



Dwaraka Doss Goverdhan Doss Vaishnav College (Autonomous)

*College with Potential for
Excellence*

Arumbakkam, Chennai-106

Department of Corporate Secretaryship (SHIFT-1)

**Department Profile
(2021-2022)**

Vision

"To Empower The Students With Knowledge, Skills, Attitude And Ethics In Line With Dynamic Change In The Socio-Economic Environment, To nurture High Calibre Scholarly Attributes Fostering Good Governance And To Encourage Critical Thinking Through Experiential Learning In pursuit Of The Holistic Development Of The Students."

Mission

- To impart an in-depth knowledge and understanding of core courses in accounting for business and the relevant corporate and other laws
- To promote lateral thinking and a spirit of enquiry among students thereby encouraging a creative approach to provide solutions to complex challenges in business entities
- To nurture ethics, governance and social responsibility as the mantras of success for life-long learning
- To apply updated teaching learning methods and andragogy to foster Experiential learning through the practical application of business knowhow
- To harness the richness of entrepreneurship and multi disciplinary knowledge as a feeder for professional courses and startups

GALAXY OF HEADS



DR.K.SAMPATH 1982-1999



DR. T.S.PADMANABAN 1999- 2008



Dr.R.THANIGAIVEL 2008-2020

" Founder Head Who Nurtured The Department
and A brilliant teacher with four decades of
teaching experience

Served as associate Ncc officer[ANO] in
5 COY NCC Infantry-[TN] BN NCC"

"Qualified company secretary and Cost
Accountant."
-Served As NSS programme Officer

FORMER FACULTY



DR.P.T.GIRIDHARAN 1982-1995



DR. R.SAMPATH 1978-2013

Progressed as Additional Director and
Regional Head-SIRC of ICAI

"Joined the institution as a non teaching
staff and got promoted as teaching
faculty in the year 1992 "

ELIGIBILITY FOR THE PROGRAM

**A Pass In The Higher Secondary
Examination (Academics Or
Vocational Stream)Conducted By
The Government Of Tamil Nadu Or
An Examination Accepted As
Equivalent Thereof By The
Syndicate Of The University Of
Madras With Accountancy And
Commerce As Major Subjects.**

B.COM CORPORATE SECRETARYSHIP-COURSE STRUCTURE

• **ENGLISH** • **LANGUAGE** **CORE COURSES**

- *Financial Accounting- I*
- *Principles of Management*
- *Financial Accounting- II*
- *Human Resource Management*
- *Corporate Accounting-I*
- *Company Law & Secretarial Practice*
- *Corporate Accounting-II*
- *Company Law & Secretarial Practice – II*
- *Cost Accounting*

- *Practical Auditing*
- *Income Tax Law, Theory & Practice*
- *Business Law*
- *Management Accounting*
- *Principles of Financial Management*
- *GST & Customs Law*

ALLIED COURSES

- *Principles of Marketing*
- *Business Communication*
- *Business Statistics*
- *Business Economics*

ELECTIVE COURSES

- *Corporate Governance*
- *Entrepreneurial Development*
- *Project - Institutional Training*

NON – MAJOR ELECTIVES

- *Everyday Banking*
- *Fundamentals of Insurance*
- **SOFT SKILLS**
- **ENVIRONMENTAL STUDIES**
- **VALUE EDUCATION**
- **EXTENSION ACTIVITY**

Proposed Certificate Courses

1. *Certificate in Event Management*
2. *Certificate in Credit Appraisal for banks and Financial institutions*
3. *Certificate in Mathematical aptitude for Competitive examinations*
4. *Certificate in MS-Excel for Business excellence*
5. *Certificate in drafting, appearances and pleading*



044-23635101

website-www.dgvaishnavcollege.edu.in

FACULTY OF THE DEPARTMENT



Dr. PRABHA RAJAGOPALAN

Associate professor and Head



MR. D. PREM KUMAR

Assistant professor (DGVC Alumnus)



DR. K. KALPANA DEVI

Assistant professor



MR. M. BALAJI

Assistant professor

OUR TOP RECRUITERS



TATA CONSULTANCY SERVICES

Experience certainty.

Cognizant

ICICI Bank

Godrej



FEDERAL BANK
YOUR PERFECT BANKING PARTNER

STUDENTS PROGRESSION



Madras University

Student Achiever



MR.ANKIT SINGHVI,II YEAR

**BOX SPEAKER (1ST PLACE), INTER COLLEGE COMPETITION, MOP
VAISHNAV COLLEGE, CHENNAI**



**MR.S. SAMBHAV KUMAR JAIN,III YEAR
WINNER JITO NATIONAL BADMINTON CHAMPIONSHIP,
CHENNAI-2019**



**MS.DIMPLE DWARKANI,I YEAR
1st PRIZE IN BALANCE BEAM SPORTS EVENT
(DISTRICT LEVEL)**



**MR.H. SYED WASIM ALI,II YEAR
WINNER SEHWAG T20 LEAGUE TOURNAMENT [CLUB] - FEB-APRIL
2021**



**MS.SHREYA DOLIA,III YEAR
NCC CADET**



**MR.CHITRESH,II YEAR
3rd PLACE IN YACHTING COMPETITION (mumbai)
2019-2020**



MR.J. KISHORE KUMAR.II YEAR

**CHESS CHAMPIONSHIPSOUTH ZONE TITLE WINNING TEAM
[UNIVERSITY OF MADRAS]-2019**



**MS.R.P.RAMYA,III YEAR
NCC CADET**



**MS.L. PRIYASI SARDA,II YEAR
MASTER OF CEREMONY, TRAINING OF TRAINERS
PROGRAMME (2019-2020), DEPARTMENT OF
REHABILITATION AND WELFARE OF NON-RESIDENT
TAMILS, GOVERNMENT OF TAMILNADU, CHENNAI.**

Best Practices

FEEDER FOR PROFESSIONAL COURSES – CS, CA, CMA

EMPOWERING EDUCATORS

**EXPERIENTIAL & ENTHUSIASTIC LEARNING
[SELF-PACED ONLINE COURSES]**

**INSTITUTIONAL TRAINING & PROJECT/
INTERNSHIP, CERTIFICATE
COURSES, WORKSHOPS AND SEMINAR.**

**DYNA SEC ASSOCIATION ACTIVITIES TO HONE
PROFESSIONAL AND PERSONALITY TRAIT**

SPORTS AND CULTURAL ACTIVITIES.

PLACEMENT AND CAREER COUNSELLING

OUTBOUND ACTIVITIES

MENTORING

Alumni Speaks



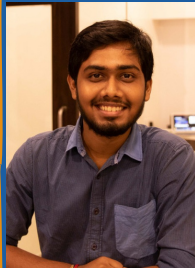
Y. YASH (2017 - 2020)
ANALYST, TATA CONSULTANCY
SERVICES

"I AM PLEASED WITH THE TEACHING AND THE KNOWLEDGE DELIVERED BY THE FACULTY. EXTRA-CURRICULAR ACTIVITIES AND PERSONALITY DEVELOPMENT OFFER ADDITIONAL BENEFITS."



RANJANI.M (2017-20)
PURSUING CS

OUR DEPARTMENT NOT ONLY INCULCATES IN THE STUDENTS ACADEMIC PROFICIENCY BUT ALSO AN ATTITUDE OF BEING A GOOD HUMAN AS WELL AS A CITIZEN. OUR DEPARTMENT FOLLOWS STRICT RULES REGARDING PUNCTUALITY, STAFF ARE DUTY BOUND AND NEVER HESITATE TO HELP US. MY AMBITION IS TO BECOME COMPANY SECRETARY AND I AM VERY GLAD TO HAVE BEEN STUDENT OF CS DEPARTMENT, WHICH LAID MY PATH WITH SOME EXTRAORDINARY SPIRITS AND SKILLS TO PURSUE COMPANY SECRETARY PROGRAM.



JATIN BHUTRA,
(2017 - 20)
Royal bank of Scotland

TRANSITION FROM SCHOOL TO COLLEGE WOULD NOT BE THAT COMFORTABLE IF YOU DON'T GET THE SAME AMAZING ENVIRONMENT TO LIVE THROUGH AND ENJOY. THE COLLEGE, THE DEPARTMENT, THE VIBES, THE CAMPUS HAS BEEN JUST VERY BEAUTIFUL IN ITS OWN KIND. HAPPY TO EXPERIENCE THIS IMPORTANT PART OF MY GROWTH AND WORKING TOWARDS BRINGING THE BEST OUT OF WHAT I DESERVED. WITH EVERY TEACHER, SUPPORT STAFF AND MY CRAZY FRIENDS, THE JOURNEY HAS BEEN REALLY FRUITFUL. DO EXPERIENCE EVERY BIT OF THING AT THIS AMAZING PLACE CALLED COLLEGE!!



MADHIAZHAGAN, (2015 - 18)
HR Professional
Dr. Agarwals Eye Hospital

I AM FORTUNATE TO BE THE PART OF B.COM (CS) DEPARTMENT AND THE THREE YEARS HAD BEEN A WONDERFUL EXPERIENCE OF LEARNING WITH PROLIFIC EXPOSURE TO THE OUTSIDE WORLD. THE FACULTY OF THE DEPARTMENT LEAVE NO STONE UNTURNED TO SHAPE ONE'S FUTURE. HUGE RESPECT, LOVE, DEVOTION OF THE FACULTY AND THEIR EFFORTS MADE ME COUNT MYSELF AS BETTER PROFESSIONAL...



GURUPRIYA J. (2017-20)
FINANCE TRAINEE , ATOS SYNTel.

I AM FORTUNATE TO GET ADMISSION FOR B.COM [CS] AND I ENJOYED MY COLLEGE LIFE COMPLETELY. DEPARTMENT STAFF ARE HIGH PROFILE TEACHERS IN THEIR RESPECTIVE SUBJECTS, THEIR SUPPORT AND GUIDANCE MOVED ME INTO NEXT LEVEL OF ACQUIRING KNOWLEDGE. THE CAMPUS DRIVE HAS ENABLED ME TO GET INTO 'ATOS', THE INTERNATIONAL COMPANY GIVING A PROFESSIONAL IDENTITY FOR MY CAREER AND LIFE.



LOKESH (2012-2015)
CASHIER
KARUR VYSYA BANK

THE RAPPORT BETWEEN STUDENTS AND PROFESSORS PAVES WAY FOR GOOD CAREER DEVELOPMENT. APART FROM CURRICULUM, THE STUDENTS ARE ENCOURAGED TO PARTICIPATE IN EXTRA-CURRICULAR ACTIVITIES. DURING MY CAREER IN BANKING SECTOR, I CAME ACROSS MANY OF MY SENIOR COLLEAGUES WHO ARE OUR DEPARTMENT ALUMNUS. IN SHORT, CHOOSE CORPORATE DEPARTMENT FOR FUTURE CORPORATE ATTIRE.



NANDHINI.S (2015-2018)
CA (INTER)

I WOULD LIKE TO SHOW GRATITUDE TOWARDS MY DEPARTMENT FACULTY FOR THEIR DEDICATION TOWARDS STUDENT'S CAREER. THEY TRAINED AND GUIDED ME TO REDUCE FEAR, TO FACE FUTURE AND GRAB OPPORTUNITIES WHICH HELPED ME TO FOCUS ON MY GOALS. I WILL ALWAYS REMEMBER THE FACULTY WITH DEEPEST RESPECT AND AFFECTION FOR THEIR EFFORTS IN GIVING A DIRECTION TO MY LIFE.



DYNA SEC ASSOCIATION



23 Inauguration of Department of Corporate Secretaryship



23 Department of Corporate Secretaryship



23 Inauguration of Students Association DYNA SEC ASSOCIATION



23 EVS Tour Department of Corporate Secretaryship