIST with remote access, DELNET, EBSCO with in-campus access along with 37 Pearson e-books.

The Braille Section is provided with 3 exclusive computers installed with Braille software/books to empower the differently abled community. Reprographic Service is also available at the library.

The library is fully automated with AutoLib Integrated Library Management Software (Version 6.5) which is a complete web based LMS. The first automation software (AUTOLIB Version 5.1) was installed in the year 2005 followed by an updation with (AUTOLIB Version 6.5) in the year 2017. The OPAC-Online Public Access Catalogue can be accessed by the users to check the availability of library collections with average logins of 426 per day.

The library has 57634 titles and 97279 Volumes, 12 international journals, 30 national journals and 57 magazines along with 18 newspapers. The books are bar-coded and laser scanners are used in the circulation counter for book transactions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dgvaishnavcollege.edu.in/library-4/

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

15.40

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

2023

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Wi-Fi & Internet

DDGDVC has 100 Mbps Internet leased line connections, locally networked and connected through Wi-Fi. All the laboratories of the different departments have Internet facility connected through intelligent switches. The entire campus is covered with 15 Wi-Fi access points to access Internet and Intranet educational resources. The Wi-Fi facility has been extended to all the rooms in the hostel connected through wireless bridges with fibre optic cable.

Security:

- All the access points are password protected.
- Wireless Intrusion Prevention Systems (WIPS) or Wireless Intrusion Detection Systems (WIDS) are commonly used to enforce wireless security policies
- MCA filtering for device registration is applied for Wireless devices / Laptops

Internet access policy:

- Group ids are created for departments, heads, faculty, students and members of the management
- Each user is assigned a username and password for login for accessing the Internet (Client user)
- The users are bound by Access Policy, Web Policy, QOS Policy, Application policy.
- The user's access report and operations is generated.

Access Policy:

- Firewall rules have been applied and configured on each group for accessing the Internet.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
11	1

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and

A. All four of the above

software for editing

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)****623.37**

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

1. Maintenance of Physical Infrastructure and Support facility:**a) Routine Maintenance:**

Undertaken daily by the contractual housekeeping staff and is regularly supervised.

b) Preventive Maintenance:

Regular maintenance is carried out in the following areas.

- Airconditioning
- CCTV
- Water & septic tanks
- AV systems
- Pest control

Classroom and sports facility maintenance

Routine maintenance of the sports premises, sporting

items/equipment, and the grounds is ensured.

All the classrooms, seminar halls, auditoriums, ICT enabled classrooms are maintained under the supervision of the Administrative Officer.

Library

The library has an efficient librarian and a team of assistants who meticulously keep digital records of books, reference material, borrowed books including logbooks to keep track of visitors to the library.

Laboratory Maintenance

All necessary software like Microsoft Office, browser, lab software, anti-virus software are installed and maintained well. Laboratory record of maintenance account is maintained by lab technicians and supervised by the heads of the concerned departments. The calibration, repairing and maintenance of lab equipment are carried out by the technicians and related owner enterprises.

IT maintenance

Maintenance and upkeep of all computer systems is carried out by a dedicated team comprising of the system administrator and technicians.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1180

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

152

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

4231

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

205

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

112

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

23

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The college has an active student council whose members have been contributing constructively to the progress of the institution.

The student council comprises of students from final year undergraduate and postgraduate courses who are academic achievers as

well as all-rounders. Fair representation is given to both boys and girls and students from varied backgrounds. The student council is also involved in community initiatives through tie ups with social organisations.

They also participate in and extend valuable support to the various committees and forums of the college such as IQAC, Class Review Committee, Library Committee, Canteen Committee, Hostel Committee, Women Empowerment Cell, SC/ST Cell, Cultural Committee, Sports Committee, Publications Committee, NSS, Anti-Raging Committee, Web Committee, Training & Placement Committee, Grievance Redressal Committee, NCC, Equal Opportunities Centre, ED Cell/Incubation Centre, and Internal Compliance Committee are the committees and forums in which the members of the student council participate and extend valuable support.

The rich experience that they acquire as members of the student council, helps the students gain confidence and develop leadership skills. Many of the students go on to become leaders and decision makers, occupying significant positions in various organisations.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

8

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Dwaraka Doss Goverdhan Doss Vaishnav College Alumni Association (DGVCAA) is an august body representing alumni right from the first

batch of students graduated from the institution. The main objective of the Alumni Association is to be an interface between the vast number of alumni and the college. The members of the alumni association regularly interact with the management, principal, and teaching faculty to facilitate the overall development of the institution. The Alumni Association Committee is constituted once in three years during the Alumni Meet. An Executive Committee meet is held every year to discuss the future plans.

Some of the notable contributions of the alumni to the institutions are: serving as members in boards of studies of various departments, delivering guest lectures, being resource persons, offering internships to students, supporting campus placements, training students in various skills, arranging industrial visits, sharing entrepreneurship opportunities and guiding the students in career and professional choices.

The college alumni also extend their support to the various social initiatives of the college. They enthusiastically participate in the annual blood donation camp organised by the college which is known for its singular focus and dedication in serving society.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

C. 5 Lakhs - 10 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Nature of Governance:

- Under the leadership of the Secretary and Principal, the institution has made commendable progress in academics,

research and infrastructure.

- The Executive Council of SVV Sabha formulates and administers the strategic policies for realization of the objectives of the college.
- The Management Committee, Governing Body, Finance Committee, Academic Council and Board of Studies, duly constituted including nominees of UGC, University of Madras and State Government, are the statutory bodies steering the institution with strategic planning and decision making.
- The Secretary as administrative head and the Principal being the academic head are the primary decision-making authorities.
- Decentralised participatory governance is evident with the faculty participation in conceptualization, development and implementation of strategic plans and policies, in a collaborative working model.
- The Principal conducts periodic meetings with the heads of departments and faculty for planning, evaluation, review and up-gradation.
- The IQAC and faculty coordinate the academic and co-curricular initiatives such as redesigning course content, innovative ventures, student support and remedial measures in consultation with the department heads.
- The clubs/associations are headed by members of the faculty as coordinators, conveners and advisors who are assisted by a team of efficient students in the conduct of the activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

- The decision-making process in the institution follows a bottom-up approach ensuring the participation of all stakeholders.
- The Management Committee in consultation with the Governing Body formulates strategic plans, devises policies and ensures implementation.
- The Principal adopts and practices a policy of decentralisation through delegation of duties and responsibilities. Authority is bestowed on Heads of the Departments to manage regular operations.

- Various committees have been duly constituted with Faculty as Office Bearers, students and other stakeholders as members [as per rules in force from time to time] making it participatory in nature.
- Faculty representatives of committees partake in decision-making.
- Students' participation in Students' Council/Clubs.
- Proactive measures based on feedback from stakeholders is a reflection of effective leadership.
- The principal, heads of the departments and faculty members have been collaborating to launch new initiatives that are aimed at skill development, value addition and employability enhancement through Memorandum of Understanding with national and international institutions/bodies.
- Members of the faculty of each department design and structure their syllabi in consultation with experts from the industry and place them before the boards of studies for approval.
- This system is a fine precedent of the bottom-up approach to participative management where decentralization is effectively practised.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	View File
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

2016 - 2017: Environmental Regeneration

The GO GREEN initiative adopted by the college reflects its deep concern for the environment and has led to the creation of an inspiring and productive atmosphere.

2017 - 2018: Infrastructure Development

"Ganga Block" was refurbished with modern amenities and facilities to house the Department of Visual Communication and Journalism with a state-of-the-art media laboratory equipped with latest technology

and gadgets.

2018 - 2019: IT Infrastructure

The college was a pioneer in the introduction of ICT in all aspects of the teaching-learning process which enabled the enhanced quality of education.

2019 -2020: Global Academic Collaboration

The Department of B. Com. Finance & Taxation signed an MoU with ACCA (UK) and ISDC. The Department of B. Com. Honours integrated its curriculum with CMA, USA.

The Green Audit was carried out in March 2020 to authenticate the GO GREEN initiative of 2016-17.

2020 - 2021: Academic Enrichment - Pandemic Phase

The pandemic phase necessitated the shift to virtual teaching learning and the institution has transitioned smoothly.

Strategic Plans:

- Achieve status of "college of excellence"
- Feature among the top ten in the NIRF and other rankings.
- Establish a center for skill development
- Emerge as a knowledge hub

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

- The Management Committee explicates the strategic policies, plans and decisions for the overall development of the institution.
- The Governing Body is involved in the decision making process pertaining to finance and administration, working towards the

developmental goals.

- The Principal is entrusted with the sole responsibility of academic, examination and administrative operations, ably assisted by the heads of departments, teaching and administration staff.
- The Principal also functions as the chairperson and the head of the IQAC, Data Centre, Men's Hostel and the Chief Controller of Examinations.
- Policies, plans and budgets proposed by the Statutory Committees such as the Academic Council are routed through the Finance Committee for the approval of the Governing Body.
- The recruitment process, appointment and the service rules are in accordance with the rules and regulations of the UGC, Government of Tamilnadu and the University of Madras.
- Academic Council is authorised to approve courses, regulate and revise syllabi as per the recommendations of the Boards of Studies.
- Statutory Committees are duly constituted which assess the progression of academics and research in the institution.
- Non-statutory Bodies facilitate the upkeep of institutional policies and promote student welfare.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.dgvaishnavcollege.edu.in/organogram/
Upload any additional information	View File
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Academic Advancement & Rewards: Faculty members are:

- encouraged to pursue their part-time Ph.D.s fee concession.
- granted "ON-DUTY" permission for professional development
- rewarded for significant contribution in research
- honoured with 'Beyond the Call of Duty' award
- offered laptops at subsidised rates by the management
- offered free in-house training programmes/ courses such as Faculty Orientation / Induction Programmes organised by the IQAC
- 195 faculty were granted reimbursement of delegate fees, membership fees of professional bodies and seed money for research activities over the period of five years.
- permitted to deliver guest lectures at other institutions

Leave and Vacation Benefits:

Staff are eligible for leave benefits as per the service rules of Tamil Nadu Government apart from maternity and special medical leave.

Retirement Benefits:

Staff under Grant in Aid Scheme are covered by Provident Fund,

Contributory Pension Scheme, Gratuity and Leave Encashment benefits.

Staff under Management / Self Supporting streams covered by EPF.

Financial Support & Ex-gratia:

Need based interest-free loans to staff apart from bonus / festival gift

Official Welfare Measures:

Group medical insurance policy with HDFC ERGO General Insurance Company & National Health Insurance.

Staff provided with e-mail using the institution's domain.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

63

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

44

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

87

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The college maintains the following accounting entities namely: College, Hostel, Controller of Examinations and UGC Autonomous Account. The College Office and Accounts Officer maintain accounts, receipts and payments, cash books, cheque books, cheques issue register and vouchers and bills for financial transactions. The Finance Committee deliberates on financial management, resource mobilisation and utilisation. The latest version of Tally is used for all accounting operations. The Internal and External Financial Audit are regularly undertaken by the auditors appointed by the Executive/ Management Committee.

Internal Audit

Internal Audit is conducted on a half yearly basis.

Audited statements are submitted to the Management

Statutory Audit

Conducted after the close of the financial year by the external auditor appointed by the managing body—Shri Vallabhacharya Vidya Sabha.

Balance sheet and the income and expenditure accounts are examined

Government Audit:

Government-aided funds are subject to Government Audit.

The External Audit is conducted by the auditors appointed by Comptroller and Auditor General of India and the Government of Tamil Nadu.

The primary focus of the Government Audit relates to fees collection - Aided Stream, utilization of funds and maintenance of registers/accounts.

- Any audit objections raised are settled amicably in pursuance of the statutory rules.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The Finance Committee ensures the efficient use of UGC-Autonomous funds for the sustained growth of the institution.

Sources:

The financial resources of the institution are generated through the following sources:

- Tuition fees
- Hostel fees
- Government funds - UGC/DST/Grant-in-aid of the Government of Tamil Nadu
- Grants from individuals, philanthropists and the parent body [SVV Sabha]

Utilisation:

- Tuition fees and government grants are primarily utilised for infrastructure development and academic activities.
- Resources generated by way of hostel fees is used to maintain the boarding and lodging facilities, upkeep of amenities and the welfare of the students.
- Funds received from the State Government are utilised for payment of salaries of teaching and non-teaching staff of the aided stream. The grant received from the UGC on being awarded the status of College with Potential for Excellence is being used for research, curriculum development, faculty development and library.
- The management provides financial support to faculty for research
- Programme-wise budgets for equipment, instruments, consumables and other needs are prepared by the concerned department heads and submitted to the Principal and due approval given by the management.
- Scholarships and waiver both financial and non-financial are offered to deserving students, as per the discretion of the management.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during

the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The Internal Quality Assurance Cell (IQAC) has contributed significantly towards institutionalizing the quality assurance strategies and processes which include 1) Institutionalizing Management Information System (MIS) 2) Promoting progressive research

Upon the recommendation of IQAC, the institution has subscribed to G-Suite account and provided mail ids for students, faculty, department and administrator using the college domain. The IQAC has supported the MIS through customization of forms and reports pertaining to students, faculty, department and administration.

Promoting progressive research: Promoting quality research has been one of the key areas of quality initiative by the IQAC post accreditation. Members of the faculty are provided with seed money to carry out quality research and research supervisors are given special incentives for guiding research scholars. 162 faculty members are beneficiaries of the seed money assistance amounting to Rs. 26.5 lakhs for research initiatives during the five-year period. An amount of Rs. 34.65 lakhs have been received as research grant from governmental and non-governmental agencies. Research departments are allocated funds to conduct international conferences, workshops and seminars which provide a platform for quality publications.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The periodic assessments carried out through various review processes enable and ensure quality sustenance in which the IQAC plays a pivotal role.

Integrating ICT to Enhance Teaching-Learning Process

The IQAC strongly advocates the transition from the traditional chalk and talk method to ICT enabled tools that can be used in

effective teaching. Training programs were organized for faculty to maximize the use of ICT.

Academic Audit

The IQAC organizes the annual external academic audit for all the departments. The external experts visit the departments and interact with the faculty and students to elicit their feedback based on which a report is submitted highlighting the SWOC of the departments.

Incremental improvements and post accreditation quality initiatives

- Introduction of six new programmes enhancing employability and skill development.
- Sixty Interdisciplinary courses offered under Part IV- Non-major Elective Courses
- Faculty Development Programmes regularly conducted on subjects such as ICT integrated teaching, e-content preparation using LMS platforms.
- Integration of ICT enabled teaching-learning
- MoUs and tie-ups for knowledge sharing
- Language lab established
- Solar power generation facilitated
- Annual cultural fests such as V-Fest, Artisticals and Sangam being organized to provide a platform for students to exhibit their talents.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college, which was initially a men's college, opened its doors to women students so that women may get more opportunities, in terms of number of seats to various programmes and thereby create a fair gender balance.

The various departments offer 15 courses on gender and related issues. Six programmes at the UG and PG levels have courses focussing on gender equality. The B.A. and M.A. English programmes have dedicated courses on Women's Writing, apart from M.A. Social Work, M.A. HRM, B.A. Criminology and B.A. Journalism offering courses on women's rights and issues.

The college has organised programmes such as, a seminar on "Sexual Harassment: Challenges and Solutions". "Spaces: A Talk on Workplace Ethics", and a seminar on "Prevention, Prohibition and Redressal of Sexual Harassment at Workplace -2013 Act & Demo Session on Self-Defense Techniques". Even during the orientation programme for the I UG students, sessions on gender sensitization are conducted, apart from "Together We Can: A Workshop on Gender Sensitization". A "Seminar on Gender Sensitization & Career Guidance" and "Women in Science" and "Women in STEM" were conducted to address the issues of gender parity in career opportunities.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid Waste Management:

- The institution has enforced strict norms such as ban on single-use plastic and no waste dumping.
- The waste generated in the campus are given for recycling to external agencies.
- The implementation of e-Governance minimizes the usage of paper.
- The biogas plant set up in the college converts solid waste into energy with a capacity of 50 kgs per day.

Liquid Waste Management:

- The campus uses recycled water for the plants and to maintain the grass cover.
- The Sewage Treatment Plant generates potable water. The entire volume of treated water is utilized for gardening.
- To provide safe drinking water, the college has installed RO units in the campus.

E-Waste Management:

- Electric and electronic wastes are disposed of in a such a way that it does not cause any hazard to the environment.

- All electrical hardware wastes from computer parts, security devices and lab equipment are collected and discarded through the authorized vendor.

Waste recycling system:

- Leaf litter is allowed to decompose systematically over a period of time to be used as manure for the gardens in the institute.
- The Entrepreneurship Development Cell spearheads an initiative to convert fallen leaves to organic manure to grow vegetables.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5.Beyond the campus environmental promotional activities 	A. Any 4 or all of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of	A. Any 4 or all of the above
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reading materials, screen reading, etc.	
File Description	Documents
Geotagged photographs / videos of facilities	No File Uploaded
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	View File
<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).</p> <p>The college was founded on the noble principles of Vaishnavism which encompasses, "the spirit of tolerance, love and respect for other religions." The vision of the college also reflects this inclusive spirit stretching the boundaries of the institution beyond region, religion, caste, language, gender and ethnicity. The college admissions are open to all irrespective of their cultural, social or economic backgrounds within the framework of the government reservation policy. The college has a culture of inclusivity, tolerance and peace. While gender differences are acknowledged, when it comes to opportunities and career growth, both men and women are on equal footing.</p> <p>The College Day cultural programmes have been over the years, conceptualized around humanistic themes so that they become a catalyst for transforming the society. Though a linguistic minority institution, the college has always respected and acknowledged the importance of the uniqueness and distinctiveness of all languages.</p> <p>In a culturally diverse country such as ours, it is important to respect all religions and propagate unity and oneness. The institution takes this idea seriously and it reflects in all its workings and decision-making.</p>	
File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Programmes and activities aimed at promoting values such as democracy, liberty, equality, fraternity and justice among students are regularly organised so that they may imbibe them.

The fundamental rights that are guaranteed in the constitution to every citizen of the country is discussed in classrooms apart from the many programmes and activities that are conducted around the topic. Upholding the right to education as one of the most important of the fundamental rights, the college has conducted many neighbourhood and outreach programmes that have aided underprivileged students in education. Concern for human rights is considered foremost in the college and the departments and clubs, work for the welfare of the downtrodden and the students are taught to fight for the rights of those who cannot raise their voices.

The right to vote is one of our primary duty towards upholding the values of democracy and to be an active participant in the workings of a democracy. The college has conducted voter-registration drives to register first time voters and encourage them to vote and be counted as citizens of the country. The institution constantly endeavours to familiarise students with their duties and responsibilities to the country.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organises programmes and events to celebrate Independence Day and Republic Day every year. These programmes, which evoke a sense of patriotism and fervour, are attended enthusiastically by both students and staff. The college also observes Martyr's Day to remember the slain who sacrificed their lives for the country.

The International Women's Day is one of the important commemorative days celebrated by the college with a lot of enthusiasm. As we continue to lag behind in gender parity as a society, this day becomes important in recognising the issue and promoting gender equality.

Parakram Diwas was celebrated to commemorate the birth anniversary of the freedom fighter Netaji Subash Chandra Bose. The students and general public are made aware of their fundamental right to vote and their constitutional duty is further ingrained through the celebration of the National Voters Day. The institution honours its faculty members by celebrating 'Acharya Devo Bhava' (Teacher's Day) every year. The college also gives importance to the observance and celebration of significant events like the World Environment Day, International Yoga Day, World AIDS Day and Human Rights Day. The commemoration of these days is marked by competitions, debates and awareness programmes.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Digitilisation in Education:

The pandemic phase necessitated the paradigm shift to virtual teaching andragogy. The institution has transitioned smoothly and adapted to the mode of blended learning. This entailed the adoption of latest ICT tools in teaching, learning and evaluation. Periodic assessment and term-end examination were conducted online thereby facilitating the digitalization of the examination system. Technologically advanced computer laboratories established in the college have enabled the virtual academic connect. Faculty / student centric enrichment programmes were conducted through virtual mode to enable effective adaptation. Holistic development of students during the pandemic phase through online mode was ensured. To ensure mental health of staff and students, online counselling support was extended.

Green initiatives:

The existing green cover of the campus has been enhanced by adding more flora and fauna that consumes less water. The vermicomposting system and biogas plant stabling in the campus along with well-established ground water recharging facilities ensure that the campus maintains its ecosystem week. The institution is proud of its outreach and extension activities, reaching out to the community, all round the year. The institution's efforts during disaster and pandemic phase bears testimony to the fact the institution is highly responsible to the community and people in need.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The Entrepreneurship Development cell of the college hosts an annual Bazaar called "Vaishnav Bazaar", an entrepreneurship venture for and by the students. The phenomenal success of the bazaar and the sizeable income generated has been shared to Non Governmental Organisations, as well. The student stall development through the Entrepreneurship Development Cell is in tune with Athmanirbhar Bharath and Make in India.

The steady increase in the students turning to entrepreneurship bears testimony the impact of promotion of ED Cell efforts in the college. This platform for aspiring entrepreneurship helps the students to sharpen their skills. The college strives to create a cohesive and nurturing environment to upgrade the skills and venture into entrepreneurial success.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Annual Gender Sensitization plan for 2020-2021 to be framed.
- We extend to maintain and introduce more green initiatives.
- Green and energy audits to be undertaken.
- Institution would continue to ensure quality education by inclusion of socially and economically disadvantaged groups.
- We plan to engage in quality academia research, faculty would be encouraged to share knowledge through consultancies and research projects.
- The institution is planning to launch Institution Innovation Council.
- The institution has planned to go for NIRF ranking in the next academic year.

NAAC