

Name of the Faculty: **Dr. Lakshmi K.K., M.A., M.Phil., M.B.A., M.S., PGDAMM, Ph.D.**

Designation: Head of the Department

Contact no: -

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Specialization: **American literature**

ACHIEVEMENTS:

- Framed syllabus for English Literature in 2015.
- Established a separate board of studies for the department of English, Shift II 2018.
- Prepared a complete syllabus for Foundation English, UG for all 4 Semester with update content and specific importance to Functional English which was highly appreciated and well received by the Academic Council 2018.
- Prepared and implemented a well-organized Hand on Guide, Industrial required soft skills syllabus for I to IV semester for UG 2018.
- Have introduced streaming with a well-planned syllabus in Nov 2019.
- Have been successfully handling 5000 students with 340 hours workload per week.
- Heading 23 staff members.
- Actively appointing qualified staff members and has expanded the department from a mere staff strength of 6 to 23.
- Took over soft skills which was outsourced, from 2016 and have been successfully conducting the UG classes and PG classes with very good results.
- Results have been maintained from 90-95% in English and Soft skills till date.

MEMBERSHIP:

- Chairman of the Board of Studies – B.A. English, Foundation English & Soft Skills
- Chairman – Question Paper Scrutiny & Evaluation – English Literature & Foundation English
- Member – Academic Council, 2015 – Till date
- Member – NAAC Committee
- Member – IQAC
- Chairman & Coordinator – Soft Skills Development (U.G. & P.G.)
- Chairman Internal Audit
- Chairman Literary & Debating Society
- Member College Council (Unaided)
- Member Calendar Committee
- Coordinator – AICTE
- Coordinator – DOTE
- Anna University Representative
- Member – American Education Systems Limited Chennai
- Member – Working Group Committee (WGM) for the development of a Handbook on Establishing a Small Business organisation by PSSCIE(NCERT), Bhopal

PROJECTS: -

PUBLICATIONS:

- The Theme of Individuals and most people in E.E. Cummings – A Study. Shanlax International Journal in English, December 2017. ISSN: 2320-2645, UGC Approval 4428.
- Array of Subjects in the Poem of E.E. Cummings. Shanlax Journals in Arts, Humanities and Science, January 2018. ISSN: 2321-788, UGC Approval 43960.
- An Approval towards Zero Pollution using Hydro-Oxy fuel engine. Res Engineeria Scientia Journals. 2011/Vol. 1 issue 1/36-43. Available online at www.assobp.org/scientia publication.

SEMINARS/WORKSHOPS/CONFERENCE/SYMPOSIUM:

Regional

- Attended the Workshop on English Language Teaching, organised by D.G. Vaishnav College on 26th February 2015.
- Participated in the Faculty Development Programme on SPSS and its Application, Feb 06th to 20th, 2015 organised by Dr. G.R. Damodaran College of Science, Coimbatore.
- Attended the Orientation Programme on Industrial Expectations organised by the Center for university – Industry collaboration, Anna University, Chennai in 2009.
- Organised the workshop on e-Resources, Mr. Premkumar Srinivasan, Interim Director, The American Centre (USIS Library, Chennai) was the resource person held on 27.09.2019 at D.G.Vaishnav College.
- Conducted an e-quiz on Essentials of English Language on 20th May 2020.
- Organised the webinar workshop on the Use of Online Games in Language Learning, Dr. Sujatha Menon, Language Expert, Jazan University, Saudi Arabia was the resource person held on 1st June 2020.
- Organised the webinar workshop on Scrabble Game – An Enthralling Language Enhancer, Mr. Ranganathan Chakravarthy ranked 6th Scrabble player in India served as the resource person held on 08.10.2020 and 15.10.2020.
- Organised the webinar workshop on Emoting in the New Normal – A virtual theatre Workshop on presenting characters in the new normal performance space on 30.12.2020.

National

- Attended the National Seminar on “Moving Beyond Barriers: Transforming Education Through Inclusive Excellence” organised by the IQAC, D.G.Vaishnav College on 30th & 31st March 2015.
- Presented a paper on Women Empowerment in the Era of Globalization, AICTE sponsored Regional Seminar on Human Rights in the Age of Globalization.

- Attended the Thirty Third Annual Conference of the English Language Teachers Association of India.

International

- Participated in the workshop on Research – Its Process and Product 2002 by The University of Sydney, Orange, NSW, Australia.
- Presented a paper on “Communication” – A tool for Successful Marketing at the 3rd International Conference on International Marketing in Asia Pacific: Issues and Challenges on 18th & 19th September 2015.
- Presented a paper on Social Media for Brand Awareness in the 4th International Conference on International Marketing in Asia Pacific Issues and Challenges ICIM 2017.
- Attended the thirty sixth International Annual Conference on the International Association of Teachers of English as a Foreign Language.
- Attended the International workshop on Application of Internet of Things on 16th July 2019.
- Participated in the webinar “Studying Film making in the UK” by Royal Holloway University of London on 31st July 2020.

RESEARCH GUIDANCE: -

ADDITIONAL INFORMATION:

- Served as a Subject Matter Expert for interviewing Candidates for the post of Assistant Professor to Pachaiyappa’s Trust Interview Panel Board.
- Served as an External Examiner for Soft Skills to MNM Jain College in 2018.
- Member of the Interview panel – Kola Saraswathi Vaishnav Senior Secondary School, Kilpauk, Chennai.
- Appointed Anna University Representative for SA Engineering College, Raja Rajeshwari Engineering college, Vel High Tech College, JA Institute of Technology for conducting Anna University Examination.
- Chief Superintendent of Examinations – PMR Institute of Technology.
- Examiner – English Board, Anna University Examination.
- Examiner – English of Madras University.
- Visiting Faculty Dr. G.R. Damodaran College of Science, Coimbatore.
- Handled Media Writing and Graphics paper for Annamalai University, Dual Degree.
 - Handled session on English for the students of Law Entrance Programme.
- Consultant Language Trainer at Corelead Interactive, a Knowledge Process Outsourcing company.
- Principal Consultant (Soft Skills) – Pentagraph Corporate Solutions.
- Served as an External Member of IQAC Audit to M.O.P. Vaishnav College in February 2020.
- Chief Editor of the department of English (Shift II) Newsletter, Skylark.
- Chief Editor of the College Newsletter.
- Participated actively in SWACCH VAISHNAV, organised by D.G.Vaishnav College, Arumbakkam, Chennai.

