



**DWARAKA DOSS GOVERDHAN DOSS VAISHNAV COLLEGE**  
(Autonomous) – Reaccredited with A++ Grade by NAAC  
College with Potential for Excellence  
Linguistic Minority Institution,  
Affiliated to University of Madras,  
Arumbakkam, Chennai – 600 106

Dr.R.Sangeetha  
Assistant Professor & Head (I/C),  
B.Com Bank Management, DDGDVC

23rd June, 2023

To

The Controller of Examination  
Dwaraka Doss Goverdhan Doss Vaishnav College  
Chennai – 600 106

Respected Madam

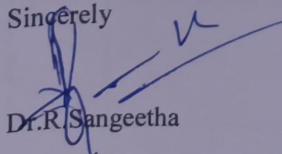
Sub: Submission of the minutes of the BOS meeting held on 23/06/2023 -reg.

The department organized the Board of Studies Meeting on 23rd June, 2023. Based on the discussion the syllabus and curricula are revised. The following documents with the minutes of the meeting are submitted for your kind perusal.

- 1.List of Members Present
- 2.Agenda of the meeting
- 3.Minutes of the Board of Studies Meeting
- 4.Result Analysis and Outcome Based Education -Course attainment sample

Thanking You

Sincerely

  
Dr.R.Sangeetha



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**DEPARTMENT OF B.COM (BANK MANAGEMENT)**

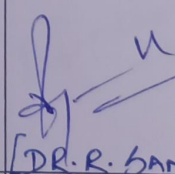
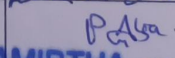
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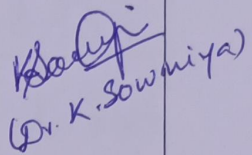
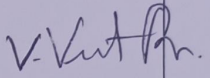

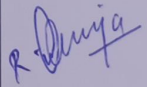
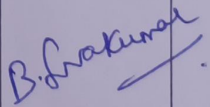
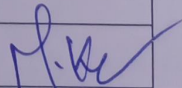
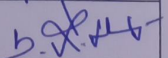
**BOARD OF STUDIES ACADEMIC YEAR 2023-2024**

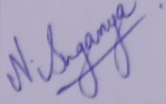
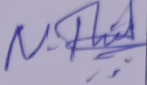
**MINUTES OF THE BOARD OF STUDIES MEETING**

Board of studies meeting B.COM Bank management department was conducted on 23.06.2023 at 10.00 AM

Venue: Department of Bank Management, First Floor, Ganga Block, DDDGVC, Arumbakkam, Chennai -600 106

Sl.NO	Name of the BOS Members	Designation	Signature
1.	<b>Dr. R. SANGEETHA</b>	Assistant Professor & Head(I/C) Department of B.COM (Bank Management) Dwaraka Doss Goverdhan Doss Vaishnav College <a href="mailto:Sangeethar@dgvaishnavcollege.edu.in">Sangeethar@dgvaishnavcollege.edu.in</a> Mobile No: 9941326166	 [DR. R. SANGEETHA]
2.	<b>Ms .P. AMIRTHA</b>	Assistant Professor of commerce SDNB Vaishnav college Chrompet, Chennai- 600 044 (University Nominee)	 <b>P. AMIRTHA, M.Com., M.Phil., MB</b> Assistant Professor PG Department of Accounting & Finance S.D.N.B Vaishnav College for Women Chrompet, Chennai-600 044.

3.	<b>Dr. K. SOWMIYA</b>	Assistant Professor PG and Research department of commerce Srimad Andavan Arts and Science College Affiliated to Bharathidasan University T.V Koil, Trichy <a href="mailto:Sowmithricollege@gmail.com">Sowmithricollege@gmail.com</a> Mobile No: 9940095528 (Subject Expert)	 Dr. K. Sowmiya
4.	<b>Dr. V. VENKATRAGAVAN</b>	Head, PG Department of commerce & Department of Accounting and finance, college of science and humanities SRM IST Vadapalani Campus, Chennai Mobile No: 9444721142 <a href="mailto:Venkatragavan1975@gmail.com">Venkatragavan1975@gmail.com</a> (Subject Expert)	 <b>Dr. V. VENKATRAGAVAN, Ph.D.</b> Head PG Department of Commerce College of Science & Humanities SRM Institute of Science & Technology Vadapalani Campus, Chennai - 28
5.	<b>S.SARAVANAN</b>	Senior Manager Canara Bank , Arumbakkam Branch, Chennai-600 106 Mobile No: 9841888894 (Industry Expert )	
6.	<b>Ms. ABINAYA RAJASEKARAN</b>	Project Co-ordinator INDO American Chamber of Commerce Mobile No : 6382325539 (Alumni)	
7.	<b>Mr. B. SIVAKUMAR</b>	Assistant Professor Department of B.com (Bank Management) Dwaraka Doss Goverdhan Doss Vaishnav College <a href="mailto:sivakumarb@dgvaishnavcollege.edu.in">sivakumarb@dgvaishnavcollege.edu.in</a> Mobile No: 9444193498 (Senior Internal Faculty)	
8.	<b>Ms. M. KALYANASUNDARI</b>	Assistant Professor, B.COM (Bank Management) DDGDVC	
9.	<b>Ms. S. VIDHYA</b>	Assistant Professor, B.COM (Bank Management) DDGDVC	

10.	<b>Ms. N. SUGANYA</b>	Assistant Professor, B.COM (Bank Management) DDGDVC	
11.	<b>Dr. N. THILAGAVATHY</b>	Assistant Professor, B.COM (Bank Management) DDGDVC	



**Board of Studies –Academic Year 2023-24**

Date: 23.06.2023

Department of: BCom (Bank Management)

**Minutes of the Meeting**

The Department of BCom (Bank Management) has conducted the Board of Studies meeting for the Academic year 2023 - 2024 on 23.06.2023 at 10 AM.

The meeting constituted the following members:

Sl. No	Name and Designation of the BOS Members	
1.	<b>Dr. R. SANGEETHA</b> Assistant Professor & Head (I/C), Department of Bcom (Bank Management) Dwaraka Doss Goverdhan Doss Vaishnav College, sangeethar@dgvaishnavcollege.edu.in Mobile No. – 9941326166	Chairperson (HOD)
2.	<b>Ms. P. AMIRTHA</b> Assistant Professor of Commerce SDNB Vaishnav College Chrompet, Chennai – 600 044	University Nominee
3.	<b>Dr. K. SOWMIYA</b> Assistant Professor PG and Research Department of Commerce Srimad Andavan Arts and Science College Affiliated to Bharathidasan University T.V Koil, Trichy. <a href="mailto:sowmithricollege@gmail.com">sowmithricollege@gmail.com</a> Mobile No: 9940095528	❖ Subject Expert 1 outside the Parent University)
4.	<b>Dr. V. VENKATRAGAVAN</b> Head, PG Department of Commerce & Department of Accounting and Finance, College of Science and Humanities SRM IST Vadapalani Campus, Chennai	❖ Subject Expert 2 outside the Parent University)

	Mobile No: 9444721142. venkatragavan1975@gmail.com	
5.	<b>S. SARAVANAN</b> Senior Manager Canara Bank, Arumbakkam Branch, Chennai- 600 106 Mobile No. – 9841888894	Industry/Corporate Expert
6.	<b>Ms. ABINAYA RAJASEKARAN</b> Project Co-ordinator INDO American Chamber of Commerce Mobile No. – 6382325539	Alumni
7.	<b>Mr.B. SIVAKUMAR</b> Assistant Professor Department of Bcom (Bank Management) Dwaraka Doss Goverdhan Doss Vaishnav College sivakumarb@dgvaishnavcollege.edu.in Mobile No. – 9444193498	Senior Internal Faculty/ Experts for Special courses from outside Autonomous Colleges

**Internal Faculty Members:**

- 1) Ms M.Kalyanasundari
- 2) Ms S.Vidhya
- 3) Ms N.Suganya
- 4) Dr N.Thilagavathy

The Board Passed the Resolution to Incorporate the following modifications in the Syllabus effective from the Academic Year 2023-2024 onwards.

**Semester 1: (Applicable for the Candidates Admitted from the Academic Year 2023-2024)**

**A.Revision in Syllabus (Theory & Practical) – Mention Addition/Deletion of the Content with Justification\* for the same.**

1. Core Paper I – Financial Accounting- I (Revision in the syllabus in 4 Units)

**B. Introduction of New Courses- Mention the New Courses Introduced for the Semester, the Category under which Introduced (For Example: Employability, Skill Enhancement, Entrepreneurship, Open Elective, Extra disciplinary, etc.) with Justification\***

1. Core Paper II- Economics for Finance (New course was introduced to enhance the skill enhancement among the students)

**C. Introduction of Value Added Courses- mention the Name of the Value Added Course, Number of Hours, credits, method of Assessment and the agency with whom MOU has been Signed for the same.**

1. Certification in Banking & Finance- 40 Hours (Infact Pro Trainers Pvt. Ltd)

**D. Project /Internship/Field work/Industrial Visit - Mention the nature of Project/Internship/ Field work/Industrial Visit Number of Days, Credits, Method of Assessment, Distribution of Marks (CIA & ESE)**

**E. Revision in Syllabus and or introduction of New Courses for Allied Papers/Open elective/NME offered to Other Departments.**

- a. Revision in Syllabus -Mention the Name of the Course, departments to which offered,addition/deletion in Syllabus,credits with Jusification\*.
- b. Introduction of New Courses -Mention the Name of the Course, departments to which offered,credits with Jusification\*.

**F. Any other Changes (relating to ratio of distribution of marks between theory & Problems), Shifting of Courses between Semesters.**

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**Semester 2: (Applicable for the Candidates Admitted from the Academic Year 2023-2024)**

**A.Revision in Syllabus (Theory & Practical) – Mention Addition/Deletion of the Content with Justification\* for the same.**

1. Core Paper III – Financial Accounting II (Revision in the syllabus where Investment Accounts, adjustment of Inter-departmental transfers were introduced)
2. Core Paper IV- Principles of Management (Addition of Management in Indian Literature, MBE, Virtual Network Organisation were the topics introduced) (Applicable for 2022-23)
3. Allied Paper

**B. Introduction of New Courses- Mention the New Courses Introduced for the Semester, the Category under which Introduced (For Example: Employability, Skill Enhancement, Entrepreneurship, Open Elective, Extra disciplinary, etc.) with Justification\***

**C. Introduction of Value Added Courses- mention the Name of the Value Added Course, Number of Hours, credits, method of Assessment and the agency with whom MOU has been Signed for the same.**

**D. Project /Internship/Field work/Industrial Visit - Mention the nature of Project/Internship/ Field work/Industrial Visit Number of Days, Credits, Method of Assessment, Distribution of Marks (CIA & ESE)**

**E. Revision in Syllabus and or introduction of New Courses for Allied Papers/Open elective/NME offered to Other Departments.**

- a. Revision in Syllabus -Mention the Name of the Course, departments to which offered,addition/deletion in Syllabus,credits with Jusification\*.
- b. Introduction of New Courses -Mention the Name of the Course, departments to which offered,credits with Jusification\*.

**F. Any other Changes (relating to ratio of distribution of marks between theory & Problems) , Shifting of Courses between Semesters.**

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**Semester 3: (Applicable for the Candidates Admitted from the Academic Year 2023-24 )**

**A.Revision in Syllabus (Theory & Practical) – Mention Addition/Deletion of the Content with Justification\* for the same.**

1. Core Paper V – Corporate Accounting-I (Introduction of IPO, Valuation of Intangibles, Securities and Financial Assets as per IBBI ) (Applicable for 2022-23)
2. Core Paper VIII- Business Communication. (Introduction of Social Media Communication, Corporate Correspondence were introduced)
- 3.Allied paper III- Computer Application in Business(GST calculation)(Applicable for 2022-23)

**B. Introduction of New Courses- Mention the New Courses Introduced for the Semester, the Category under which Introduced (For Example: Employability, Skill Enhancement, Entrepreneurship, Open Elective, Extra disciplinary, etc.) with Justification\***

1. Core Paper VI- Business Law & Ethics (Introduced for Employability among the students)
2. Core Paper VII- Banking and Financial Services (To increase skill enhancement among the students)

**C. Introduction of Value Added Courses- mention the Name of the Value Added Course, Number of Hours, credits, method of Assessment and the agency with whom MOU has been Signed for the same.**

**D. Project /Internship/Field work/Industrial Visit - Mention the nature of Project/Internship/ Field work/Industrial Visit Number of Days, Credits, Method of Assessment, Distribution of Marks (CIA & ESE)**

**E. Revision in Syllabus and or introduction of New Courses for Allied Papers/Open elective/NME offered to Other Departments.**

- a. Revision in Syllabus -Mention the Name of the Course, departments to which offered,addition/deletion in Syllabus,credits with Jusification\*.
- b. Introduction of New Courses -Mention the Name of the Course, departments to which offered,credits with Jusification\*.

**F. Any other Changes (relating to ratio of distribution of marks between theory & Problems) , Shifting of Courses between Semesters.**

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**Semester 4: (Applicable for the Candidates Admitted from the Academic Year 2023-24 )**

**A.Revision in Syllabus (Theory & Practical) – Mention Addition/Deletion of the Content with Justification\* for the same.**

1. Core Paper IX – Corporate Accounting-II ( Introduction of IFRS, Segment Reporting, Basics of Insolvency and Bankruptcy Code) (Applicable for 2022-23)
2. Core Paper XI- Auditing and Assurance (Introduction of SA 200, 210, 300, CARO requirements, SA 700 and SA 706) (Applicable for 2021-22/2022-23)
3. Core Paper XII- Theory of Money and Banking (Topics of NTA, DRT, SARFESI Act and IBC 2016 were introduced)
- 4.

**B. Introduction of New Courses- Mention the New Courses Introduced for the Semester, the Category under which Introduced (For Example: Employability, Skill Enhancement, Entrepreneurship, Open Elective, Extra disciplinary, etc.) with Justification\***

1. Core Paper X- Company Law (To increase the skill enhancement)
2. Allied Paper IV- Principles of Marketing (To promote the entrepreneurship)

**C. Introduction of Value Added Courses- mention the Name of the Value Added Course, Number of Hours, credits, method of Assessment and the agency with whom MOU has been Signed for the same.**

**D. Project /Internship/Field work/Industrial Visit - Mention the nature of Project/Internship/ Field work/Industrial Visit Number of Days, Credits, Method of Assessment, Distribution of Marks (CIA & ESE)**

**E. Revision in Syllabus and or introduction of New Courses for Allied Papers/Open elective/NME offered to Other Departments.**

- a. Revision in Syllabus -Mention the Name of the Course, departments to which offered,addition/deletion in Syllabus,credits with Jusification\*.
- b. Introduction of New Courses -Mention the Name of the Course, departments to which offered,credits with Jusification\*.

**F. Any other Changes (relating to ratio of distribution of marks between theory & Problems) , Shifting of Courses between Semesters.**

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**Semester 5: (Applicable for the Candidates Admitted from the Academic Year 2023-24 )**

**A.Revision in Syllabus (Theory & Practical) – Mention Addition/Deletion of the Content with Justification\* for the same.**

1. Core Paper XIV- Income Tax Law & Theory and Practice- I (Topics of self occupied property, unoccupied property, unrealised rent and arrears rent, procedure for PAN assessment were introduced) (Applicable for 2021-22/22-23)
2. Core Paper XV- Principles of Financial Management (EBIT, EPS analysis, sensitivity analysis were introduced) (Applicable for 2021-22/22-23)

3. Core Paper XVI- Entrepreneurial Development (Topics of Short-term Training Schemes, Long-term Training Schemes and Initiatives and fund raising were introduced) (Applicable for 2022-23)

**B. Introduction of New Courses- Mention the New Courses Introduced for the Semester, the Category under which Introduced (For Example: Employability, Skill Enhancement, Entrepreneurship, Open Elective, Extra disciplinary, etc.) with Justification\***

1. Core Paper XIII – Management Accounting (To increase the accounting and management skills)

**C. Introduction of Value Added Courses- mention the Name of the Value Added Course, Number of Hours, credits, method of Assessment and the agency with whom MOU has been Signed for the same.**

**D. Project /Internship/Field work/Industrial Visit - Mention the nature of Project/Internship/ Field work/Industrial Visit Number of Days, Credits, Method of Assessment, Distribution of Marks (CIA & ESE)**

**E. Revision in Syllabus and or introduction of New Courses for Allied Papers/Open elective/NME offered to Other Departments.**

a. Revision in Syllabus -Mention the Name of the Course, departments to which offered,addition/deletion in Syllabus,credits with Jusification\*.

b. Introduction of New Courses -Mention the Name of the Course, departments to which offered,credits with Jusification\*.

**F. Any other Changes (relating to ratio of distribution of marks between theory & Problems) , Shifting of Courses between Semesters.**

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**Semester 6: (Applicable for the Candidates Admitted from the Academic Year 2023-24 )**

**A.Revision in Syllabus (Theory & Practical) – Mention Addition/Deletion of the Content with Justification\* for the same.**

1. Core Paper XVIII- Income Tax Law and Practice- II (Addition of Income Tax portal, E-filing of returns, Deduction in respect of certain payments (Chapter VIA)) (Applicable for 2021-22/22-23)

2. Elective Paper I- Technology in Banking (Addition of E-currency) (Applicable for 2021-22/22-23)

3. Elective Paper II- Investment Management (Topics of Risk, Return, Trade off were introduced) (Applicable for 2021-22/22-23)

**B. Introduction of New Courses- Mention the New Courses Introduced for the Semester, the Category under which Introduced (For Example: Employability, Skill Enhancement, Entrepreneurship, Open Elective, Extra disciplinary, etc.) with Justification\***

1. Core Paper XVII – Cost Accounting (To increase the knowledge of costing among the students)

2. Core Paper XIX- GST & Customs Law (The knowledge on the subject will increase the employability skills among the students) (Applicable for 2021-22/22-23)

**C. Introduction of Value Added Courses- mention the Name of the Value Added Course, Number of Hours, credits, method of Assessment and the agency with whom MOU has been Signed for the same.**

**D. Project /Internship/Field work/Industrial Visit - Mention the nature of Project/Internship/ Field work/Industrial Visit Number of Days, Credits, Method of Assessment, Distribution of Marks (CIA & ESE)**

**E. Revision in Syllabus and or introduction of New Courses for Allied Papers/Open elective/NME offered to Other Departments.**

a. Revision in Syllabus -Mention the Name of the Course, departments to which offered,addition/deletion in Syllabus,credits with Jusification\*.

b. Introduction of New Courses -Mention the Name of the Course, departments to which offered,credits with Jusification\*.

**F. Any other Changes (relating to ratio of distribution of marks between theory & Problems) , Shifting of Courses between Semesters.**

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Percentage of revision carried out in the Syllabus for the Academic year 2023-2024 75%

**Formula to Calculate Percentage of Revision:**

No.of. Units in which Syllabus Revision has been incorporated in all courses of the Programme

\_\_\_\_\_ x 100

Total No.of. Units in all Courses of the Programme

**Please Note:**

➤ **For New Courses Introduced –No.of. Units in which Syllabus revision has been incorporated can be counted as 5.**

\* **Justification can be in the form of Feedback received from Stakeholders.**

• **For Semesters in which no Change has been carried out it may be mentioned as NIL**

❖ **Deemed Universities can be considered**