



Dwaraka Doss Goverdhan Doss Vaishnav College

(Autonomous) Affiliated to the University of Madras

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Dr. G. Geetha

Controller of Examinations

25th May 2019

END SEMESTER EXAMINATIONS - April 2019

Procedure for applying for

Photocopy of Answer Script / Revaluation / Instant Exam

Photocopy of Answer Script:

Students who wish to apply for a Photocopy of their Answer Script can apply and collect their answer script on **07th - 08th June 2019** at COE Counter No. 7, Admin Block by paying a fee of **Rs. 500/-**. Students are requested to bring a photocopy of their Identity Card.

Revaluation:

Students who wish to apply for Revaluation have to first apply for a Photocopy of Answer Script. Revaluation forms will be available on **14th and 15th June 2019** at COE Counter No. 7, Admin Block by paying a fee of **Rs. 250/-**. Students are requested to bring a photocopy of their Identity Card.

Instant Exam:

Final Year Under Graduate (2016-19) and Post Graduate Students (2017-18) who have only one arrear in the **FINAL SEMESTER ONLY** are eligible to apply for the instant Examination. Application form will be available on the 20th and 21st June 2019, at the COE Counter No. 7, Admin Block by paying a fee of **Rs. 1000/-**. Students are requested to bring a photocopy of their Identity Card. Hall ticket will be issued **on 21st June 2019 and the Instant exam is scheduled on Thursday, 4th July 2019.**

For further clarification, grievance kindly send an email to coe@dgvaishnavcollege.edu.in

Geetha S

Controller of Examinations.